**BTC WORKING GROUP – Events Group**

 **Chair:**TBA
 **Group Members:**Doug Cartwright, Rebeca Dickinson, Sandy Young, -----------------------------------------

**Budget :**Any proposed expenditure must be approved by BTC in advance.

**Purpose:**
To organise, support and assist in the running of events in Bawtry with the aim of increasing community spirit, providing opportunities for the community to come together and to increase visitor numbers into the town in a managed and sustainable way.

**Objectives**

1. Identify potential events which would be likely to be popular/supported by residents,
2. Outline BTC’s Health & Safety responsibilities,
3. Identify potential organising/hosting partners,
4. Devise co-operation/communication structures with other local groups,
5. Identify resource requirements - timing, venues, risks & insurances, costs,
6. Produce a draft events schedule,
7. To produce an options paper for BTC to consider,

**Timescale**

To produce and present a report by the end of the year – but to seek approval of specific issues, and required actions, as the work progresses.

**Process detail**

1. To liaise with the various local group on……………………
2. To identify potential sites within Bawtry that could be utilised for events,
3. To determine and confirm a events programme for 2018/19.
4. To produce an options paper for BTC to consider that gives details of:*a)
b)
c)*