**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 12th JULY 2016 AT 7.00PM**

**Present:** Cllrs: D. Kirkham, S. Young, D. Cartwright, A. Claypole, A West, G Scott, G Budgen.

 Mrs. A Harrison - Clerk

In Attendance:3 members of the public, BARS representatives.

Public Discussion Period – Deferred until after the BARS presentation

**16/17/83** Election Result & Welcome New Councillors

Members welcomed the new councilors, Mr G Budgen and Mr G Scott onto the Council. The new members signed the declaration of acceptance of office forms in the presence of the clerk to the council.

**16/17/84** Receive Apologies and Approve Reasons for Absence

Cllr J Linsley; P Holland, R Dickenson, (away), C Lukey; A Cropley (other commitment).

**16/17/85** Receive Declarations of Interest (other than standing interests**).**

 Item 10 Cllr Claypole - personal interest in MSF as football club secretary.

**16/17/86** Agree Confidential Items

 None

**16/17/87** Approve Minutes of the Town Council Meeting of the 14th June.

**RESOLVED** that the minutes be approved as a true & accurate record Members agreed the planning application for the bottling plant was objected to on the grounds of highways issues with other matters raised.

**16/17/88** Matters Arising from the Minutes.

* Noted bank mandate nearly completed.
* Noted response from Excel parking re: repairs
* Noted bus shelter was likely to be repaired in the next 2-3 weeks.
* Website - further quote being sought.

**16/17/89** Members agreed to defer the ward member report until the Ward Councillors arrival and to bring forward Item 10- Recreational Matters.

**16/17/90** Recreation Issues- Memorial sports field

1. Matthew Brearley attended with Martin Hall and Peter Burton from BARS.

It was noted that members had been provided with the plans for a new pavilion.

Funding was only outstanding from the football foundation which was understood to be imminent.

Plans included a burglar alarm for the building but not for the perimeter. It was unlikely that this would be a monitored/response system. CCTV was however desirable. Professional advice would be sought as it was a vulnerable site.

Lease – noted that the lease was drafted and circulated between the parties but yet to be approved. It was noted that the proposed term arose due to a request from funders that the lease be at least 30 years.

BARS were asked regarding the terms re: users and the operation of a licence or sub-letting system and management of the ground thereafter. BARS did not envisage users paying for any maintenance or services. BARS did wish to discuss insurance and Council representation on any management committee. Some sort of “rent” was envisaged but not necessarily at open market rates.

Mr Brearley confirmed that public access was anticipated as it was a recognised community sports facility.

Members agreed that David Kirkham, Alan Claypole, the Clerk, George Scott and BARS representatives would meet in the immediate future to discuss the terms of the lease in detail.

It was noted that S106 monies were not received by Bawtry Town Council direct as these were allocated by DMBC but it was understood that some monies had been approved by BTC for the new pavilion.

**16/17/91** Financial Matters

1. Approve Monthly Accounts

**RESOLVED** that the monthly accounts be approved (schedule attached)

Members discussed costs for grass cutting.

1. Approve Bank Reconciliation

**Resolved**: That the bank reconciliation to 31st May be approved.

1. Budget monitoring to May

The budget for Christmas was noted although not usually spent.

**16/17/92** Market Hill

Taxi Rank update – After further discussions it was now advised that a temporary order was not feasible. A private firm would need to be approached to seek a variance of the current traffic order. Cllr Young to seek quotes from suitable consultants.

**16/17/93** Community Policing

Noted no attendance by Inspector Payling and therefore the Clerk to forward correspondence expressing the Councils concern.

**16/17/94** Highways

* Clerk to approach DMBC for progress regarding previous damage to a resident’s vehicle that had still not been settled.

**16/17/95** Gainsborough Road Toilets

Noted current progress regarding the free toilet scheme signage.

**Resolved:** That the toilets be closed (subject to any restrictions in the DMBC lease which expired in December 2016).

An article to be included in the September edition of Bawtry Today to advise residents of the Councils decision and to highlight the significant costs that were being incurred for the facility.

The Clerk to contact relevant councillors to encourage the commencement of the free toilet scheme as quickly as possible.

**16/17/96** Neighbourhood Plan – Update

* Consultation targeting Bawtry businesses and landowners now arranged for 7pm on the 6th October at the Crown Hotel. This represented the first of a group of specialist consultations being planned.
* Update provided in Bawtry Today regarding the plan.
* Routine newsletter being considered for delivery to all residents up until completion of the plan.

**16/17/97** Parking Provision Working Group- Update

Members considered the design concept fees by DMBC which were likely to cost in the region of £4500. Details of the work to be undertaken for the fees was noted. Concern was expressed regarding the lack of tendering for such work.

**Resolved:** That the standing order 18(d) be suspended for this item of expenditure only.

**Resolved:** That the fees be approved in principle. (6 in favour/1 objection).

**16/17/98** Community Forum

The discussion paper which had been provided to members and the desirability to liaise with all groups and organisations were noted.

Cllr Cartwright to come back to the Council in September with a specific proposal regarding other groups including frequency of any forum meetings.

