**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 12th SEPTEMBER 2017 AT 7.00PM**

**Present:** Cllrs: G. Budgen, D. Kirkham, A. West, D. Cartwright, A. Claypole, C. Lukey,

J Linsley.

Mrs. A Harrison – Clerk, Mr. David Shaw – handyman.

**In Attendance**:3 members of the public. Mr. James MacConnachie, Mr. G Tulley. Cllr Blake.

Public Discussion Period

- Initially sincere thanks was given to Mr. David Shaw for his service to the Council over the years as one of the handymen. Mr. Shaw was due to retire in September and a card and gift was presented by the Chairman.

- Mr. Tulley gave a de-brief to members regarding the recent Respect Drivers Pageant. It was noted to be well attended but still experienced some traffic problems due to problems with staff for traffic management. It was anticipated paid stewarding would be sought at any future event. Temporary movement of some planters would also be requested. It was understood that local businesses were pleased with the extra business generated during the event. Approval of the event for August 2018 and possibly a “pedal car gp” on May Bank Holiday was requested.

Contributions from the retail outlets noted but still disappointing. Speeding was greatly reduced compared to last year. BARS had been approached regarding MSF parking and details of the New Hall Committee to be provided.

* Airport noise was noted.

**17/18/083** Receive Apologies and Approve Reasons for Absence

S. Womack, P. Holland, G. Scott (holiday); A. Cropley (other commitment); S. Young (work commitment).

**17/18/084** Receive Declarations of Interest (other than standing interests).

None.

**17/18/085** Agree Confidential Items

Item 19 - New Hall (Contractual/legal)

**17/18/086** Approval of the Minutes of the Town Council Meeting of the 11th July

 **Resolved:** That the minutes of the 11th July be approved.

**17/18/087** Approval of the Minutes of the Extraordinary Council Meeting of the 8th August

**Resolved:** That the minutes of the 8th August be approved.

**17/18/088** Members agreed to bring forward Item 10d) to allow Mr. MacConnachie to address members.

**17/18 089** Recreational Matters –e) Consider Grant for MSF Goalposts

Mr. MacConnachie – Bawtry Town FC club captain attended to request a grant for goalposts on behalf of the football team which was supported by Cllr Claypole. Current club arrangements discussed and the role of BARS.

**Resolved:** That the grant for the goalposts was approved.

**17/18/090** Matters Arising from the Minutes

**17/18/056** Update re: advice on using the MSF for meetings. This was still awaited but expected shortly.

**17/18/091** Financial Matters

1. Approve Monthly Accounts- Noted nature of legal costs incurred

**Resolved:** That the monthly accounts (inc legal costs) be approved

b) Approve Bank Reconciliation

**Resolved:** That the bank reconciliation to 31st July be approved

c) Budget monitoring to July

The budget monitoring schedule was received.

**17/18/092** Market Hill

1. Taxi rank - Update

DEFERRED due to Cllr Young’s absence but the Clerk was asked to progress this. Discussion on times required due to the night club closing.

Licencewatch had been contacted and indicated that they would still steward the rank but the Clerk was waiting for written confirmation in this regard.

b) Market Provision – Update

 The owner of the auction site had declined the occasional use of the auction site for market stalls, parking for the market or parking generally.

c) Illuminate- Approve use of car park for projection.

 It was noted that there was some confusion as to the group’s requirements.

 **Resolved**: That should space be required for a projected image, this was approved subject to provision of suitable insurance and risk assessment.

**17/18/093** Market Hill Footpath- inc consider insurance advice and responsibility.

 Members noted advice received from the insurance provider.

**Resolved**: That although undertaken on a without prejudice basis members agreed to accept the risk of taking responsibility for the footpath through the undertaking of emergency repairs.

Emergency repair companies had attended the site but only two quotes had been received despite numerous attempts to obtain more. Prices were very similar however and emergency works needed to commence.

**Resolved:** That Hilltop Construction be instructed and the works to commenced as soon as possible

A long-term solution had been discussed at the recent meeting with DMBC. DMBC had again advised that they would adopt the area if it was bought up to the required standard. They would also be prepared to put this commitment in writing. DMBC did not however have resources to fund the scheme but they would consider project managing it without charge. Assistance could also be provided regarding the legalities and consents required from frontage owners.

