**MINUTES OF MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 12th APRIL 2016 AT 7PM**

**Present:** Cllrs S. Young (Chairman), D. Cartwright, P. Holland, J. Linsley,

C. Lukey, A. West, S Womack, A. Claypole. A. Cropley, L. Winter

 Mrs. A Harrison–Clerk

**In attendance:** Approximately 6 members of the public

**Prior to commencement of business a period of up to 15 minutes was allowed for public participation**

**16/17/01**  To Welcome the New Clerk

**16/17/02** Election of New Councillors

It was noted that Councillors A. Claypole, D. Cartwright and J. Worthington had been elected to the Town Council. Cllrs. Cartwright and Claypole signed the Declaration of Acceptance of Office and had been provided with the code of conduct.

**16/17/03** To Agree Confidential Items

Members agreed to move Item 11(a) to confidential session (legal).

**16/17/04** Receive Apologies and Approve Reasons for Absence

Cllr Dickenson (personal commitment); Cllrs Kirkham & Worthington (away)

**16/17/05** Receive Declarations of Interest (other than standing interests**).**

A. Claypole – Item 15 personal interest.

C. Lukey - Item 22(a) pecuniary interest as neighbouring property.

**16/17/06** Approve Minutes of the Town Council Meeting of the 8th March.

**RESOLVED** that the minutes be approved as a true & accurate record.

**16/17/07** Matters Arising from the Minutes.

* Licensing (Gentleman’s Retreat).

**Resolved:** That there was no objection to the application for a variance in principle, subject to adequate risk assessments being in place and restrictions for the safeguarding of children. Attendance was not required at the forthcoming hearting on this basis.

* Boxing Day Hunt – no formal written reply from The Crown to date.
* No hall availability in respect of the Tour de Yorkshire event.
* Clerk to report leaves at the cemetery to the contractor.
* 16(b) Planning application now awaited.

**16/17/08** Ward Member DMBC Report.

Apologies given by the ward councillor.

**16/17/09** Highways

1. Matters to report to DMBC

- Motorcycles at the rear of Kings Wood estate due to removed fencing allowing vehicles to circumvent the existing barrier.

1. Action regarding 30mph limit – Clerk to reiterate request for 30mph limit to cover major routes through Bawtry and pedestrian crossing at Station Road.
2. Consideration of HGV weight restrictions and lorry routing- Clerk to request that HGV traffic be monitored. It was further noted that a meeting had been arranged between Rachael Blake and RMBC to discuss lorry routing.

**16/17/10** Financial Matters

1. Approve Monthly Accounts

**RESOLVED** that the monthly accounts be approved:

Staff - salaries (inc back pay) & stamps 920/1 923/4 2858.45

HMRC - Tax and NICs 922 434.53

Npower - Electricity- Market Hill DD 58.00

Bassetlaw District Council - Non domestic Rates - bowling green DD 85.40

Bassetlaw District Council - Non domestic Rates- Cricket/Pavilion DD 173.60

YLCA - Annual Subscription 925 700.00

The New Hall - Hall Hire- Council March 926 63.00

HMRC - Income Tax & NIC's – March 927 542.46

J Hargreaves - Lock repairs – toilets 928 75.00

Darfen Durafencing - Fencing - sports ground 929 4296.96

DMBC - Non Domestic Rates- Cemetery 930 50.08

DMBC - Non Domestic Rates- Market Hill 931 579.00

Bassetlaw District Council - Non Domestic Rates- Football pitch 932 39.00

DMBC - Qtr’ly Waste contract - sports field 933 104.00

DMBC - Qtr’ly Waste contract - cemetery 934 416.00

Nicholls Loo Hire - Portable toilets – MSF 935 216.00

The New Hall - Room hire 05/04 - N Plan 936 18.00

Blyth Pest Control - Pest control - MSF 937 60.00

North Notts Landscapes - Grass cutting - March 938 648.00

Angela Harrison - Reimburse Post 939 20.63

Taylor Maid Professional - Toilets - cleaning 940 180.00

J Hargreaves - Filing cabinet delivery 941 35.00

1. Bank Reconciliation

 That the bank reconciliation to 31st March was received.

1. Bawtry Cadets Donation- Details of a suitable project to fund had been requested by the Council.
2. HSBC Bank Mandate and correspondence address.

**RESOLVED** That the correspondence address be changed to the new clerks address. That the bank signatories to include the new clerk and the mandate approved accordingly.

1. Rialtas BS Accounts Package

**RESOLVED** That the purchase of the accounts package be approved.

**16/17/11** Market Hill

1. Irwin Mitchell Response

Moved to confidential session.

1. Taxi Rank update

Noted that EPS advised that no charges were permitted on the car park without changes to the traffic regulations. Members agreed that a taxi rank for 3 vehicles was still desirable, outside of the current charging hours. The Chairman agreed to investigate the traffic regulations with DMBC and report back to members.