**16/17/99** Boundary Signs

It was noted that a public consultation was now underway with the designs illustrated on Facebook, at the library and amongst resident’s groups. Comments would be considered in due course with the final design to be agreed.

Sponsorship was considered and members agreed that businesses would be asked to bid for the signs in the September edition of Bawtry Today. Offers would be invited over £1000. (Chamber of Commerce/ BRA to be approached for additional promotion).

**16/17/100** Approve Health & Safety Policy

**Resolved:** That the draft Council Health & Safety Policy be approved.

**16/17/101** Approve Grant Application Policy

**Resolved:** That the draft Grant Policy and application form be approved subject to the addition of annual budget details and application dates of 1st November 2016 and 31st March 2017. (September and March annually thereafter)

Details of the scheme to be included in the next edition of Bawtry Today.

**16/17/102** Consider Adoption of the General Power of Competence

It was noted that the Council fulfilled the eligibility criteria.

**Resolved**: That the general power of competence be adopted.

**16/17/103** Ward Member/DMBC Officers Report

 No attendance by Cllr Blake

**16/17/104** Planning

1. Applications

**16/01463/FUL** The Brambles, Elm Tree Drive

Erection of single storey extension to rear of detached dwelling.

*No adverse comment.*

**16/01578/PDE** 1 Carlton Drive

Erection of single storey extension to side to rear (4.2m from rear elevation, 3.2m high, 2.4 to eaves).

*No adverse comment.*

**16/01639/FUL & 16/01642/LBC** Wharf House Farm, Wharf St

Listed building consent and change of use of former redundant agricultural barn and outbuildings to residential dwelling.

*No adverse comment*.

1. Planning determinations

**16/00766/COU** Unit 1 Saddlers Courtyard, South Parade.

Change of Use of office (class B1) to tattoo studio and beauty salon.

**16/01128/FUL** Fairways Doncaster Road Erection 1st floor rear extension

**16/01180/FUL** 2a South Parade. Erection of 1st floor extension to side & front.

**16/00734/LBC & 16/00733/FUL** Bawtry Hall, South Parade.

Change of use of part of existing ground floor & part of existing 1st floor from C1 & A3 to form 8 new apartments- C3

*All above applications granted*

**16/17/105** Report on Meetings

* Community Liaison Group (Fracking). Noted recent North Yorkshire decision and current agreed exploration well at Misson. Noted no plans for Bawtry but any plans in adjacent areas should be considered if there was any impact on traffic etc.
* Next BRG meeting - 28th July with guest speaker from Robin Hood Noise Committee.
* Next Neighbourhood Plan meeting - 27th July.
* Working group parking provision update provided. Estimated losses awaited from Excel prior to a pilot being considered. The Chairman to approach the Hall Committee regarding parking provision at the hall.

**16/17/106** To Receive any Additional Correspondence

* Noted issues regarding the cemetery with the Clerk liaising with the contractors. Clerk to agree additional cuts to the hedges at the allotments and cemetery where required.
* Fly tipping of asbestos at the Allotments reported. The Clerk to liaise with a suitable contractor for removal.

**16/17/107** Items for Future Agenda and Next Meeting

The next meeting was scheduled for 13th September at 7pm

The meeting ended at 9.40pm

**Chair: ……………………………………………. Dated…………………………………………**

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| A. Harrison  | Reimburse BDC Planning fee | 983 | 195.00 |
| J Linsley | Reimburse Neigh’hood plan fees | 984 | 10.00 |
| Npower | Electricity Mkt hill | DD | 58.00 |
| Luke Stocks | Donation | 985 | 100.00 |
| Staff (various) | Salaries-June (inc holiday cover) | 986-9 | 3047.04 |
| A Harrison | Quarterly allowance (Apr-Jun) | 990 | 150.00 |
| HMRC | Tax & NI - June | 991 | 802.60 |
| Bassetlaw District Council  | Rates - Bowling green | DD | 90.00 |
| Bassetlaw District Council  | Rates - Cricket ground | DD | 177.00 |
| DMBC | Business rates - cemetery | DD | 50.00 |
| DMBC | Business rates - car park | DD | 581.00 |
| Bassetlaw District Council  | Rates - Football pitch | DD | 32.00 |
| North Notts Landscapes Ltd | Grass cutting contract | 992 | 495.60 |
| JMH Butt & Co Ltd | Stickers | 993 | 27.60 |
| Torne Valley | Handyman workwear | 994 | 19.76 |
| Gillies Landscapes | Grass cutting inc maintenance | 995 | 975.00 |
| Mat & mouse | Website amendments | 996 | 25.00 |
| North Notts Landscapes Ltd | Grass cutting contract | 997 | 579.60 |
| The New Hall | Room hire | 998 | 77.00 |
| Marshalls Garage (Bawtry) Ltd  | Petrol - handyman | 999 | 7.06 |
| Bawtry Today | Advertising | 1000 | 114.00 |
| A. Harrison  | Postage | 1001 | 9.48 |
| DMBC | Quarterly waste contract | 1002 | 104.00 |