**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 12th NOVEMBER 2019 at 7.00PM**

**Present:** Cllrs: A. Claypole, D, Kirkham, G Scott, G Budgen, D Cartwright,

S, Young, A. Cropley, C. Lukey

Mrs. A Harrison – Clerk to the Council

**In Attendance**: 9 members of the public, Ward Cllr R. Blake.

**19/20/120** Receive Apologies and Approve Reasons for Absence

D. Kirby (work commitment). J. Linsley. I. Greer, P Holland (other commitments)

**Resolved:** That the reasons for absence be approved.

**19/20/121** Receive Declarations of Interest (other than standing interests)

D Kirkham - Planning Application 19/02637/COU 23-25 Market Place (Non- pecuniary as near own property).

**19/20/122** Agree Confidential Items -None

**19/20/123** Approval of the Minutes of the Town Council Meeting 8th October 2019

 **Resolved:** That the minutes of the 8th October 2019 be approved.

**19/20/124** Matters Arising from the Minutes

19/20/106 “We Support Our Mums” – The Clerk had now submitted relevant registration documents.

**19/20/125** 15 Minute Public Discussion Period

Town Strategy Group Item (a) noted and concerns regarding benefits to retailers as opposed to residents. Members indicated benefits to both retailers and residents, particularly regarding plans for the footpath which were causing particular problems for residents.

BARS/MSG – Concerns noted with (i) the new structure and suspension of the Terms of Reference. The Operations Group had now been suspended and the Cricket Club had not yet been consulted by the new working group.

(ii) Key distribution to primary users. The Cricket Club was still awaiting these.

(iii) Charity governance and future funding by the Town Council.

Noted some financial information had been seen by those members working with BARS for September/October. The Town Council could not however control or decide upon third party organisation representatives.

Senior football team concerns noted regarding poor communications, lack of bar facilities available to the group and allegations against one of its members. (Non-payment of their fees and previous financial assistance to the club noted).

Recent negotiations regarding the cleaning contract noted

Local flooding issues raised with request for more assistance by DMBC. Update provided by the Ward Councillor.

**19/20/126** Financial Matters

 a) Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

b) Approve Bank Reconciliations –30th September 2019

 **Resolved:** That the bank reconciliations be approved.

c) Budget monitoring –30th September 2019

 **Resolved** That the budget monitoring schedule be approved.

Noted Market Hill income reduction and hall costs.

**19/20/127** Market Hill

a) Kiosk -Update

 Noted that the kiosk lease had now been signed. The stall was operating and the initial rent had been received.

 b) Approve Application to the Doncaster Civic Trust for funding to improve the Market Cross

 Noted current condition further to the recent survey. Historic England accepted there were maintenance issues but could not fund. Around £5,000 required for maintenance and up to £17,000 if protective measures were also provided.

 **Resolved**: That an application to the Civic Trust be approved including liaison with the Trust as required.

**19/20/128** Recreation lssues

a)BARS – Update

Three meetings attended by Council representatives to date. Scope of the group and extent of the report to Council had been agreed. Primary users now contacted other than the senior football club who were not currently using the faculty having not made payment of their fees.

Significant correspondence with former trustees and contractual issues noted. A DPS was now in place however and refunds provided to users. Improvement to communications being progressed.

b) Consider Drone signage

**Resolved**: That two signs be approved. One at the MSG and one at Wharf Street play area to highlight the no-drone zone to users. (To be installed by DMBC).

**19/20/129** New Hall – Update and agree flooring quote and closure for floor resurfacing

 **Resolved:** That the quote fromCavlan Flooring Company be approved to replace the store/corridor and kitchen flooring. The New Hall Committee had kindly agreed to fund together with the main hall re-surfacing which the Council had already approved with BW Flooring.

 **Resolved:** Members agreed to the closure of the hall for up to 7 days from 29th December for the main hall resurfacing.

**19/20/130** Ward Member Report

* 4 litter bins now installed.
* Recent flooding and current defences noted
* Presentation to the school regarding litter.
* Post office update
* Sainsbury’s entrance deadline noted.
* Parking permit schemes.
* Taxi rank notification to hackney cab drivers to be checked.

