**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 11th JULY 2017 AT 7.00PM**

**Present:** Cllrs: S. Young, G. Budgen, D. Kirkham, G. Scott, P. Holland, R Dickenson,

A. Cropley, A. West, D. Cartwright, A. Claypole, C. Lukey

 Mrs. A Harrison - Clerk

In Attendance:4 members of the public.

Jeremy Johnson – DMBC Local Plan Officer

Mr. Johnson – DMBC Local Plan Team Manager addressed members – DMBC have recently completed their assessment of local sites for development. As a result of the “Call for Sites” consultation and a green belt review, 105 units were initially proposed for Bawtry. Now a consultation was being undertaken to allow the community to comment on the specific development sites being proposed by DMBC for the area. The formal consultation would run from 24th July for 4 weeks.

Two local sites would be proposed by DMBC. These sites would not meet the 105 unit target but would avoid significant impact on the green belt. The target would remain however although sufficient suitable sites were not currently available. Employment opportunities and economic considerations across the borough were also being considered. No employment sites were proposed in Bawtry, with most employment growth centered around the airport. Strategic and Mineral Policies were also being considered. No new quarries were envisaged but some extensions to existing facilities were envisaged. Safeguarding provisions would be put in place to extract/protect viable minerals where development was proposed. (Areas in East Bawtry and North & South of Armthorpe).

The two development sites proposed were likely to result in around 30 units.

Members raised the issue of brownfield sites and were advised that these could still come forward but information in the consultation was based on those sites which were submitted in the Call for Sites. In addition, although this was a short consultation there would be further consultation in due course on the full draft plan followed by public examination.

Public Discussion Period

* It was confirmed that the National Grid would be working on Station Road. Specific details were unknown to the Council however.
* Item 7 -Taxi rank proposal. The tenant raised his objection to the taxi rank being positioned outside 31 Market Place due to the risks of anti- social behaviour & litter. An area adjacent to the green hut was suggested as an alternative.
* Details of recently applied for grants and an update on the boundary sign installation were provided.

**17/18/052** Receive Apologies and Approve Reasons for Absence

J. Linsley (holiday). R Dickenson (other commitment), S Womack (business commitment)

**17/18/053** Receive Declarations of Interest (other than standing interests**).**

Item 20a) – Planning Applications 17/01300/FUL – Pecuniary interest declared by Cllr Holland as a neighbouring property.

**17/18/054** Agree Confidential Items

Item 23 - Staffing.

Item 19 - New Hall which would likely include discussion of third party information provided in confidence (Data Protected).

**17/18/055** Approval of the Minutes of the Town Council Meeting of the 13th June

**Resolved:** That the minutes of the meeting of the 13th June be approved.

**17/18/056** Matters Arising from the Minutes

**17/18/041** DMBC Local plan details. Suggestion that the response to the forthcoming consultation be dealt with at the NP meeting. However, it was agreed that an EGM be scheduled for Wed 26th July at 8pm. The Clerk to prepare an Agenda in due course.

 **17/18/046** YLCA- response awaited re: meetings at the MSF.

**17/18/057** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved (inc gazebo costs previously approved to be added)

b) Approve Bank Reconciliation

**Resolved:** That the bank reconciliation to 31st May be approved

c) Budget monitoring to May

The budget monitoring schedule was received.

**17/18/058** Market Hill

1. Taxi rank - Update

Cllr Young still to contact DMBC regarding the process to be followed to bring the amended Traffic Order into effect.

Licencewatch to be approached for confirmation that security personnel would be made available to supervise any taxi rank, wherever located. In addition, if positioning outside 31 Market Place was deemed unsuitable whether a rank outside Zini’s would be agreeable.

b) Market Provision Update

 DEFERRED – Contact by the Chair to Mr. Tomlinson still outstanding.

 c) EPS Contract. - Response awaited with Council correspondence

 acknowledged and forwarded to the company board.

**17/18/059** Market Hill Footpath

£200k quoted for full stone, £120k imitation stone and similar fees for tarmac. DMBC was looking into available funding but still no final reply had been received.

All frontage owners had been approached with a limited reply to date (4 responses in total- 3 positive and 1 rejection).

Two proposals were made- one to undertake emergency repairs and one to fund the full project.

**Resolved**: That emergency repairs be undertaken up to a value of £25,000 with relevant standing orders regarding tenders being suspended due to the emergency nature of the repairs. (1 objection, 1 abstention – Cllr Budgen)

Relevant approved companies to be approached with Cllrs Cartwright or Linsley to undertake site visits to assess the work required with contractors.

Council insurers to be approached to advise of proposals.

**17/18/060** Recreational Issues

* Kingswood play area surface now repaired by DMBC.
* Repairs to Wharf Street play park to be undertaken

**17/18/061** Highways Issues

Members noted the highways issues now collated by the Clerk which would be monitored and updated

Crossing on Station Road. Tickhill Road & Doncaster Road.to be added and

overgrown hedges noted with a meeting with DMBC scheduled.

**17/18/062** Ward Member Report

Cllr Blake update members on outstanding issues. Clerk to update the highways log accordingly.

**17/18/063** Neighbourhood Plan- Update

Meeting with potential consultants underway.

