**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 11TH SEPTEMBER 2018 at 7.00PM**

**Present:** Cllrs: A. Claypole, J Linsley, D, Kirkham, D. Cartwright, S. Young,

G. Budgen, A. West, A Cropley, P. Holland. C Lukey

Mrs. A Harrison – Clerk to the Council

**In Attendance**:10 membersof the public. Borough Cllr R. Blake & Ian Wagstaff (Neighbourhood Team).

Public Discussion Period

* Social media – cold caller concerns were raised on a third-party Facebook page and this was met with comments by a Councillor whose conduct was questioned. The right of councillors to speak in an individual capacity and freedom of expression was also highlighted. An apology was provided to the resident(s) by the Chairman on behalf of the Council. The social media policy in respect of the BTC Facebook page would to be reviewed by the Council at the next meeting.
* Memorial Sports Ground - accessibility/publicity issues and events generally to be encouraged.
* Hydraulic fracturing and the impact of possible increased HGV traffic in Bawtry together with the lack of information generally being available to local residents and businesses.

**18/19/084** Receive Apologies and Approve Reasons for Absence

 P. Muxlow & G. Scott (away). C Lukey (late arrival expected)

**Resolved**: That the above apologies be approved.

**18/19/085** Receive Declarations of Interest (other than standing interests)- None

**18/19/086** Agree Confidential Items.

Item 12 – War Memorial. Commercially sensitive tenders.

**18/19/087** Approval of the Minutes of the Council Meeting- 10th July

 **Resolved:** That the minutes of the 10th July be approved.

**18/19/088** Matters Arising from the Minutes

18/19/062- Post Office. A short-term announcement was imminent which would confirm that a temporary Post Office would be held in the library. 3 sessions per week for around 7hrs per week envisaged. Long term- retailers were being approached with Post Office committed to providing a permanent solution.

18/19/064 Sunday Market. No update.

18/19/076 SYPTE meeting. Cllr Budgen to be kept informed of future meetings.

18/19/079 Meeting Reports. Noted recent Illuminate meetings hadn’t been attended by any Councillors. There was a lack of confidence that the event would occur in Bawtry but members indicated that they would not want to support existing plans.

18/19/080 Ice Cream van request and a further request for pizza provision on Market Hill noted but it was unlikely any trade from a vehicle could be addressed during the current parking contract term. The selling of food would also likely elicit a negative response from existing food establishments.

18/19 062 Wharf Street floodlighting. Noted this still wasn’t operational but liaison with adjacent residents was required before any decision was taken by BARS to operate the lighting.

18/19/067 Training flights to be addressed Item 24 - Meetings

A street audit had now been arranged on the 15th October from 10am to assess and highlight potential issues in the town. Volunteers sought.

**18/19/089** Financial Matters

 a) Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

Neighbourhood plan costs detailed and noted to be grant funded. Change of electricity supplier at Market Hill confirmed.

b) Approve Bank Reconciliation to 31st July

**Resolved:** That the bank reconciliation to 31st July be received.

c) Budget monitoring - July

The budget monitoring schedule was received.

**18/19/091** Members agreed to move Item 12 (War Memorial) to the end of the meeting and bring forward Item 20 (Hydraulic fracturing).

(Arrival of Cllr Lukey)

**18/19/092** Review BTC Position on Gas & Oil Extraction (Hydraulic fracturing)

 Current government consultations noted.

* The possibility of the exploration stage being permitted development.
* Fracturing as part of the national infrastructure.

Traffic impact was the main concern for Bawtry members although supporting other local communities was also a consideration.

Local signage concerns in Austerfield was noted by the ward councillor and adherence to the routing agreement. Highways information was to be provided by the ward councillor for the October meeting when the consultations and possible routing issues would be considered further.

(2nd representative to be appointed to the IGas group – from the BRG if possible).

**18/19/093** Market Hill

a) Taxi Rank – Update provided. The rank could now be installed with no objections from the recent consultation. The Clerk advised that signage and notification to Excel was required. The Clerk to progress white linings/signage and approach contractors for costs. Licencewatch had not provided any confirmation regarding supervision of the rank and would be approached further for confirmation.

b) Consider permanent fruit/vegetable stall (reinstatement)

The Town Centre Strategy Group supported the reinstatement of a stall. Details would need to be agreed regarding rent levels and any potential structure. The group’s remit would be extended to look to formalise any proposals at the October meeting.

c) Market Hill Design architects facebook page comment.

Noted the work undertaken for the Neighbourhood Plan group. Cllr Linsley to approach informally.

**18/19/094** Recreation lssues- None

**18/19/095** Consider Town Notice Board Costs & Planters

 **Resolved**: That a new notice board and the proposed planters at Market Hill be approved in accordance with the circulated quotes. Installation costs to be ascertained.