Accurate quotes to now be ascertained prior to a decision being taken as to how to fund- either from reserves/public works loan and what materials to use.

**17/18/094** Recreational Issues

a) Approve Flexible Fund grant & funding for “Billy Goat” machine

**Resolved:** That the Flexible Fund Grant be approved and the “Billy Goat” machine purchased with the shortfall to be covered by the Council.

Employees did use the machine elsewhere but training needs to be ascertained

b) Consider request for grant for Wharf St playpark repairs and note anti-social problems at the site.

**Resolved:** That the play park repairsbe funded on this occasion in the sum of £646.50

Problems with litter and anti-social behaviour noted at the site. Signage still to be installed that had recently been purchased by BTC. It was agreed that litter would be monitored prior to the Council considering additional staffing at weekends. Cllr Blake to ask for a talk to be given to local schoolchildren.

c) Consider recent DMBC recreational ground signage (Dogs/fouling)

MSF had recently experienced problems with dogs not being on a lead and dog fouling but the DMBC signs had been removed. Members discussed the BARS lease terms regarding dog use and the practical application or enforcement of this.

Members agreed that the DMBC signage should be removed at Wharf Street.

**17/18/095** Highways Issues inc consider High Street bus shelter

Bus shelter- the Council had approached adjacent properties and two had objected to the provision of a shelter. It was noted that even if the transport authority was prepared to fund a shelter this would need planning consent. This would involve public consultation but ultimately it would be up to the planning authority to approve. Cllr Blake had previously requested a shelter from the transport authority but they had advised that they had insufficient funds.

**Resolved:** That SYPTE be approached to provide a shelter on the eastern side of the High Street.

* Noted resident query regarding the visibility at Narrow Lane due to the boundary sign.
* Overgrown verge on the west side of Scrooby Road approaching Bawtry Hall to be reported. Cllr Blake to also pursue a long-term solution
* Tickhill Road markings scheduled to be repainted but timeframe not known
* The interactive sign on Tickhill Road now scheduled for replacement
* No known schedule for general sign cleaning

**17/18/096** Ward Member Report.

 Amended TRO’s now under consultation – Pemberton Grove and Top Street.

 Members did not have any particular problems with the proposals.

Heritage bid – Heritage trail board would need permission from BTC. The Clerk to email that BTC had no problem with a board and that this could be approved in due course.

**17/18/097** Neighbourhood Plan- Update

The group had approached potential consultants and one had now been selected. Grant funding had been sought with a decision due imminently.

**17/18/098** Parking Provision Working Group

* Meeting dates provisionally suggested with the bottling plant owner.
* New Hall had asked for further clarification regarding parking needs and this had been provided with a reply awaited.

**17/18/099** Market Hill Working Group

A landscape architect was looking at potential designs with the group to consider these in due course and provide a report at the November meeting.

A scheme looking at Tickhill Road junction was also being considered.

**17/18/100** War Memorial Working Group - Update

The group had met with Austerfield PC with ideas to move the memorial now generally agreed.

**17/18/101** Events Working Group- Update

BRA had met regarding the Christmas event. Staffing and the usual funding of the carousel would be requested (£2800) and volunteers from the Council during the day. Contribution for insurance also possible. Details to be included on the October agenda.

**17/18/102** Image of Bawtry -Update including approve planning for boundary sign sponsorship.

TheClerk to approach consultant to draw up the planning application. The Clerk had been advised that one application could cover all the sponsor signs at the 5 locations. The specific company names did not need to be provided for planning purposes The Clerk to contact potential interested parties.

**17/18/103** New Hall- Consider contractual arrangements & any further advice required

Movedto confidential session.

