**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 10th OCTOBER 2017 AT 7.00PM**

**Present:** Cllrs: G. Budgen, D. Cartwright, A. Claypole, C. Lukey, J Linsley, P. Holland,

G. Scott, S. Young.

Mrs. A Harrison – Clerk.

**In Attendance**:1 members of the public, Martyn Hall (BARS), Rick Brand (Illuminate), Ross Jarvis & Tori Oldridge (BRA)

Public Discussion Period

New Hall- Filed accounts with the Charity Commission noted average income around £30k in previous years but this year’s income was £24,210 although no further details were available online.

BARS- Financial year 2016 yet to be filed.

**17/18/110** Receive Apologies and Approve Reasons for Absence

D, Kirkham (holiday), R Dickenson (work commitment), S. Womack & A. West (away), A Cropley (other commitment).

**Resolved:** That the apologies be approved.

Vice-Chairman Claire Lukey in the chair.

**17/18/111** Receive Declarations of Interest (other than standing interests).

None.

**17/18/112** Agree Confidential Items

Item 16 – War Memorial (contractual tenders - consider quotes).

**17/18/113** Approval of the Minutes of the Town Council Meeting of the 12th September

 **Resolved:** That the minutes of the 12th September be approved.

**17/18/114** Matters Arising from the Minutes

**17/18/090** YLCA responseregarding licensed premisesnoted with meetings prohibited in licensed premised even if alcohol is not being served at the time. Members agreed that the Council would support change through the Sustainable Communities Act and would campaign to change this law.

 **17/18/104** Planning applications – Granary Court, Market Place – no response from the planning authority despite request for clarification. The Clerk to chase.

**17/18/115** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved including BARS/ MSF

b) Approve Bank Reconciliation

**Resolved:** That the bank reconciliation to 31st August be approved

c) Budget monitoring to August

The budget monitoring schedule was received. Noted Neighbourhood Plan budget. Although not included in last year’s budget the sums currently being incurred were nevertheless grant funded with a further £3750 being received this month.

d) Note Conclusion of Audit.

The Clerk reported that there were no matters to be brought to the attention of members from the external auditor and that the relevant Notice of Conclusion of Audit and associated documents had now been published.

**17/18/116** Market Hill

1. Taxi rank - Update

Clerk awaiting documents and contact details from Cllr Young.

b) Excel Parking – Update

It was noted that Excel had confirmed that there were no plans to install cameras or amend the manner in which penalty notices were issued

 c) Approve Drivers Pageant -Aug 2018 & Consider Pedal Car GP- May 2018

Adequate parking provision was raised but additional parking had now been secured at the MSF. Paid stewarding had also been suggested to manage traffic The Council to monitor parking arrangements when these had been finalised.

**Resolved:** That the Drivers Pageant be approved for 2018

Pedal GP – noted that the usual documents would need to be submitted (insurance/risk assessment)

**Resolved**: That the Pedal GP be approved in May 2018 subject to relevant documentation being provided.

**17/18/117** Market Hill Footpath- Update.

* Emergency repairs to commence next week
* Draft template letters giving consent to adoption of the footpath by adjacent property owners had been received from DMBC. The Clerk would need to amend and confirm the final details with DMBC.
* Members to approve the correspondence prior to them being forwarded to property owners. Members agreed that the Clerk incur the necessary land registry fees (£3 per property anticipated) to establish the property owners’ details where necessary.

**17/18/118** Illuminate

 Rick Brand from the organising group advised the Council of arrangements for the event and circulated relevant details.

**17/18/119** Recreational Issues

a) Approve Heritage Trail Board

**Resolved:** That the trail board be approved with the location(s) to be agreed in due course.

b) Review use of additional funding agreed for BARS/MSF

Correspondence from BARS regarding the re-allocation of unspent monies to car parking and driveway improvements had been circulated.

Members noted that the car park was in a very bad condition at a time when bookings were understood to be increasing quite quickly.

Members did not have a particular objection to the allocated funding being re-allocated for car park and driveway improvements

Members agreed that specific quotes for the car park (including design) should be submitted by BARS together with demolition costs with members to then make a final decision at the November meeting.

c) Consider request for handymen to empty MSF bins

**Resolved:** That the handymen would be asked to empty the litter bins 2-3 times per week and to open the ground daily.

d) Consider dog bag installation (Tikspac) – Wharf Street & litter/antisocial behaviour issues

**Resolved:** That the Council would support installation at the MSF and at Wharf Street providing this was at the entrance at School Walk.

The Clerk to liaise with DMBC/Tikspac to see if these could be installed.

**17/18/120** Members brought forward Item 17 – Events working group

**17/18/121** Events Working Group- Update

Members had received details of the funding requested via BRA for the Christmas event.

Waste removal by DMBC to be investigated with the Ward Councillor

Councillor volunteers sought throughout the day.

**Resolved**: That the carousel be funded by the Council in the sum of £2800 and manned by Councillors with rides at £2 per ride.

