**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 12th JUNE 2018 at 7.00PM**

**Present:** Cllrs: A. Claypole, J Linsley, P. Holland, D, Kirkham, D. Cartwright, G. Scott,

P. Muxlow, S. Young, G. Budgen, C. Lukey, A. West

Mrs. A Harrison – Clerk to the Council

**In Attendance**:10 members of the public.

Public Discussion Period

* Post office - noted to be opening 15th June but support for community transport requested in default.
* Architects for McKay/Wilson proposal made representations regarding Martin Grange and potential for recreational facilities.
* Objection to planning application 18/01096/FUL as in the green belt.
* Representations regarding the request for a cemetery bench

**18/19/033** Receive Apologies and Approve Reasons for Absence

C. Lukey (family commitment), D, Cartwright (away), S. Womack and A. West (work away)

**Resolved**: That the above apologies be approved.

**18/19/034** Receive Declarations of Interest (other than standing interests) -None

**18/19/035** Agree Confidential Items – Item 11 New Hall (to discuss legal issues).

**18/19/036** Members agreed to bring item 14 forward to be dealt with after item 7.

**18/19/037** Approval of the Minutes of the Annual Town Council Meeting- 8th May

Cllr Womack not West in the Events working group.

 **Resolved:** That the minutes of the 8th May be approved.

**18/19/038** Matters Arising from the Minutes

 18/19/009 – Grant process to be placed on the next agenda

 18/19/013 - Update provided regarding the trading arrangements currently restricted by the TRO (only trading from a vehicle prohibited). Discussion to amend the TRO if an amendment was to be undertaken during the taxi rank process.

18/19/017- Litter picks noted to be the first Saturday of each month.

18/19/024- Report requested for the next meeting with a view to an event being arranged in the Town.

**18/19/039** Financial Matters

 a) Approve Annual Accounts 2017-18

 Discussion regarding assets and how these are valued for audit purposes. The MSF figures to be revised for 2018-19

 **Resolved**: That the Annual Accounts be approved.

 b) Receive Internal Auditor Report

 **Resolved**: That the Internal Auditors Report be received

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

b) Approve Bank Reconciliation to 30th April

**Resolved:** That the bank reconciliation to 30th April be received.

c) Budget monitoring - April

The budget monitoring schedule was received.

**18/19/040** Approve Section 1 Annual Governance and Accountability Return- 31st March 2018

**Resolved:** That Section 1 of the Annual Governance & Accountability Return (Governance Statement) be approved.

**18/19 041** Approve Section 2 Annual Governance and Accountability Return

 **Resolved**: That Section 2 of the Annual Governance & Accountability Return (Accounting Statements) be approved.

**18/19/042** Neighbourhood Plan & Martin Grange Proposal

Update

Regulation 14 Consultation now completed with public comments and those from statutory consultees having been received. Responses were likely to go onto the Neighbourhood Plan website.

An assessment of the responses was to be undertaken by the Steering Group in the next few weeks and a decision made regarding any suggested amendments/additions. The revisions would then be brought back to the Council for approval (September meeting)

Additional funding would be required and requested from the Town Council in due course as Locality grant funding was now exhausted. (£1500-2000 to be requested).

Consider McKay/Wilson Development Proposal

Discussed designation of the land (currently green belt).and desire of the developer to seek re-designation. Noted that the area was highly rated in the Green Belt Review in 2015.

Concerns expressed regarding the suggestion that BTC would receive land if supported and discussed the role of S106 which would be independent of BTC.

Noted that even if support was given, subject to re-designation, this still indicated that BTC supported the re-designation of the green belt.

Noted public consultation and response to green belt erosion through the Neighbourhood plan process.

Noted infrastructure pressures in the town and objections to date of other developments e.g. Harworth due to increased traffic

Noted lack of current green space in Bawtry and lack of recreational facilities with the only site being in Bassetlaw

Proposal made –That the Council support the planning proposal as stated by Mr. McKay/Wilson for the development of the site

Counter proposal – That the Council support the planning proposal to develop the site subject to designation as brownfield.

Members voted on the counter proposal first.

**Resolved:** That the Council did not support the planning proposal subject to it being designated as brownfield

 (4 in favour of the proposal, 5 against. Counter proposal not carried).