**18/19/096** Ward Member/DMBC Report inc

Ian Wagstaff and Cllr Ward advised of the following:

* Upcoming DMBC ‘pop up’ events re: health, wellbeing and families.
	+ - Pemberton Grove green space development with trees, planting and knee rails proposed.
* Training flight information to be supplied to the Clerk but these were not ‘at capacity’ and insulation grants were no longer available.

Meeting with the environmental agency was being considered with concerned residents.

* Bawtry Hall verge area required planning permission due to TPO’s which was causing some delay to work being undertaken.
* Post Office plans, Illuminate and funding bid for community transport noted.

b) Consider further request regarding Sainsbury entrance

- the Ward Councillor advised she had raised this issue with highways without much success over the last 3 years. The planning conditions did stipulate some conditions regarding the entrance but this appeared to have been ignored on the basis that the developer simply indicated that they weren’t required. BTC to approach Scott Cardwell who dealt with the application at the time for clarification.

a) Consider request for litter bin Tickhill Road (lay-by)

A request was made for litter bins in the lay-by and for the area to be cleared fully. Cllr Blake to request from DMBC.

 **18/19/097** Consider Draft Grass Cutting & Miscellaneous Planting Specifications

**Resolved**: That the specifications be approved.

The Clerk would advertise on the website and Bawtry Today that the Council were inviting contractors to express an interest in the forthcoming procurements.

Members to agree the tender process at the October meeting.

**18/19/098** Consider Grant Request – Neighbourhood Watch

Members considered the application and was addressed by the applicant with details of the proposed scheme and the signage needed.

**Resolved:** That the Council fund signage up to the sum of £150.00

BTC to be invoiced directly.

**18/19/099** Events Working Group-Consider further representative

Noted recent resignation of Cllr Muxlow from the group. There was also the suggestion on social media of a separate non BTC group being formed. However, BRG and BRA had expressed support for a BTC led group.

 It was agreed that Cllr Claypole be appointed to the group. Members agreed that a community member chairman was desirable going forward. BRG members and BRA members could also be invited to chair on a rolling basis providing events were not focused on retailers at the expense of community events.

 A meeting was required and this would be arranged as soon as possible.

**18/19/100** PACT Meetings- Consider Appointment of Council Representative(s)

 **Resolved** That Cllr Cartwright be appointed as the Council representative.

(Noted Inspector Lancaster to attend the next BRG meeting)

 **18/19/101** Joint Liaison Group – Representative

 **Resolved:** That Cllr Young be appointed to the group

**18/19/102** Consider New Council Logo and PR & Marketing Strategy

DEFERRED due to the absence of Cllrs Muxlow and Womack.

**18/19/103** 100th Armistice Day -Consider request for funding (Silhouette @ £750)

 Further details required re: storage, security.

 Mooted locations were next to the re-located war memorial or near the Dower House. Planning requirements were also unknown.

 Members were amenable to funding in principle. The matter to be reconsidered at the October meeting when further details could be established.

 The school would be approached regarding lamppost poppies. Cllrs Lukey & Claypole to progress this.

**18/19/104** SYPTE Owned Bus Shelter- Market Hill, High Street.

 **Resolved** That the Council did not want to invest funds or maintain the SYPTE shelter on Market Hill. The Clerk to advise SYPTE due to recent correspondence which appeared to suggest the contrary.

**18/19/105** Consider Letter of Invitation to Land/Property owners to meet with BTC

 Lack of feedback from landowners/retailers noted through the Neighbourhood Plan process. Members agreed to forward correspondence in accordance with the circulated draft.

 Cllr Linsley to forward a list of landowners to the Clerk who would then be approached.

**18/19.106** Neighbourhood Plan -Update by steering group

 Further issues had been raised in response to the plan by DMBC, mainly due to the emerging local plan. A further meeting was scheduled with DMBC on the 13th September. It was agreed that the meeting on the 25th September would still be convened with any comments or agreed revisions with DMBC noted at that time.

**18/19/105** Planning Issues.

 a) Planning Applications

 **18/01615/FUL** 2 Swan Street Bawtry

Change of Use from restaurant to multi-function room on ground floor and continued business use on upper floors

**18/01928/TCON** 1 Church Street Bawtry

Conservation area notification to fell one Hornbeam to ground level. The tree is within the Bawtry Conservation area

**18/01968/FUL** 4 Park Road Bawtry

Erection of single storey pitched roof extension to side

**18/01877**/FUL 28 Martin Lane

Erection of 2 storey side extension following demolition of existing garage.

 ***No adverse comment to the above applications***

**18/01549/FUL** Pallja Doncaster Road

 Conversion of garage to annexe.

 Members agreed to raise issue with the application in light if the impact on street parking (which was already inadequate in this area) and possible impact on safety at the junction.