**Resolved**: That the security costs be approved in the sum of £600

**17/18/122** Highways Issues including bus shelter update

Bus shelter- The Clerk advised that she had now requested a bus shelter from SYPTE. An application form had been received and returned with a further response now awaited.

**17/18/123** Ward Member Report.

Cllr Blake had sent her apologies but had provided members with an update regarding outstanding issues.

* Yellow lines now complete Pemberton Grove and Top Street.
* Doncaster to be the host for the 2018 Tour de Yorkshire. Route to be known in December.
* Enforcement regarding dog fouling requested

Members to seek yellow lines at School Walk. Those extending Green Park already requested but not likely to be ready before February 2018

Request attendance at Council meetings by other ward councillors.

**17/18/122** Neighbourhood Plan- Update

The planning consultant expected to complete the first draft plan by the end of October. A meeting of the steering group was scheduled for the 19th November to review the draft and make any amendments.

Members agreed to an EGM to review the draft plan at the end of November or early December. The Clerk to liaise with the group and check hall availability.

**17/18/123** Parking Provision Working Group

The group had met with the owner of the bottling plant. The car park was to be completed and available from the end of October with any business to be run initially by the owner for 2-3 years The Council to consider a long-term arrangement thereafter.

**17/18/124** Market Hill Working Group

Report to be provided at the November meeting**.**

**17/18/125** War Memorial Working Group - Update

Moved to confidential session to consider quotes.

**17/18/126** Image of Bawtry -Update including planning for sponsorship panels.

The Clerk had now arranged for the planning application to be submitted. It was agreed the fee of £385 was to be paid. The decision was awaited in due course. Sponsorship was being sought from interested parties.

Cllr Linsley to meet with DMBC to discuss local service standards.

**17/18/127** New Hall- Update

The Clerk advised that a response from the New Hall Committee had been received. A meeting with the treasurer to consider the Councils concerns was being arranged towards the end of October. Cllrs Kirkham and Young to attend

**17/18/128** Planning Issues.

 a) Planning Applications- None received prior to the agenda being published Concerns were noted about due process regarding retrospective applications.

1. Planning Determinations- None received

**17/18/129** Report on Meetings & Representatives

Noted Airport Consultation regarding approach and departure procedures.

BRG – 30th November & drop in sessions noted with members to provide any comments for submission at the November meeting

iGas meeting – A traffic route would be specified from Misson to Blaxton Road roundabout but no restrictions would be placed on routes taken thereafter. The routes actually used were likely to depend on the quarries being utilised.

**17/18/130** To Receive any Additional Correspondence

Noted letter regarding the carol service. The Clerk to arrange the provision of the carol sheets and audio requirements. (Timber Joint to be approached regarding lighting)

**17/18/131** Items for Future Agenda and Next Ordinary Meeting- 14th November

**17/18/132** Public Bodies (Admission to Meetings) Act 1960

In light of the confidential nature of the business to be transacted the public and press be excluded.

**17/18/133** War Memorial Group – Consider quotes for relocation.

Members considered the quotes received to date and the recommendations of the working group. Noted additional names to be added had been requested by Austerfield PC.

Risk of damage during relocation noted with no guarantees available. Insurance cover by the contractor to be clarified.

**Resolved:** That subject to planning and funding being obtained The Fringe Sculptural Practice would be instructed.

It was agreed that funding applications would be submitted by the working group with the Clerk to make arrangements for a planning application in due course.

There being no further business the meeting ended at 9.20pm

**Chair: ……………………………………………. Dated…………………………………………**

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| --- | --- | --- | --- |
| BARS | Donation- play park repairs | 1244 | 646.50 |
| Sam Turner & Sons | “Billy goat” Machine | 1245 | 2089.00 |
| Mark Harrod Ltd | Bawtry Town FC - Goal posts | 1246 | 1008.00 |
| Npower | Mkt Hill - Electricity | DD | 1.00 |
| Various | Salaries -Sept | 1247/50 | 2610.56 |
| The Pension People | Pension contributions (emp’r & emp’e) | DD | 40.01 |
| HMRC | Tax & NICS - Sept | 1251 | 575.45 |
|  |  |  |  |
| DMBC  | Rates - Market Hill | DD | 699.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| The Timber Joint Ltd | Handyman PPE  | 1252 | 38.00 |
| Leonard Tomlinson | Quarterly garage rent | 1253 | 315.00 |
| A Harrison | Post | 1254 | 19.74 |
| The New Hall | Room hire - AugSept | 1255 | 49.50 |
| BARS  | MSF funding (various) | 1256 | 1921.50 |
| NCA Architects | Mkt Hill Design | 1257 | 1050.00 |
| North Notts Landscapes | Grass cutting/weeds cemetery/Wharf St | 1258 | 1098.00 |
| Notts ALC | Cemetery training course | 1259 | 40.00 |
| A Harrison | Travel expenses | 1260 | 37.80 |
| Marshalls Garage | Handyman - petrol | 1261 | 13.00 |
| Kirkwells | Neighbourhood plan fees  | 1262 | 1500.00 |
| The New Hall | Room hire - Oct | 1263 | 31.50 |