Members then voted on the original Council proposal

**Resolved**: That the Council did not support the planning proposal as stated for development of the site

(2 in favour of the planning proposal, 6 against, 1 abstention. Original Council proposal not carried).

**18/19/043** Market Hill - No matters to report

**18/19/044** Recreation lssues

a) Approve cemetery tree pruning

**Resolved**: That Greenfield Landscapes be appointed to prune the trees. (No TPO’s or conservation area for planning purposes). Clerk to liaise with the school regarding access.

b) Consider request for memorial bench

**Resolved:** That the request for the cemetery bench be approved.

Clerk to liaise with the resident.

c) Wharf St play equipment facilities

Noted that the lights on the MUGA were not operational. Clarification requested from BARS.

Outstanding repairs funded by BTC noted to be outstanding by DMBC. Request that an alternative contractor be used if DMBC failed to act. Noted funds provided by BTC for repairs had not been utilised to date.

c) Consider BTC attendance at the BARS sports day

Cllrs Holland, Claypole, Young and Linsley happy to attend. Discussed promotional materials. Attending members to agree materials to be displayed, highlighting Council activities.

**18/19/045** Highways Issues - Consider mobile/interactive speed sign initiative

Members considered the proposed scheme (which was in the early stages). Members supported in principle, although prices would need to be negotiated to ensure these were not cost prohibitive compared to purchasing units.

Clerk to approach highways department/Ward Councillor regarding consent to install on lampposts. Considered modes required i.e. members favoured actual speed being illustrated.

**18/19/046** New Hall –moved to confidential session.

**18/19/047** Post Office update

Still awaiting feedback from Caroline Flint**.** The post office had indicated that they were not able to provide details of the reasons for the temporary closure. Residents who weren’t able to collect pensions had expressed concerns regarding using community transport.

Nat West wasn’t able to provide any assistance in the interim e.g. portable bank due to financial restrictions and proximity of other post offices.

Member agreed that DMBC be approached or in default a minibus hired. Leaflet drop also approved but noted that this would be subject to the post office not opening by Friday 15th June.

**18/19/048** Ward Member Report - Apologies from Cllr Blake

**18/19/049** Town Centre Strategy Working Group- Update

 Report had been circulated to members. Members expressed some concerns but some time was required to digest all the issues.

Members acknowledged that the Council did want to be in a position to make whatever changes were required on Market Hill by the time the contract with Excel came to an end.

It was agreed members needed to provide questions to Cllr Linsley in order to focus on the issues.

The co-option of Ross Jarvie onto the group proposed.

**Resolved** That Ross Jarvie be invited to attend meetings subject to reassurances regarding any confidential material.

**18/19/048** War Memorial Working Group - Update.

Members had received notes of the recent war memorial working group meeting. The contractor has pulled out of the project due to ill health.

 It was noted that planning was now likely to be passed, although this would be subject to a detailed method statement which would need to be supplied to a new contractor. One of the contractors who originally quoted had been asked to requote on this basis. They would requote but there could be time pressures to complete by November.

 Members agreed it was more important to have the works undertaken correctly that have a deadline of November. The current situation to be highlighted in Bawtry Today.

 When a further quote was received this would be brought back to the Council for approval. A response regarding S106 monies was still awaited but had been chased by the Clerk.

**18/19/049** Appoint Noise Monitoring Sub-Committee Representative

Cllr Cropley wished to continue in the role and was happy to raise the concerns of BTC. However, members discussed resident concerns regarding heights/frequency but data was ideally required to substantiate claims.

 **Resolved** That Cllr Cropley be the Council representative on the Committee.

**18/19/050** Image of Bawtry – Consider additional planters on the High Street

* Update circulated to members. Point 5 – Cllr Claypole suggested moving two of the Market Hill planters to Duke Terrace. Renewal of planters on Market Hill. Two more outside the Co-op and around the welcome signs. Paint existing concrete planters with green masonry paint.

It was agreed Cllrs Claypole & Muxlow to investigate planters/costs.

* Verge parking noted again but it was acknowledged that BTC could write to those damaging verges but only DMBC could threaten or take action.
* DMBC signage required cleaning outside Bawtry Hall and the overgrown verge to be reported again.

