**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON MONDAY 9th MARCH 2020 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, G Budgen, J. Linsley, P. Holland. I. Greer,

D Cartwright.

Mrs. A Harrison – Clerk to the Council

**In Attendance**: 3 members of the public, (Ward Cllr R. Blake. Provided her apologies)

**19/20/212** Receive Apologies and Approve Reasons for Absence

D Kirby (work commitment), C. Lukey (family commitment), P. Muxlow,

D Kirkham, A. Cropley (other commitments), S Young (unwell)

**Resolved:** That the reasons for absence be approved.

**19/20/213** Receive Declarations of Interest (other than standing interests)

Alan Claypole & John LInsley Item 16a Planning Application – Non pecuniary as both members acquainted with the applicant

John Linsley Item 13 Footpath Tender – Non pecuniary as used to work with the owner of one of the companies

**19/20/214** Agree Confidential Items

* Item 9a Tree works quotes – Contractual
* Item 13 Town Centre Working Group Footpath Tender –Contractual

**19/20/215** Approval of the Minutes of the Town Council Meeting 10th February 2020

 **Resolved:** That the minutes of the 10th February 2020 be approved.

**19/20/216** Matters Arising from the Minutes

 19/20/204c) TRO Quotations - Cllr Linsley had tried to source additional quotes without success to date

 19/20/204 Market Hill cross protection scheme - Matter to be dealt with at the next Town Centre Working Group meeting

 19/20/169 Matters arising. New Fire Risk Assessment being undertaken on 11th March for the New Hall.

 19/20/211 P&D Tender. Noted further clarification regarding enforcement etc. still awaited.

**19/20/217** 15 Minute Public Discussion Period

Noted Cricket Club Chairman was still awaiting a response from BARS to recent email queries/concerns. BTC asked to encourage a response from the charity.

 Item 8a) Further clarification provided regarding the Pubwatch grant application, including confirmed contributors, beneficiaries and purpose of the grant. Concerns regarding the grant application also separately raised.

**19/20/218** Financial Matters

 a) Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

b) Approve Bank Reconciliations –31sth January 2020

 **Resolved:** That the bank reconciliations be approved.

c) Budget monitoring –31st January 2020

 **Resolved** That the budget monitoring schedule be approved.

Noted reduction in car park income and recent correspondences forwarded to the car park company without reply to date. Concerns to be added to the April agenda.

 Quarterly breakdown for New Hall to be provided to members.

**19/20/219** Market Hill

a) Consider Pubwatch grant application

Both themerits and concerns about the application were discussed in detail by members. The commercial nature of the application was noted. Previous assistance with other users such as the car pageant noted. Clarification regarding the benefit to vulnerable people raised.

 **Resolved:** That a grant of £250 be provided to BRA for the Pubwatch scheme

 Further information about the scheme and how it assisted vulnerable people to be invited from the Health and Wellbeing Group /BRA

**19/20/220** Recreation lssues

a) Consider quotes and approve tree works – moved to confidential session

b) BARS Update and approve User Group representative

(i) Update deferred due to the absence of Cllr Young. It was however reported that the amendments to the Terms of Reference had been agreed by BARS with a copy to be supplied to the Clerk in due course.

(ii) Council User Group representative.

**Resolved:** That Cllr Scott be appointed as the User Group representative.

**19/20/221** Public Seating

 Members considered suggestions for additional seating.

**Resolved**: That a bench on Tickhill Road be approved, subject to consent from DMBC with the Town Centre Working Group to look further at the provision of a bench at Market Hill.

Design to be considered. Clerk to arrange and order for Tickhill Road.

**19/20/222** New Hall

a) Consider hall hire rates

Discussions regarding possible streamlining of fees and the impact this would have either on income or potential hardship to groups.

**Resolved**: It was agreed that fees would be retained at current levels for 2020 with a simpler structure/increase to be agreed in January 2021 for commencement in April 2021.

b) Approve use of hall on VE day by Health & Wellbeing group.

**Resolved** That approval of the use of the hall by the Health & Wellbeing group, without charge, be agreed for the VE day event.

**19/20/223** Ward Member Report and consider report to DMBC re: potholes

 Noted apologies received from Cllr Blake.

 Concerns raised regarding potholes, particularly on the High Street. Repairs had now been undertaken but were of a temporary nature and unlikely to last. Surface redressing was allegedly planned by DMBC.

 **Resolved:** That DMBC be approached for confirmation as to long-term plans for High Street highway surfacing.

Other associated highways matters to be included on the next agenda

**19/20/224** Town Centre Working Group -Consider Approval of Footpath Contractor

(Moved to confidential session)

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**19/20/225** War Memorial - Update

 Completion of the project expected in the next couple of weeks. Posts and leg extensions for the bench awaited and completion of resin surfacing.

 Commemorative plaques also to be installed to comply with planning conditions.

