**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON MONDAY 10th FEBRUARY 2020 at 7.00PM**

**Present:** Cllrs: A. Clay pole, D, Kirkham, G Scott, G Bugden, D Cartwright, S, Young,

C. Luke, J. Linsey, I. Greer, P. Holland. D. Kirby, P. Muxlow

Mrs. A Harrison – Clerk to the Council

**In Attendance**: 4 members of the public, Ward Cllr R. Blake.

**19/20/192** Receive Apologies and Approve Reasons for Absence

A. Copley (other commitment)

**Resolved:** That the reason for absence be approved.

**19/20/193** Receive Declarations of Interest (other than standing interests)

Alan Claypole – Item 14 b) Planning Application 20/00082/FUL – Non-pecuniary as known to the applicant.

 Ivor Greer – Item 10b Hall Rates - Non pecuniary as a member of a regular user group.

**19/20/194** Agree Confidential Items – 12a) Pay & Display - contractual tender

**19/20/195** Approval of the Minutes of the Town Council Meeting 13th January 2020

 **Resolved:** That the minutes of the 13th January 2020 be approved.

**19/20/196** Approval of the Minutes of the Town Council Meeting 28th January 2020

 **Resolved:** That the minutes of the 28th January 2020 be approved

**19/20/197** Matters Arising from the Minutes

 19/20/163 Matters arising. Section 58 Notice now served.

 19/20/169 New Hall. New Fire Risk Assessment still to be sourced.

 19/20/176 DMBC Public Spaces Protection Order - Number of tickets served still to be obtained.

19/20/189 BARS - Caretaker advertisement yet to be placed by BARS.

**19/20/198** 15 Minute Public Discussion Period

Benches adjacent to the toilets – Noted recent developments with new seating planned this year.

 BARS – Noted that the Cricket Club was still awaiting a response to a recent email forwarded to BARS. Cllr Young, as BARS chairman, advised that a response to the club chairman would be provided in due course.

**19/20/199** Financial Matters

 a) Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

b) Approve Bank Reconciliations –31sth December 2019

 **Resolved:** That the bank reconciliations be approved.

c) Budget monitoring –31st December 2019

 **Resolved** That the budget monitoring schedule be approved.

**19/20/200** Market Hill

a) Consider approval of Respect Car Pageant for 2020

**Resolved**: That the pageant be approved subject to a full breakdown of gross income, expenses and charitable donations being provided after the event.

**19/20/201** Recreation lssues

a) Agree Cemetery fees from April 2020

**Resolved:** That the suggested fees circulated to members be approved.

b) BARS- Approve new MSF Terms of Reference

Cllr Cartwright apologised for the brevity of the terms provided due to time constraints.

**Resolved:** That the terms of reference be approved subject to:

* Inclusion of a clause which maintained the need for BTC and BARS to jointly agree any future changes. (Clause 9 in previous TOR)
* Quorum to be stated.
* Details of who would chair the Trustees & Primary User Group being included
* Details of the method for appointing the secretary being included.

BARS to be advised of the above conditions with the Trustees to confirm, if the revisions could be agreed.

**19/20/202** New Hall

a) Consider use of venue for a temporary Post Office

Noted problems with establishing a new post office.

The library trustees did not want to extend the post office service despite the increased footfall it generated and therefore use of the New Hall was suggested. Disappointment expressed at the lack of “community” initiative being shown by the Library trustees.

It was noted that a permanent post office did not seem feasible now or in the future. (Community banking had also been investigated previously but not considered suitable).

**Resolved:** That Cllr Kirkham approach the Post Office representative (Ian Johnson) to meet at the New Hall and look at the feasibility of delivering the service from the premises.

b) Consider Hall Hire Rates from April 2020

 Members noted the wide range of current charges. The Clerk suggested a simplification of fees with one rate for midweek and weekends for each room. Cllr Greer, Muxlow and the Clerk to prepare a proposal for members to consider at the next meeting.

