**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 11th APRIL 2017 AT 7.00PM**

**Present:** Cllrs: S. Young, D. Cartwright, G. Budgen, J. Linsley, A. Claypole, S. Womack,

D. Kirkham, A.West, G. Scott.

 Mrs. A Harrison - Clerk

In Attendance:1 member of the public

Public Discussion Period

No matters raised.

**16/17/296** Receive Apologies and Approve Reasons for Absence

 P. Holland (away), A. Cropley & R. Dickenson (other commitment).

**16/17/297** Receive Declarations of Interest (other than standing interests**).**

 A. West: Item 8 BARS- Non-pecuniary (relation to committee member).

**16/17/298** Agree Confidential Items

None.

**16/17/299** Approval of the Minutes of the Town Council Meeting of the 14th & 28th March

**Resolved:** That the minutes of the 14th March be approved as an accurate record. (Slight amendment to 14th March to note vote for the EGM).

**Resolved:** That the minutes of the 28th March be approved as an accurate record.

**16/17/300** Matters Arising from the Minutes

 **16/17/275** Cllr Young had submitted the article to Bawtry Today and agreed to submit the May article.

 **16/17/276** Golf Club Developmentquery as to whether s106 monies could be sought from the development for traffic measures – calming or pedestrian crossing etc.

 **16/17/281** Noted stickers were now ready but it was unknown if these had been distributed yet.The Clerk to clarify with Cllr Dickenson. Cllr Womack to collect and distribute in default.

**16/17/301** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

Noted refund of the Neighbourhood Plan grant (unspent) but further

grant funding would be sought in due course**.**

1. Approve Bank Reconciliation

**Resolved:** That the bank reconciliation to 28th February be approved

1. Budget monitoring to January

The budget monitoring schedule was received.

**16/17/302** Market Hill

1. Taxi rank DEFERRED as still awaiting information. Noted problems which were arising in Bawtry as a result of a lack of taxi facilities.

1. Car Park trial- Review and consider further actions.

Noted brief response on the Bawtry Residents Facebook page and press update. Clerk advised of latest response from Excel regarding remote monitoring, resurfacing and new machines. A firm proposal was being sought by the Clerk and would be chased up to include a meeting with the working group.

c) Bawtry Market- Update

A meeting to be scheduled shortly. Potential sites being considered – both the car park and auction site.

d) Consider further legal advice.

**Resolved:** That further initial advice would be sought from Atherton Godfrey with Cllr Womack and the Clerk to attend a meeting on the 13th April.

e) Footpathupdate**–** quotes being sought. Very approximate quotes were £200k for full York Stone; £140k for imitation stone but conservation friendly, £80k for bitumous surface. Approaches to DMBC and frontage owners to be undertaken in due course. Response from McCarthy Stone also awaited.

**16/17/303** Members agreed to defer Item 8 until the attendance by Martyn Hall.

**16/17/304** Ward Member Report

Apologies from Cllr Blake. No matters to report.

**16/17/305** Gainsborough Road Toilets – Update

Clerk provided an update with a valuation awaited from DMBC

**16/17/306** Highways Issues

* Request for “keep clear” markings on Tickhill Rd to be repainted.
* Response to bus shelter provision outside Pangea provided by the Clerk
* Problems with Station Rd restrictions noted with drivers driving around the crossing warden.

**16/17/307** Neighbourhood Plan- Update

Spring newsletter distributed. Meeting with DMBC regarding new housing with 105 dwellings now being maintained as a minimum.

First draft sections of the plan currently being organised.

Meetings held on the last Wednesday of the month.

**16/17/308** Recreational Issues -MSF Pavilion Funding. (Attendance by M. Hall. Chair & K. Haslam, Secretary of BARS)

Stakeholder information submitted initially. Noted constitution of BARS. Project being developed for over 20 years with BARS adopting the project from 2011 which also enabled access to additional grant funding.

 Improvements from a new pavilion noted. Tenders were sought. Four contractors submitted bids with three in excess of £500k. All contractors were contacted and spoken to before the preferred contractor was chosen. A Doncaster based company was used which also supported the local economy.

It was accepted that contingency funds should have been greater (10%). Corporate funding should have been commenced earlier. Further funding was currently being sought from local organisations.

 Currently the Town Council were funding 13% of the project with an investment of £58k. If additional funding was given this would rise to approximately 20%

Similar projects costs were noted. Cantley pavilion £1m (larger), Howard Pavilion, Edenthorpe £500k, Finningley £321k (smaller footprint).

Tennis courts were also being funded separately with further enhancement to the ground also envisaged.