**19/20/131** Town Centre Working Group

 a) The Crown Frontage arrangements – approve temporary loss of up to 5 spaces

**Resolved:** That the temporary loss of up to 5 spaces was agreed**.**

b) Pay and Display Management Contract- Approve Invitation to Tender document and publication on the Government Contract Finder website

**Resolved:** That the Invitation to Tender document was approved with the Clerk to publish on the government website. Closing date agreed at 17th January 2020. (Noted there would be no change to current parking arrangements until after the expiry of the existing contract in May 2021).

c) Pay & Display Charging Regime- – Approve principle arrangements as noted in the report (Remove charges for Sundays/Bank Holidays and allow an initial ½ hour free parking). Review after 6 months of commencement of operation

**Resolved:** That after the expiry of the current contract in May 2021, charges for Sundays/Bank holidays be removed and provision of initial ½hr free parking. Further review of the charging regime after 6 months of commencement of operation.

(Toilet stickers scheme shortly to be in operation).

**19/20/132** War Memorial - Update

New commencement now agreed for the 18th November. Alternative contractor to be approached if commencement did not occur on this date.

**19/20/133** Events Working Group- Update and agree big wheel rota

Cllr Lukey agreed to prepare a rota with Cllr Claypole to arrange a float.

 **Resolved:** That the ride be operated at £2 per ride.

Noted recent ‘trick n treat’ disco was a success at the MSG.

 Residents lunch plans noted. 195 applications. Criteria applied as agreed and to be independently reviewed.

 157 places now available. Members approved the slight increase from 150 places.

 Poppies in place with thanks to Cllrs Cartwright and Scott and to Ross Jarvie for the arrangement of the flags in the town.

 Illuminate arrangements noted.

**19/20/134** Consider Grant Application – Methodist Church

 **Resolved:** That the donation be approved for £100.

**19/20/135** Planning Issues.

 a) Applications

 **19/02278/FULM** 7 - 9 Scot Lane

Erection of office building following the demolition of the existing building.

*No adverse comment with clarification already sought by DMBC regarding footpath widths.*

**19/02570/FUL** 10 Highfield Road

Erection of single storey rear extension, raising of existing roof, erection of rear dormer window and partial demolition of garage

*No adverse comment*

**19/02624/CON** Land at Common Lane, Harworth

Demolition of Two Dwellings and Erection of Twenty-Six New Dwellings with Construction of New Road off Common Lane

*Problems with access on the DMBC site noted. Clerk to circulate the BDC reference and comments to be made to the Clerk for submission under the Scheme of Delegation*

**19/02637/COU** 23 - 25 Market Place Bawtry

Change of use from Financial Services (Class A2) to Dental Surgery (Class D1)

 *No adverse comment*

 b) Planning Determinations

 (i) Update recent permission for 650 houses in Harworth including DMBC response.

**19/01729/CON** Hybrid Application For Outline Planning Permission For The Residential Development Of Approximately 650 New Homes (Approval Being Sought For Access), Public Open Space, Landscaping And Associated Infrastructure With Access Into The Site Included. Full Planning Application (Phase 1) Include Development of 161 New Homes, Open Space, Landscaping and Associated Infrastructure (Resubmission of P.A. 17/01728/OUT***) - Granted***

*Noted that DMBC had withdrawn their objection resulting in the permission being granted. Concerns expressed that there would be no contribution by the developer towards improvements to the Tickhill Road junction nearest Bawtry.*

*Discussion regarding the lack of any evening traffic analysis with this to be investigated further.*

**Resolved**: That a FOI request be submitted requesting all traffic assessment evidence relied upon by DMBC prior to withdrawal of their objection

(ii) **19/02125/TCON** Market Place.