**17/18/104** Planning Issues.

 a) Planning Applications

**17/01890/FUL** 6 Towngate Bawtry

Erection of single storey side/rear extension- ***No adverse comment***

**17/01928/COU** Granary Court Market Place

Change of use of one of the ground floor units from A2 (financial & professional services to Sui Generis (Beauticians and Sun Bed use)

***Resolved: Oppose pending clarification as to the use. The application stated A2 to sui generis but the design statement stated A2 to A1 in places, A1 & A2 in places and elsewhere referred to “deliveries to a restaurant” and “vibrant meeting place”.***

**17/02068/FUL** Lynbar, Martin Lane

Erection of 4ft wall with 8ft posts along the front boundary of the property. ***No adverse comment***

1. Planning Determinations

**17/01628/FUL** 15 The Pastures Bawtry

Demolition of existing conservatory & construction of new sunroom/conservatory- ***Granted***

**17/01740/FUL** 3 Madison Drive Bawtry

Single storey pitched roof extension to front - ***Granted***

**17/00894/FUL** 2 Peakes Croft Bawtry

Erection of ancillary annexe to the rear of the property- ***Granted***

**17/18/105** Report on Meetings & Representatives

Email correspondence noted from a parish council representative regarding use of the Community Fund by the Noise Monitoring Committee.

Members agreed that BTC, through their representative, would look to oppose any application for grants from the fund that came from organisations outside the local airport area

iGas - DEFERRED as Cllr Young was absent but it was noted that iGas representatives would be attending the next BRG meeting.

**17/18/106** To Receive any Additional Correspondence

It was understood that Excel Parking could be looking to issue penalty notices through the use of cameras with the notices posted to vehicle owners. It was agreed that the Clerk would seek confirmation of Excel’s plans as they would appear to be in contravention of the agreement to issue penalty tickets on vehicles.

**17/18/107** Items for Future Agenda and Next Ordinary Meeting- 10th October

* Approve Drivers Pageant - August 2018
* Consider a Pedal Car event - May 2018
* Consider Christmas expenditure.
* Heritage sign approval
* Excel update - response re: cameras.
* Review additional funding agreed for BARS/MSF
* Consider request for handymen to empty bins at MSF

**17/18/108** Public Bodies (Admission to Meetings) Act 1960

In light of the confidential nature of the business to be transacted the public and press be excluded.

**17/18/109** New Hall

* Noted reply from the New Hall Committee to date.

**Resolved** That the BTC representative request that the matters raised by the Town Council be specifically discussed at the September committee meeting. That should the matter not be addressed satisfactorily and a response received within 7 days of the said meeting, that the Chairman pursue the matter with the Charity Commission.

* Noted advice from The Byrne Practice regarding the contractual arrangements.

There being no further business the meeting ended at 10.00pm

**Chair: ……………………………………………. Dated…………………………………………**

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| AUGUST/SEPTEMBER |  |  |  |
| JHM Butt | Forum posters  | 1227 | 81.60 |
| Communicorp | Local Councils annual subscription | 1228 | 75.00 |
| Bawtry News | Annual advertising  | 1229 | 27.00 |
| Npower | Mkt Hill - Electricity | DD | 1.00 |
| Various | Salaries - August | 1230/33 | 2632.57 |
| The Pension People | Pension contributions (emp’r & emp’e) | DD | 40.40 |
| HMRC | Tax & NICS - August | 1234 | 575.22 |
|  |  |  |  |
| DMBC | Rates - Cemetery  | DD | 54.00 |
| DMBC  | Rates - Market Hill | DD | 699.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| DMBC | Boundary sign installation | 1235 | 1233.90 |
| Geosurveys Ltd | Market Hill survey | 1236 | 350.00 |
| A Harrison | Clerk quarterly allowance- Sept | 1237 | 150.00 |
| Marshalls Garage | Handymen diesel | 1238 | 19.78 |
| Torne Valley Ltd | Strimmer repair | 1239 | 42.00 |
| Gillies Landscapes | Grass cutting –allotments (aug) | 1240 | 60.00 |
| The Byrne Practice | Legal Fees | 1241 | 651.24 |
| North Notts Landscapes | Grass cutting – Wharf St & Cemetery | 1242 | 888.00 |
| BDO | External Auditor fees | 1243 | 480.00 |
| D Shaw | Retirement gift | 104290 | 200.00 |