**17/18/064** Parking Provision Working Group

Noted project considerations document and lease considerations circulated to some members. The content of the documents were summarised.

 **Resolved**: That the documentation be disclosed and preliminary formal discussions be entered between the working group and the landowner with any recommended proposals to be approved by the full council in due course.

**17/18/065** Market Hill Working Group

 No update available.

**17/18/066** War Memorial Working Group - Update

3 formal quotes now received. Range of quotes £16-20k for relocation only. (Planning permission & design fees in addition).

Noted correspondence from Austerfield Parish Council re: new memorial.

None of the companies contacted raised any issue with the frailty of the memorial. In addition, Councillors had no recollection of any historic agreement to retain the memorial at its current location.

It was agreed that the working group would meet with representatives from Austerfield PC.

**17/18/067** Events Working Group- Update

Meeting regarding the car rally was now scheduled in July.

**17/18.068** Image of Bawtry

 Bin locations to be agreed with the Clerk.

**17/18/069** Community Forum- Consider content

* Update to be provided regarding recent council business by the Chair
* Checklist of outstanding issues made available
* Content to be encouraged from the residents
* Presentations from BRG, BRA & BARS to be invited.
* Posters to be arranged.

**17/18/070** Planning Issues

1. Planning Applications

**17/01300/FUL** Land off St Martins

Erection of detached garage/outbuilding.

**12/00628/FUL 15** The Pastures, Bawtry

Demolition of existing conservatory and construction of new sunroom/conservatory

**17/00737/FUL** Tree Cottage, Martin Lane, Bawtry

Extensions and alterations including two storey side and rear extensions with rooms in roof

***No adverse comment to the above applications.***

1. Planning Determinations

**17/00502/FUL** Fairholme St Martins Avenue Bawtry

Erection of first floor rear elevation and raising the roof of the single storey side projection- ***Granted***

**17/01143/FUL** 41 Sandbeck Court Bawtry

1. Erection of single storey rear extension 2. Extension to porch 3. Associated

alterations to windows- ***Granted***

**17/01282/FUL** & 17/01265/FUL 8 Dukes Terrace Bawtry

Erection of single storey extension to rear and two storey ext to side***- Granted***

**17/01187/FUL** Pembury House Cockhill Close Bawtry

Erection of single storey side and rear extension & partial conversion of attached garage to form annexe accommodation – ***Granted***

**17/18/071** Report on Meetings & Representatives

* Noise Monitoring Committee – Details of the regular complainant had been raised with a noise monitoring survey now being conducted at the property. Route changes were still under review although less practice flights had been noted.
* IGas meeting scheduled for August.

**17/18/072** To Receive any Additional Correspondence

* YLCA correspondence re Annual Meeting noted.
* Thank you letter BARS Sports day donation

**17/18/073** Items for Future Agenda and Next Ordinary Meeting- 12th September

**17/18/074** Public Bodies (Admission to Meetings) Act 1960

In light of the confidential nature of the business to be transacted the public (and press) were excluded.

**17/18/075** New Hall

**Resolved:** That the Clerk approach Jones & Co to seek clarification regarding the terms of the current lease.

Issues with some users and new staff structure and procedures noted.

**Resolved:** That suitable correspondence be forwarded to the Charities Commission with the CouncilChairman to seek a meeting with the Chair of the New Hall Management Committee.

**17/19/076** Staffing - Note retirement of employee and replacement

**Resolved:** That Mr. L. Carby be offered the additional hours currently undertaken by Mr. D. Shaw

**Resolved**: That a retirement gift of £200 be provided to Mr. Shaw in recognition of his service to the Council together with an invite to the September meeting.

There being no further business the meeting ended at 10.20pm

**Chair: ……………………………………………. Dated…………………………………………**

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| --- | --- | --- | --- |
| Npower | Mkt Hill - Electricity | DD | 1.00 |
| JHM Butt & Co | Printing - Gala banners | 1196 | 89.94 |
| Various | Salaries - June | 1197/200 | 2904.28 |
| The Pension People | Pension contributions (emp’r & emp’e) | 1201 | 40.01 |
| HMRC | Tax & NICS - June | 1202 | 657.27 |
| DMBC | Rates - Cemetery | DD | 54.00 |
| DMBC  | Rates - Market Hill | DD | 699.00 |
| Today Publications Ltd | Newsletter – Bawtry Today  | DD | 114.00 |
| The Timber Joint Ltd | Handyman equipment (PPE) | 1203 | 45.89 |
| The New Hall | Room hire - May & June | 1204 | 81.00 |
| YLCA | Members training fees | 1205 | 90.00 |
| A Harrison | Postage- reimburse | 1206 | 17.34 |
| The Sign Workshop | Wharf St signage | 1207 | 74.40 |
| Leonard Tomlinson Ltd | Quarterly Garage Rent  | 1208 | 315.00 |
| North Notts Landscapes | Grass contract – Wharf St & Cemetery | 1209 | 528.00 |
| Need a Hand Ltd | Installation Wharf St bin | 1210 | 250.00 |
| Marshalls Garage | Handyman diesel | 1211 | 13.90 |
| A Claypole  | Reinburse Sports day gazebo | 1212 | 39.00 |