**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 11th DECEMBER 2018 at 7.00PM**

**Present:** Cllrs: A. Claypole, J Linsley, D, Kirkham, D. Cartwright, S. Young, P. Holland.

C Lukey, G. Budgen, G Scott, A Cropley.

Mrs. A Harrison – Clerk to the Council

**In Attendance**:5 members of the public.

**18/19/157** Receive Apologies and Approve Reasons for Absence

P. Muxlow (illness). Noted that Cllr Womack had also recently resigned.

Thanks, was provided for the work undertaken by Cllr Womack during his time on the Council

Noted the election of Councillor Diana Kirby who was welcomed onto the Council, having signed a declaration of acceptance of office.

**Resolved**: That the above apology be approved.

**18/19/158** Receive Declarations of Interest (other than standing interests)

Item 15 Personal interest Cllrs Budgen & Young as members of the Garden Club

Item 8a) Personal interest Cllr Young as Chairman of BARS

**18/19/159** Agree Confidential Items. – Item 16 New Hall (Legal)

 Item 8b) Consider Grass cutting and Planting Tenders (Contractual)

**18/19/160** Approval of the Minutes of the Council Meeting- 13th November

 **Resolved:** That the above minutes be approved.

**18/19/161** Matters Arising from the Minutes

 18/19/142 P Dale not yet approached regarding the Sainsbury entrance

 but no response from the street audit to date. The Clerk to contact.

 18/19/144a) Taxis noted not to be attending. 144b) ATM now operational.

 18/19/145 Tree survey quote received. Further quote being sought.

**18/19/162** 15 Minute Public Discussion Period

* Mr. McHale was noted to be the new Chairman of the BRG and he thanked the Council for the recent residents’ lunch which that had been well received by many residents.
* Issues with the footpath at Bawtry Forest. - out of date signage and safety risks were reported due to recreational shooting activities at the site. Clarification from the estate was required as to which areas were available for public access and whether appropriate signage could be erected. Clerk to make some preliminary enquiries with the estate.
* Feedback regarding the BRA Christmas event noted with fewer issues reported this year.
* The treasurer of the MSG User Group made representations regarding Item 8a) Grant request. It was reported that over the next 2-3 years it was expected that income would increase. A surplus had not been realised to date due to significant capital expenditure such as recent car park resurfacing. The treasurer responded to members questions regarding the budget estimates.

**18/19/163** Financial Matters

 a) Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

b) Approve Bank Reconciliation to 31st October

**Resolved:** That the bank reconciliation to 31st October be received.

c) Budget monitoring - October

The budget monitoring schedule was received.

 d) Note BRA Christmas event proceeds & consider any grant donation

 £1853.01 net proceeds from the operation of the ride. A profit was not

realised but members considered a donation to local organisations.

**Resolved**: That £250 be donated to Doncaster Children’s Ward and £250 to Bluebell Wood.

**18/19/164** Recreation lssues

a) MSF – Approve annual BARS grant for the MSF

 Members noted further information was still desirable including a 3-year forecast and some clarification regarding recent changes to trustees and financial controls. It was agreed that the matter would be considered further for approval at the January meeting.

b) Grass Cutting and Planting Contracts

To be dealt with in confidential session (as noted above)

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**18/19/165** Ward Member/DMBC Report inc.

DEFERRED until the January meeting due to Ward Cllr Blake having given her apologies.

**18/19/166** Town Centre Strategy Working Group

Update provided regarding the market stall.

 **Resolved:** That subject to relevant consents (planning) and Excel being informed that the kiosk purchase be approved.

Discussion as to ownership of the area on the corner of St Nicholas Way due to the area being unsightly and having wall damage for some time. The Clerk to seek details of ownership prior to members considering whether the Council should fund a repair or make enquiries regarding future BTC ownership.

 Market Hill- Engineer commissioned to look at a minimum cost scheme with figures to be circulated before the annual budget meeting.

 Market Hill Cross- Survey/condition report costs likely to be in the region of £580. R Jarvie to be approached for some preliminary advice. Some grant funding would be sought for any refurbishment.

 Bawtry Hall verge- Members considered long term weed suppression. **Resolved:** That Cllrs Claypole and Linsley prepare a proposal to present to the Hall owner with a view to agreeing a joint maintenance scheme

 Station Road flats issue noted.

**18/19/167** War Memorial Update

 The method statement had now been received from the contractor and would be forwarded to the conservation officer. A commencement date to be agreed thereafter.

**18/19/168** Consider Initial Outline Regarding BTC Asset Management

 Whether a committee or working group was formed it was agreed that no powers would be delegated which would take responsibility away from the full Council.

 It was suggested that any final proposal would be presented when proposals from BARS were received regarding their re-structuring requirements and in particular any proposed changes to the current Terms of Reference

Discussion regarding the merits and pitfalls of a Committee system.

**18/19/169** Events Working Group- Update inc Senior Resident Event debrief

 Soap Box Event proposal now progressing with a risk assessment to be undertaken together with an idea of income and expenditure.

 Approval of the event to be added to the January meeting.