**19/20/203** Ward Member Report

* Harworth development (120 houses). DMBC comments awaited.
* Police PACT meetings being reinstated. Likely to run alongside Resident Group meetings twice a year. Community speed checks also being arranged
* Streetscene update with recent works undertaken.
* Health and Wellbeing group working well but some smaller sessions envisaged.
* Recent Mayflower 400 meeting noted.
* Road markings to be reinstated where faded in Bawtry.
* Problems with recruitment of crossing wardens noted.
* DMBC Budget being consulted upon if members wanted to comment.

**19/20/204** Town Centre Working Group

1. P&D Tender- Approve Pay & Display Management Contractor 2021

Moved to confidential session (Legal tender).

1. Approve approach to IPS Group for car park meter quotation.

**Resolved:** That the group seek a formal quotation for new machines.

1. Approve quotations being sought for proposed Traffic Regulation Order amendments.

Noted potential lead times to implement substantive changes if required (up to 9 months). Members again expressed a desire to relax the restriction on trading from a vehicle

**Resolved:** That the group obtain quotes for amending the TRO, with the full Council to consider in due course.

1. Consider (and appoint) Council Town Project Board representative and consider ongoing role of BTC as lead partner for funding bids.

**Resolved:** That Cllr Muxlow be appointed as the Council representative

(Draft Terms of Reference now prepared and would be agreed by the Board in due course. To be circulated to Council members for information purposes).

**Resolved**: The Council to remain as the lead partner for the time being.

1. Consider footpath contract paving materials further.

“Harvest buff” chosen previously by members but the desired specification (63mm) was not available. (Maximum 50mm). Further similar alternatives were available at 63mm and therefore a final choice would be decided by members in due course.

1. Approve extension of the working group remit to investigate a market cross protection scheme with the group to report to full council with specific scheme details, and costs in due course.

Members expressed concern regarding the previously approved plan and the potential further impact on car parking spaces from any protection scheme. Noted members would need to consider such impact if a scheme was developed.

Noted grant funding of £2000 had been secured from the Doncaster Civic Trust with a further request to Historic England being considered.

**Resolved**: That a scheme be developed for consideration by members including cost and any impact on parking spaces.

**19/20/205** War Memorial - Update and approve surround materials/chains, seating and plaques

Noted developments to date with the relocation having proceeded to plan.

* Noted offer to install the resin bound surface, free of charge by a local company. (Sand colour agreed by the group/conservation officer)
* Additional items (bench/planters/chains etc.) noted but yet to be fully costed by the group.
* Rededication planned – possibly around VE day. List of dignitaries to be invited to be finalised.

**Resolved**: That costs be approved up to the agreed budget of £5,000 for additional items - surround materials, chains, seating and plaques etc. Clerk to arrange in due course.

**19/20/206** Planning Issues.

a) Consider response to the Draft Bassetlaw Local Plan

Members agreed that concerns would be expressed regarding the volume of properties planned in Harworth and the cumulative impact on traffic in Bawtry from such developments. (Members to consider any further comments and provide to the Clerk prior to the deadline).

b) Applications

 **20/00082/FUL** 12 Highfield Road

Erection of 2 storey extension to rear and raising of roof height in connection with formation of rooms in roof space

***No adverse comment***

**20/00147/FUL** 12 Hermes Close Bawtry

Proposed three storey extension to side of dwelling & single storey extension at the rear

***Objection*** Due to the plans being out of keeping with the surrounding area.

**20/00089/LBC** Crown Hotel 33 - 41 Market Place

Listed Building Consent in connection with installation of new awnings to the front elevation of the Crown Hotel and the adjoining shops as well as the extension of the existing paved area to the frontage to allow for new outdoor seating area

***No adverse comment***

**20/00051/FUL** Land off Essex Road Bircotes

Erect 120 Dwellings with Garages and/or Parking Spaces Together with Associated Roads, Sewers and Infrastructure.