£29,600 shortfall currently to make the pavilion fully operational for functions etc. Various options considered and these were circulated in confidence.

Concerns expressed regarding:

* Variances and why they had occurred from a “fully funded project”.
* Terms of Reference with the need for more specific terms and the relationship with BARS and the committee clearly defined.
* What could be achieved if additional funding not forthcoming?

Proposed that Cllrs Cartwright and Claypole to provide amended terms of reference. It was agreed that the Councillor representatives from the user group committee would provide their input to put to BARS for agreement.

Explanation of variances. Initially £393k estimate for building costs. £414k eventual contractual price but did not include furniture, professional fees or car parking improvements etc. Concerns expressed regarding information provided to BTC to date and a lack of information in terms of any shortfall with recent assurances being that the project was on budget.

Shortfall consisted of building costs and professional/architect fees - £20k

Additional requirements approximately £10k

Proposed that the terms of reference be amended, 1 Councillor on BARS Committee, user group committee members to be agreed and a paid booking clerk within 6 months (without any conflict of interest).

**Resolved:** £29,600 further funding to be provided subject to all Council conditions being met. (5 for, 2 against, 1 abstention.)

Cllr West excluded from voting in accordance with the code of conduct.

**16/17/309** Parking Provision - Update

Letters being drafted for the Bottling Plant with further plans being sought. Meeting scheduled for the 26th April. Correspondence to The New Hall still to be forwarded.

**16/17/310** BTC Initiative to Improve the Image of Bawtry- Update

 Meeting with DMBC regarding grass cutting etc. with reply awaited.

**16/17/311** War Memorial Working Group - Update

One quote received with further quotes awaited. Full details to be provided to members when these had been received.

DMBC still to formally agree the library site.

**16/17/312** Events Working Group- Approve Terms of Reference

DEFERRED

**16/17/313** Community Forum Review

Feedback provided. Residents’ concerns included

* that existing reserves be used and planned projects undertaken.
* the time spent on the car park issues.

It was agreed the meetings should continue with time allowed for representations by local organisations such as the residents group, BRA etc.

Lack of formality also noted.

**16/17/314** Planning Issues

1. Planning Applications

**17/00809/FUL** Kelston, Doncaster Road

Proposed erection of a detached garden room- ***No adverse comment***

1. Planning Determinations

**16/17/315** Report on Meetings

Noise Monitoring Committee- DEFERRED due to Cllr Cropley’s absence.

License Watch – 25% reduction in income being experienced by retailers.

Community Liaison – postponed until 31st May

**16/17/316** To Receive any Additional Correspondence

a) Grove and Rufford Boxing Day Hunt - Recent convictions of hunt members noted and raised by a resident.

b) Consider Illuminate 2017 donation request –

**Resolved:** That £1000 donation be approved.

**16/17/317** Items for Future Agenda and Next Meeting.

 Annual Parish Meeting and Annual Parish Council meeting – 9th May

There being no further business the meeting ended at 9.55pm

**Chair: ……………………………………………. Dated…………………………………………**

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| Yorkshire Water  | MSF – water rates (final) | DD | 16.52 |
| Npower | Mkt Hill electricity | DD | 1.00 |
| Today Publications Ltd | Bawtry Today inc forum article | DD | 171.60 |
| JH Butts of Bawtry | Printing fees - toilet stickers | 1144 | 27.60 |
| Various | Salaries - March | 1145/48 | 2510.17 |
| HMRC | Tax & NICS- Mar | 1149 | 572.75 |
| Angela Harrison | Reimburse post /expenses | 1150 | 25.35 |
| YLCA | Annual Subscription | 1151 | 726.00 |
| Torne Valley Ltd | Workwear (handymen) | 1152 | 27.58 |
| The New Hall | Room hire - EGM 28th Mar | 1153 | 18.00 |
| Ranskill Fencing | Allotment - fencing | 1154 | 676.00 |
| Gillies Landscapes | Allotment grass cutting & spoil removal | 1155 | 85.00 |
| Torne Valley Ltd | Workwear (handymen) | 1156 | 24.50 |
| British Gas  | MSF Final electricity bill to Dec 2016  | DD | 108.67 |
| John Hargreaves | Repair locks -toilets | 1157 | 45.00 |
| North Notts Landscapes | Wharf St & Cemetery grass cutting | 1158 | 888.00 |
| Groundwork UK | Neighbourhood Plan - Grant refund | 1159 | 1917.25 |
| The New Hall | Room hire inc NP | 1160 | 49.50 |