 **18/01891/CON & ES/3860** Plot A5 & A6. Lords Wood Road, Harworth DN11 8NE

Proposed New 20MWE Waste to Energy Power Generation Facility and associated Plant and External Works

 Members agreed to object to the proposal in respect of the traffic impact and noting the defects in the traffic assessment. The cumulative impact of this together with other existing developments also to be raised. It was noted that potential issues with emissions could not be raised in respect of the planning application as this was a licensing issue.

 b) Planning Determinations

 **18/01393/FUL** Bawtry Health Centre Station Road. Replacement of doors, windows, fascia & barge boards, the boundary fence and handrail - **Granted**

**18/010408/FUL** Bawtry Hall South Parade. Section 73 application to vary Condition 5 (Traffic Management Plan) from the previously approved 17/02467/FUL to extend time scale to 7 months (22.09.18) - **Granted**

**18/01074/FUL** & **18/10075/LBC** Bawtry Hall South Parade

Listed building consent and application for installation of new entrance gates along South Parade Access - **Granted**

**18/01126/LBC** Listed building consent for the conversion of the existing two storey 'Garden wing' at Bawtry Hall to create 2 residential apartments - **Granted**

**18/19/106** Report on Meetings & Representatives

* IGas, meeting minutes to be obtained in due course.
* Joint Consultative Committee- Clerk to update contact details

**18/19/107** To Receive Any Additional Correspondence- None

**18/19/108** Items for Future Agenda and Next Meetings – 25th Sept & 9th Oct

**18/19/109** Public Bodies (Admission to Meetings) Act 1960

In light of the confidential nature of the business to be transacted the public and press was excluded in the public interest.

**18/19/098** War Memorial Working Group – Update & approve new contractor.

 Members considered the quotes including a quote for a new memorial.

 **Resolved:** That the contract be awarded to G Beal.Ltd

There being no further business the meeting ended at 10.15pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| **July** |  |  |  |
| Npower | Mkt Hill – Electricity  | DD | 27.00 |
| HSBC  | Bank fees -July | DD | 8.10 |
| Various | Salaries & allowances–July | 1418/20 | 2551.55 |
| HMRC | Tax & NICS - July | 1421 | 551.81 |
| **August** |  |  |  |
| The Pension People | Pension contributions -July | DD | 101.13 |
| DMBC | Cemetery rates | DD | 59.00 |
| DMBC | Market Hill rates | DD | 689.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Yorkshire Water | Cemetery water rates | DD | 12.92 |
| Information Commissioner | Data Protection fee | DD | 35.00 |
| EE | Mobile phone (monthly) | DD | 24.32 |
| YLCA | Members training fee | 1422 | 115.00 |
| Kirkwells Planning Consultants | Neighbourhood plan fees | 1423 | 3540.00 |
| A Harrison | Reimburse postage | 1424 | 15.00 |
| Marshalls Garage | Handymen petrol | 1433 | 6.60 |
| Bawtry News | Annual Advertising | 1428 | 27.00 |
| Gillies landscapes | Hedge works and allotments  | 1434 | 130.00 |
| North Notts landscapes | Cemetery grass cutting | 1435 | 180.00 |
| Npower | Mkt Hill – Electricity  | DD | 27.00 |
| EDF | Mkt Hill – Electricity – (1st payment) | DD | 52.00 |
| HSBC  | Bank fees -August | DD | 5.50 |
| Yorkshire Water | Water rates- allotments | DD | 216.93 |
| Various | Salaries & allowances–August | 1429/31 | 2551.35 |
| HMRC | Tax & NICS - August | 1432 | 552.01 |
| **September** |  |  |  |
| The Pension People | Pension contributions -August | DD | 101.13 |
| DMBC | Cemetery rates | DD | 59.00 |
| DMBC | Market Hill rates | DD | 689.00 |
| EDF | Mkt Hill electricity | DD | 20.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Christmas Plus Ltd | Tree re-wrap | 1425 | 849.60 |
| D Ingman | Audit fee | 1426 | 125.00 |
| A Harrison | Reimburse phone fee | 1427 | 31.98 |
| The Timber Joint | Handymen - equipment | 1436 | 37.46 |
| Gillies Landscapes | Contract –cemetery spoil/weeding | 1437 | 940.00 |
| Npower | Mkt Hill – electricity (final bill) | DD | 48.72 |
| North Notts Landscapes | Cemetery grass cutting- August | 1438 | 720.00 |
| Gillies Landscapes | Allotment – grass cutting | 1439 | 60.00 |
| EE | Mobile phone fee (monthly) | DD | 22.80 |
| New Hall | Room Hire | 1440 | 36.00 |
| Marshalls Garage | Handyman petrol/oil | 1441 | 22.74 |
| A Harrison | Reimburse post | 1442 | 10.74 |
| J A Greenfield | Cemetery tree pruning | 1443 | 1500.00 |