1. Repairs to frontages/Green Space

Recent temporary repairs & white line reinstatement were noted.

The desirability of green space and a footpath were noted from replies to the neighbourhood plan consultation. Draft plans would however need to be prepared to allow for further consideration, consultation and funding if this was to be progressed. Concerns were raised regarding the resulting loss of parking and financial pressures on the precept.

1. High Street/Scot Lane Pothole

It was reported that this had now been passed to DMBC insurers for investigation.

**16/17/12** Recreation Issues

Further repairs to the Gainsborough Road toilets were noted due to vandalism. Members reiterated their support for a scheme with local retailers to allow free use of toilet facilities. This would be monitored prior to a decision being taken regarding the future of the toilets.

The need for additional fencing at the Memorial Sports Field was noted together with the possibility of pedestrian access.

**16/17/13** Community Policing

No attendance by the Police. The need for disclosure of detailed crime statistics would be discussed at the July meeting.

**16/17/14** Neighbourhood Plan Update

The success of the latest consultation events were noted with approximately 120 replies received to date. An exhibition was now being held at the library. Further consultation with community groups and retailers was being planned. The Clerk to forward possible business survey templates for consideration.

**16/17/15** Tour de Yorkshire Update

Members were provided with a draft leaflet for public distribution which noted community events and the proposed route. It was hoped the route could also be published in Bawtry Today. Additional banners had been arranged.

**Resolved**: That the Council would fund 2000 copies of the leaflet for distribution to suitable outlets and to give out to visitors on the day.

**16/17/16** Consider New Council Website

Cllr Womack agreed to investigate the likely costs of a new website and report back to members.

**16/17/17** Boundary Signs

It was reported that boundary signs were likely to cost in the region of £1700-2000 per sign (plus installation). Interest had been shown by local organisations to sponsor the signs although the amount of any contribution still required consideration. It was agreed that at least three quotes should be sought together with possible designs prior to members considering the matter further.

**16/17/18** Provision of Planters & Flower Beds

Members were advised that Byron Pagin had kindly donated a substantial number of flowers to the Town Council for planting. Rachael Burke had arranged collection by DMBC and details of potential locations had been provided including the approaches into Bawtry. Planting was to commence 14th April with some areas at the library, Hudson’s and New Hall having already been planted. DMBC had agreed to donate around 15 planters. The plants in the town centre were also to be replaced, without charge, by the contractor.

**16/17/19** New Hall - Committee

It was noted that the Hall Committee would now comprise of one Town Councillor together with other trustees appointed from the community. The Council representative would be appointed at the annual meeting in May.

Current representatives were R. Dickenson and L. Winter.

**16/17/20** Consider Working Group for Alternative Parking Study

It was noted that a budget had been allocated to consider the feasibility of alternative parking provision in the town. The initial remit of the group would be to identify potential sites and approach landowners prior to making any recommendations to the Council.

**Resolved:** That the group would comprise of Cllrs Linsley; West, Womack and Holland. (The Chairman to attend when available).

**16/17/21** Consider Provision of a Community Forum

Members to give further thought to the formation of a forum prior to making a final decision.

 (Cllr Cropley left the meeting).

**16/17/22** Planning

1. Applications

**16/00734/LBA** Bawtry Hall – no adverse comment

**16/00915/FUL** 5 Westwood Road – no adverse comment

1. DMBC consultation – comments in line with NP steering group.
2. **14/01733/FUL** The Station Pub, Station Road – Concerns were expressed regarding adequate off road parking provision and the potential problems with access due to proximity to the school. The Clerk to advise the planning department accordingly.
3. Planning determinations – none received.

**16/17/23** Consider NALC Funding & Grant Bulletin

Funding streams were noted with a war memorial working group to be considered at the next meeting, with a view to re-siting the current monument.

**16/17/24** Report on Meetings

1. IGas - Meeting postponed until May 20th. Information would be circulated in due course although current plans were still at an exploratory stage and did not involve fracking.
2. RHA Env & Noise Sub Committee DEFERRED

**16/17/25** To Receive Correspondence–none other than that discussed.

**16/17/26** Items for Future Agenda and Next Meeting

* Health and Safety Policy

The next meeting was scheduled for May 10th (Annual Council Meeting and Town Meeting at 7pm)

**16/17/27** Public Bodies (Admission to Meetings) Act 1960

In light of the confidential nature of the business to be transacted the public and press were asked to withdraw.

**16/17/28** Confidential Items

Market Hill Parking. Further action considered with the Chairman & Clerk to seek a meeting with EPS representative(s)

The meeting ended at 10.20pm.

**Chair: ……………………………………………. Dated…………………………………………**