**Objection:** Due to the adverse cumulative impact on traffic management and traffic services in Bawtry.

c) Determinations

**19/00793/FUL** Workshop Rear of 2-6 Thorne Road (Former Norex Site) Station Rd. Erection of 2 blocks of 2 apartments ***- Granted***

**19/01059/OUT** Land Rear of Grange Farm Blyth Road, Harworth. Outline application for up to 199 dwellings- ***Refused***

**19/00409/FUL** Land at Plumtree Farm Industrial Estate, Plumtree Road, Harworth. Erection of 8 Industrial Units- ***Granted***

**19/02278/FULM** 7 - 9 Scot Lane. Erection of office building following the demolition of the existing building- ***Granted***

**19/02803/LBC** 22 High Street. Listed building consent for the re-roofing of the entire building and re-rendering of all exterior elevations - ***Granted***

**19/02688/FUL** 6 The Pastures. Erection of a single storey front and side extension and material change- ***Granted***

**19/20/207** Report on Meetings & Representatives

 Illuminate Meeting - Noted considerable concern expressed at the meeting

 regarding the lack of local input and the expenditure on high profile artists.

Events Group - 8th December proposed for the 2020 Senior Residents Lunch. Entertainments and venue as in 2019.

**19/20/208** To Receive Any Additional Correspondence

 Noted response to the Freedom of Information request and the documentation recently supplied by DMBC. The inadequacy of some of the analysis e.g. day tested and times was noted. However, even with these inadequacies the figures still came very close to exceeding capacity.

(Cllr Blake to be provided with a copy of the FOI response).

Technical Note – August 2019 to be obtained as this was not available online as advised. Further response and comment to be considered at the March meeting. (Cllr Kirkham to report).

**19/20/209** Items for Future Agenda and Approve Monday Meetings

 **Resolved:** That in future Council meetings to be held on the 2nd Monday of the month. (9th March)

**19/20/210** Public Bodies (Admission to Meetings) Act 1960

That due to the confidential nature of the business to be transacted, the public and press was excluded.

**19/20/211** Town Centre Working Group

a) P&D Tender – approve Pay & Display Management Contractor from

2021

May 2021 start date to be confirmed.

Further clarification required including:

* Enforcement with visits up to 10pm.
* Frequency and variance of the visits.
* Residual costs of enforcement.

**Resolved:** That the Clerk approach the tenderer for further clarification.

There being no further business the meeting ended at 9.25pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **January**  |  |  |  |
| HSBC  | Monthly bank charges | DD | 34.11 |
| Plusnet | New Hall- Broadband | DD | 52.20 |
| Gazprom | Gas- Hall | DD | 379.08 |
| OVO | Energy bill | DD | 100.00 |
| BW Flooring Services Ltd | New Hall- main floor resurfacing | 1754 | 2280.00 |
| Blyth Pest Control | Wharf St- mole treatment | 1755 | 80.00 |
| Austerfield Study Centre | Contribution -illuminate | 1756 | 130.00 |
| Bawtry WI | Donation  | 1757 | 160.00 |
| Bawtry Bowling Club | Donation | 1758 | 1000.00 |
| Various  | Salaries/allowances- Jan | 1759/63 | 3989.31 |
| HMRC | Tax & NICs- Jan | 1764 | 946.00 |
| Giddy Kippers | Donation – wildflower project | 1765 | 109.00 |
| **February** |  |  |  |
| The Pension People | Pension contributions -Jan | DD | 204.08 |
| EDF | Mkt Hill electricity | DD | 59.00 |
| EE | Mobile phones inc hall (monthly) | DD | 46.21 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus Energy | Hall- electricity Feb | DD | 160.50 |
| Christmas Plus Ltd | Christmas installation - Dismantle | 1766 | 637.20 |
| J L Tomlinson Ltd | Quarterly garage rent | 1767 | 315.00 |
| Nolan Management Ltd | Quarterly car park inspections | 1768 | 90.00 |
| BARS | Annual Grant | 1769 | 8000.00 |
| Torne Valley Ltd | Handyman equipment/PPE | 1770 | 46.55 |
| Viking Direct | Stationery | 1771 | 183.46 |
| Bonnetts Ltd | New Hall- Cleaning products | 1772 | 142.74 |
| A Harrison | Postages/spare keys | 1773 | 15.70 |
| Torne Valley | Handymen PPE | 1774 | 90.00 |