 Senior Resident Event –187 applicants. 149 were assigned 1st priority and were invited to the event. Average age from this group was 80yrs. Average residency was 35 years.

26 applicants were assigned 2nd priority with an average age of 75 years with average residency of 10 years. 19 applicants were assigned 3rd priority with an average age of 69 and a residency of 3 years.

Although those who were not successful were not contacted it was highlighted on the application form that only successful applications would be informed but this could be reviewed in 2019. Whether a different criteria system could also be reviewed.

Heritage & Pantomime Events being considered by the group.

**18/19/170** Post Office- Consider long term solution

 Noted that any Post Office franchise required the Council to own the freehold/leasehold of the property. Post Office requirements for a long-term service were also noted to be quite prescribed and would be difficult to meet by the Council at this time. Cllr Claypole to continue to investigate options.

**18/19/171** Consider Grant Request – Bawtry Garden Club

Members considered the application by the Garden Club.

**Resolved**: That £150 be donated for trophies.

**18/19/172** Planning Issues.

a) Planning Applications

**18/02759/OUT** Land Adjacent to Doncaster Road

Outline application for erection of 2 detached dwellings and associated garages/parking (Approval being sought for access and layout)

Noted to be for a manufacturing and logistics business.

**Resolved**: That the validity of the traffic figures to be questioned with the Council to seek details of how these had been established.

**18/02616/FUL** 1 Church Street, Erection of a new boundary wall, railings, fence, pedestrian gate and vehicular gates to the south west boundary (max height 2m) following demolition of existing garage within a conservation area.

**No adverse comment**

**ES/3925** Land to South of College Farm, East of Great North Road, Barnby Moor.

Sand and Gravel extraction. Backfill with imported silt and restoration to

agriculture and biodiversity, including the construction of a temporary road access.

**Resolved:** Comments to be reiterated with further objections to the lack of traffic impact analysis and air quality issues.

(Request for a meeting by the developers for the Tickhill Road development The Clerk to invite them to the January meeting). Harworth Town Council to be informed).

b) Planning Determinations- Noted

**18/01549/FUL** Pallja, Doncaster Road, Conversion of garage to annexe. - ***Granted***

**18/01615/FUL** & **18/01616/LBC** 2 Swan Street, Change of Use from restaurant to multi-function room on ground floor and continued business use on upper floors- ***Granted***

**18/19/173** Report on Meetings & Representatives

* Noise monitoring report had been circulated. Issues with cargo flight and particularly training flights
* iGas meeting noted. Minutes would be circulated in due course.

**18/19/174** To Receive Any Additional Correspondence

* Noted correspondence from a resident regarding the Senior Residents Lunch which would be considered further at the January meeting
* An incident at the car park which the Clerk would investigate and report to members in due course. Inspection regime to be reviewed.
* Request from Tickhill Road Developers as noted above

**18/19/175** Items for Future Agenda and Next Meetings

Meetings 14th & 29th January (Finance)

**18/19/176** Public Bodies (Admission to Meetings Act) 1960

That due to the confidential nature of the matters to be discussed the press and public were excluded in the public interest.

**18/19/177** Recreation Issues- b) Consider Tenders and Approve Contractors

 (1) Grass Cutting contract

**Resolved:** That references would be sought from the preferred contractor prior to a final decision being taken at the January meeting.

(2) Miscellaneous Planting & Maintenance Contract

**Resolved**: That Gillies Landscapes be appointed as the contractor for the miscellaneous planting and maintenance contract.

**18/19/178** New Hall

 The Clerk provided an update with further correspondence to be forwarded to the tenant from the solicitors. Members considered next steps and agreed that members would consider action points at the January 29th meeting for running the hall from May 2019.

There being no further business the meeting ended at 9.10pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| --- | --- | --- | --- |
| A Harrison | Post | 1479 | 8.08 |
| HSBC  | Bank fees  | DD | 6.30 |
| Various | Salaries–November | 1480/82 | 2646.81 |
| HMRC | Tax & NICS - November | 1483 | 580.15 |
| Wilfreda Beehive | Community transport (Senior Event) | 1484 | 80.00 |
| The Pension People | Pension contributions -November | DD | 103.54 |
| DMBC | Market Hill rates | DD | 689.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| EDF | Mkt Hill electricity | DD | 20.00 |
| EE | Mobile phone (monthly) | DD | 22.80 |
| A Harrison | Quarterly allowance | 1485 | 150.00 |
| SLCC | Annual Subscription | 1486 | 170.00 |
| Timber Joint Ltd | Handyman equipment | 1487 | 42.13 |
| A Harrison | Post | 1488 | 15.00 |
| Christmas Plus | Christmas Lights | 1489 | 1882.44 |
| Communicorp | Annual subscription Local Council Update | 1490 | 75.00 |
| The New Hall | Room hire-Dec | 1491 | 18.00 |
| Crown Hotel | Senior Event Dinner - balance | 1492 | 1380.00 |
| Marshalls Garage | Handymen fuel | 1493 | 35.76 |
| Sign of the Times | Boundary plaques | 1494 | 481.91 |
| A Harrison | Reimburse Councillor leaving gifts x2  | 1495 | 36.00 |