Conservation area notification to crown lift the minor/secondary branches to 3m above ground level on one London Plane tree (T7 on site plan)- ***No TPO***

**19/01723/COU** 2 Top Farm Court Top Street

Change of use from B1 to A1 and D1- ***Granted***

**19/01966/FUL** 54 Sycamore Crescent

Erection of single storey rear extension following demolition of existing- ***Granted***

**19/20/136** Report on Meetings & Representatives

Heritage Meeting - Bid to be made for the Gainsborough Road toilets in conjunction with BRA.

IGas **–** no further update to date

**19/20/137** To receive any additional correspondence

* Noted fish “stall” request
* Noted request from Northern Powergrid with members suggesting a request for replacement seating as opposed to reinstatement.

**19/20/138** Items for Future Agenda and Next Meeting – 10th December

There being no further business the meeting ended at 9.20pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| --- | --- | --- | --- |
| **October** |  |  |  |
| A Harrison | Replacement notice board keys  | 1685 | 20.41 |
| HSBC  | Monthly bank charges | DD | 15.90 |
| Bonnetts Ltd | Hall cleaning supplies | 1686 | 232.14 |
| A Richards | Annual domain/hosting renewal | 1687 | 85.00 |
| Gillies Landscapes | Cemetery maintenance - kerb sets | 1688 | 1520.00 |
| Camlock Ltd | Replacement notice board keys  | 1689 | 64.19 |
| A Harrison | New Hall – mirror/notice board perspex | 1690/1 | 69.66 |
| Butts of Bawtry  | Toilet stickers | 1692 | 64.80 |
| Hoe & Mow | New Hall grass cutting Aug/Sept | 1693 | 243.60 |
| Opus Energy | New Hall- electricity | DD | 124.66 |
| Plusnet | New Hall- Broadband | DD | 52.20 |
| Various  | Salaries/allowances- Oct | 1694/98 | 4020.01 |
| HMRC | Tax & NICs- Oct | 1699 | 915.00 |
| J M Tomlinson Ltd | Garage rent July-Dec | 1700 | 630.00 |
| Volt Tech Ltd | Electricity supply - cabin | 1701 | 490.00 |
| Torne Valley | Handyman PPE | 1702 | 9.42 |
|  |  |  |  |
| **November** |  |  |  |
| The Pension People | Pension contributions -Oct | DD | 204.08 |
| EDF | Mkt Hill electricity | DD | 59.00 |
| EE | Mobile phones inc hall (monthly) | DD | 46.21 |
| DMBC | Market Hill rates (monthly) | DD | 775.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus energy | Hall electricity | DD | 135.77 |
| Nolan Management Ltd | Quarterly inspections –Mkt Hill | 1703 | 90.00 |
| Analogue Electrics Ltd | Annual servicing fire alarm/lighting/ext’s | 1704 | 360.00 |
| Gillies Landscapes | Spring bedding & relocate Mkt Hill planters | 1705 | 2105.00 |
| Screwfix | Poppy tie wraps (Reimburse D Cartwright) | 1706 | 12.30 |
| Need a Hand Ltd | Repair/fit cemetery sign | 1707 | 95.00 |
| Need a Hand Ltd | New Hall repairs & mirror  | 1708 | 305.00 |
| Crown Hotel Ltd | Resident Lunch - deposit | 1709 | 1000.00 |
| Jayster’s Catering Ltd | Trick and treat disco - catering | 1710 | 300.00 |
| MKS Groundcare Ltd | Grass cutting- Oct  | 1711 | 991.20 |
| MKS Groundcare Ltd | Grass cutting- Nov (final) | 1712 | 495.60 |
| RBL Poppy Appeal | Donation – poppy wreath | 104296 | 50.00 |
| Mr Dan | Trick and treat disco – disco entertainer | Cash | 100.00 |
| Marshalls Garage | Handyman petrol/oil | 1713 | 23.67 |
| Business Stream | Water rates- Hall | 1714 | 44.73 |
| Need a Hand Ltd | Hall – notice board and handrail repairs  | 1715 | 95.00 |
| Business Stream | Water rates- cemetery | DD | 11.18 |
| Business Stream | Water rates -allotments | DD | 63.50 |