**18/19/051** Grant Request – Consider donation to Charles Hanson Charity event.

 **Resolved:** That £250 be provided for raffle prizes. Details of the prizes to be supplied as a condition.

**18/19/052** Planning Issues.

 a) Planning Applications

 **18/01066/ADV** Masonic Temple Pemberton Grove

Display of free standing signage within the grounds of the Masonic Hall (Adjacent boundary) signposting both the Masonic Hall and Bawtry Hall)- ***Approved***

 **18/01074/FUL** & **18/10075/LBC** Bawtry Hall South Parade

Listed building consent and application for installation of new entrance gates along South Parade Access. - ***No adverse comment***

**18/01125/FUL** Bawtry Hall South Parade

Conversion of existing two storey 'Garden wing' at Bawtry Hall to create 2 residential apartments- ***No adverse comment***

**18/01096/FUL** Martin Grange, Martin Grange Farm Lane

Development of existing redundant stables into 5 residential dwellings [Amended scheme -reduction to 5 single storey dwellings].

Noted surrounded green belt but proposal was to convert existing dwellings which had been reduced in size and number, no doubt to accommodate planning requirements. Concern regarding vehicles and access noted. (Road adopted in part, up to the bungalow).

**Resolved:** That comments be submitted to object to the application on the basis of access and traffic issues, green belt and impact on neighbourhing properties.

**APP/F4410/W/18/3200659** Land adjacent to Pine Lodge Great North Road

Outline application for the erection of a dwelling- **No adverse comment, in Austerfield**

**APP/F4410/W/18/3201403** The Limes, Doncaster Road

Outline Planning Application with all Matters Reserved for the Erection of a New Dwelling- **No adverse comment, in Austerfield**

b) Planning Determinations

**18/01890/FUL 6** Towngate Bawtry

Erection of single storey side/rear extension **- Granted**

**18/00812/FUL**Broad Oaks St Martins Avenue

Erection of a single storey pitched roof porch extension to front -***Granted***

**18/19/053** Report on Meetings & Representatives

Liaison Group report –previously circulated to members. Further meeting in September with invitations to be extended to other organisations.

IGas – meeting on 14th June.

**18/19/054** To Receive Any Additional Correspondence

* parking penalty notice complaint noted.

**18/19/055** Items for Future Agenda and Next Meetings – 10th July.

**18/19/056** Public Bodies (Access to Meetings) Act 1960

 The press and public were excluded due to the staffing and security elements to be discussed

**18/19/057** New Hall

Noted recent user issues raised.

 **Resolved:** The Clerk to obtain legal advice from Atherton Godfrey with initial costs of consultation approved.

There being no further business the meeting ended at 10.05pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| **May/JUNE** |  |  |  |
| BARS | Sports day donation | 1382 | 500.00 |
| Npower | Mkt Hill – Electricity (Apr) | DD | 27.00 |
| HSBC  | Bank fees  | DD | 16.10 |
| Various | Salaries & allowances–May | 1383/85 | 2611.75 |
| HMRC | Tax & NICS - May | 1386 | 488.61 |
| Post Office  | Reimburse A Harrison -PO Box annual | 1387 | 330.00 |
| The Pension People | Pension contributions (emp’r & emp’e) | DD | 101.13 |
| DMBC | Cemetery rates | DD | 59.00 |
| DMBC | Market Hill rates | DD | 689.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| The New Hall | Room hire –8th May  | 1388 | 18.00 |
| Rialtas Business solutions | Annual Year End closedown | 1389 | 513.12 |
| A Harrison | Quarterly allowance | 1390 | 150.00 |
| Gillies Landscapes | Annual Planting | 1391 | 1212.75 |
| Gillies Landscapes | Allotment grass cutting –Mar/Apr/May | 1392 | 150.00 |
| Torne Valley | Strimmer repair | 1393 | 57.70 |
| Rialtas Business Solutions | Annual user support fee | 1394 | 142.80 |
| Marshalls Garage Ltd | Handymen- petrol | 1395 | 6.76 |
| North Notts Landscapes | Grass cutting – Cemetery & Wharf St | 1396 | 1098.00 |
| A Harrison | Reimburse post | 1397 | 15.31 |
| Prodar | War memorial – utilities search | 1398 | 516.00 |
| Need a Hand Ltd | Graffiti removal | 1399 | 65.00 |
| The New Hall | Room hire - June | 1400 | 18.00 |