 Particular thanks was given to Cllr Claypole for the significant time he’d spent ensuring the project was successfuly completed..

 **19/20/226** Events Working Group - Update

The VE plans noted with the Council to fund refreshments at the library. Clerk to approve in due course.

 Electricity supply details to be clarified, although consent from the library trustees had been given..

**19/20/227** Planning Issues.

a) Applications

**20/00552/FUL** 6 Ingham Road

Erection of extensions to rear at first and second floor level alterations to roof in connection with formation of rooms in roof space and new pitched roof to existing ground floor rear extension.

***No adverse comment to the above application***

b) Determinations

**19/02754/FULM** Bawtry Paintball Fields Doncaster Road

Retention of change of use of land for paintball & activity centre with

associated siting of containers, reception area, fencing & structures

(Retrospective) - ***Granted***

**20/00082/FUL** 12 Highfield Road

Erection of 2 storey extension to rear and raising of roof height in connection with formation of rooms in roof space- ***Granted***

c) Freedom of Information – Consider further response.

DEFERRED due to the absence of Cllr Kirkham.

**19/20/228** Report on Meetings & Representatives

Town Board meeting – Cllr Linsley updated members as the Council representative had accidently recorded the incorrect date to attend. The importance of heritage issues and improvements in community activities/sprit raised at the meeting.

Noted substitute representative could be appointed as two members from each organisation was permitted. (To be considered at the May meeting).

**19/20/229** To Receive Additional Correspondence inc

* Library trustee correspondence received. Members noted the trustees strongly disagreed with the previous Council minutes/comments and maintained that the trustees were both committed to community initiatives and the temporary, and if required extended, post office service at their premises.

Cllr Greer indicated his previous comments perhaps did not fully recognise the community work that was undertaken by the trustees.

* It was further noted that the Post Office had responded to the suggestion of using New Hall advising there was no requirement for an extension due to an alleged lack of local demand.
* Noted DMBC had advised that they would no longer consent to Christmas illuminations unless parish and town councils entered contracts for an unmetered supply with Northern Powergrid, thereby paying directly for consumption. The Clerk to arrange and execute the relevant documents as required with the matter to be addressed further at the next meeting.
* Thankyou letter received from the Mayflower PTA for the recent donation.

**19/20/230** Items for Future Agenda and Approve April Meeting

Neighbourhood Plan review – April agenda

 **Resolved:** That in light of the Easter holidays the April meeting to be held on the 6th April.

**19/20/231** Public Bodies (Admission to Meetings) Act 1960

That due to the confidential nature of the business to be transacted, the public and press was excluded.

**19/20/232** Recreation Issues

a) Approve Tree works.

Members considered three quotes received for tree works required in accordance with the tree surveys.

**Resolved**: That Selwyn Trees be appointed to undertake the works.

Market Hill unwrapping of trees would not be included as these were routinely undertaken separately.

(Planning permission had been granted for tree works within the conservation area on Market Hill)

**19/20/233** Town Centre Working Group

a) Consider and Approve Footpath Tender

Members considered the tenders in detail. Contractual variances, additions, the use of alternative materials and Council priorities/projects and reserve levels were discussed.

**Resolved:** That GNE be appointed as the contractor for the Market Hill footpath works subject to a cap of up to 15% of the agreed contract price for additions.

b) Members further considered the tegula paving option

**Resolved**: That the tegula blocks be approved at an additional cost of approximately £1500.

(Cap of 15% to be proposed on the revised quotation price including tegula blocks).

There being no further business the meeting ended at 8.50pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **February** |  |  |  |
| HSBC  | Monthly bank charges | DD | 18.94 |
| Plusnet | New Hall- Broadband | DD | 52.20 |
| Gazprom | Gas- Hall | DD | 402.12 |
| Business Stream | Water charges - cemetery | DD | 7.42 |
| Christmas Plus | Dismantle fees | 1775 | 806.76 |
| Various  | Salaries - Feb | 1776/80 | 3865.62 |
| HMRC | Tax & NICs- Feb | 1781 | 1069.29 |
| Cavlan Flooring Company | Hall- flooring | 1782 | 2180.00 |
| G Beal | War memorial relocation fees  | 104297 | 19200.00 |
| **March** |  |  |  |
| The Pension People | Pension contributions -Feb | DD | 204.08 |
| EDF | Mkt Hill electricity | DD | 59.00 |
| EE | Mobile phones inc hall (monthly) | DD | 46.21 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus Energy | Hall- electricity March | DD | 153.35 |
| Business Stream  | Water charges - Hall | 1783 | 42.37 |
| A Harrison | Quarterly allowance (Jan-Mar) | 1784 | 150.00 |
| Marshalls Garage | Handyman petrol | 1785 | 6.45 |
| David Ogilvie | War memorial bench | 1786 | 1201.20 |
| Need a Hand  | Repair seat –Doncaster road | 1787 | 160.00 |