

**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW  
HALL ON TUESDAY 13<sup>th</sup> JUNE 2017 AT 7.00PM**

**Present:** Cllrs: S. Young, G. Budgen, J. Linsley, D. Kirkham, G. Scott,  
P. Holland, R Dickenson, A. Cropley, A. West, S. Womack, D. Cartwright  
Mrs. A Harrison - Clerk

**In Attendance:** 2 members of the public.

**Public Discussion Period**

- Terms of reference requested for working groups on the website.
- Ultra vires incident regarding illuminations ordered in 2010 raised.
- Noted car park working group met in licensed premises.

- 17/18/028** Receive Apologies and Approve Reasons for Absence  
A. Claypole (work commitment- late arrival), C. Lukey (family commitment).
- 17/18/029** Receive Declarations of Interest (other than standing interests).  
A. West – non pecuniary Item 11(a) Relative of BARS former trustee.
- 17/18/030** Agree Confidential Items  
None.
- 17/18/031** Approval of the Minutes of the Town Council Meeting of the 9<sup>th</sup> May  
**Resolved:** That the minutes of the meeting of the 9<sup>th</sup> May be approved.
- 17/18/032** Matters Arising from the Minutes  
No matters raised.
- 17/18/033** Financial Matters  
a) Approve Monthly Accounts  
**Resolved:** That the monthly accounts be approved including final contribution to BARS/Architects for the construction costs.  
b) Approve Bank Reconciliation  
**Resolved:** That the bank reconciliation to 30<sup>th</sup> April be received.  
c) Budget monitoring to April  
The budget monitoring schedule was received.
- 17/18/034** Annual Accounts to 31<sup>st</sup> March 2017  
**Resolved:** that the Annual Accounts be approved.
- 17/18/035** Annual Return- Approval of S1 (Governance Statement)  
**Resolved:** S1 of the Annual Return -Governance Statement be approved.
- 17/18/036** Annual Return- Approval of S2 (Accounting Statement)  
**Resolved:** S2 of the Annual Return Accounting Statement be approved.
- 17/18/037** Market Hill  
a) Taxi rank – Cllr Young circulated an amended copy of the Traffic Order 2007 to include the taxi rank provision.  
**Resolved:** That the amended Order be adopted (subject to DMBC approval as may be required). Members additionally agreed that the rank be operable from 22.00hrs-02.00hrs each day.  
DMBC to be approached for details of how to now bring the new traffic order into effect.

In addition signage to be limited to road markings if possible. The Clerk to make arrangements in due course.

b) Footpath Update

Nineteen businesses had now received correspondence regarding a joint scheme to repair the footpath. Noted the only reply to date was from The Crown. Comments from the new owner of The Market Bar also noted. Members did consider the merits of restricting HGV's on the footpath and any problems this could cause to retailers.

c) Market-Provision Update

It was reported that some problems had arisen getting all relevant parties together. However there had been a lack of progress since the car park trial ceased due to a lack of "venue" for the market.

Noted response from the owner of the auction site who had also declined use by the public, although a more specific request for a market was agreed. The Chairman to contact the owner personally.

A professional approach with high quality items was considered necessary to ensure any market provision was viable.

d) Consider buy out of the EPS Contract.

Contract not materially challengeable. A buy-out could be considered Total EPS income around £80,000k. Minimum of £26k salaries plus employers NIC's & pensions (around 7%). Penalty income unknown and probably limited maintenance. 4 years @ 40-50k per annum would amount to around £200k. This could possibly be offset with the increased income to the Council.

It was agreed that correspondence be forwarded to Excel asking for their views on a buy-out.

(Arrival by Cllr Claypole- Item d))

**17/18/038** Recreational Issues –

a) MSF- Update and approve User Group Terms of Reference

Members had met with BARS and agreed the terms with relative ease. Kerry & Richard Haslam currently taking bookings and current structure appeared to be working well.

(Cllr Cartwright had agreed to assist in the preparation of draft a Fire Risk Assessment and Health & Safety Policy and declared his interest).

**Resolved:** That the MSF User Group Terms of Reference be agreed and as the conditions for funding had been met, the additional funding could now be released.

The Clerk to ascertain the legality of using the MSF for meetings with it being a licensed premises

b) BARS- Consider Sports Day Stand (24<sup>th</sup> June 1-5pm)

Gazebo required & banners. Cllr Claypole to put together information for distribution. Cllr Dickenson to look at designs/banners. Cllrs Claypole, Young, Holland available to attend the event.

**Resolved:** That a budget of £200 be allocated.

c). Wharf Street – Dog signs and litter bin now arranged and approved.

**17/18/039** Highways Issues

- Station Road yellow lines has been completed but no signage. Clerk to follow up with the ward councillor and keep a log of outstanding matters.
- Interactive sign still not operating correctly.
- 30mph on entire stretch of Station Road still desirable.
- Tickhill Road "keep clear" signs & yellow lines through to Green Park and Pemberton Grove outstanding.

- Speedwatch scheme being considered and followed up by the Resident's Group. Police to be asked to target Tickhill Road.

It was also reported that highways verges were £450 per cut on the town's main roads (13 cuts per year ) An additional £6000 per annum would therefore be needed to increase the cutting schedule and could possibly be considered by the Council for the 2018-19 budget.

**17/18/040** Ward Member Report

The ward member had provided her apologies.

**17/18/041** Neighbourhood Plan- Update

A meeting with planning officers to discuss the drafting of the Neighbourhood Plan had been undertaken. DMBC had recently undertaken a Call for Sites consultation – 3 main Bawtry sites assessed. Tickhill Road, Doncaster Road (West) & Thorne Road (towards Austerfield) and a small site behind Bawtry Hall.

The NP Group were not looking to undertake a site assessment as part of the plan. Brownfield sites would be preferred however with Greenfield sites given preference to Green Belt. Ribbon Development (distances between adjacent areas) could also look to be preserved.

**17/18/042** Parking Provision Working Group

Progress was being made including risk elements. Some recommendations would be forthcoming in due course

**17/18/043** Market Hill Working Group

The group still to meet. Market development was being considered however and would be part of the remit of the group. A desktop exercise was being sought from DMBC to look at the number of spaces with a budget of £1500 having been agreed.

**Resolved:** That the budget be increased to £1800 to include a topographical survey.

A traffic scheme in respect of the junction of Tickhill Rd/High Street was available from DMBC and would be circulated.

Noted retailers were suffering from a reduction in trade (30% during 2017) which could be as a result of onerous parking costs.

**17/18/044** War Memorial Working Group - Update

Cllr Claypole advised that he had now met with representatives from four companies. Only one company had asked to view the new proposed site.

The group to meet shortly to review the two quotes received with the remainder expected in due course. Various methods of working and ideas had been suggested by the contractors.

British Legion would be approached for funding in due course.

**17/18/045** Events Working Group- Update & Review Terms of Reference

A draft Terms of Reference had been circulated.

New events were to be identified and supported by BTC in partnership with other organisations/groups where relevant.

**Resolved:** That the Events Working Group Terms of Reference be agreed.

- 17/18/046** Community Forum- Consider next meeting date & content  
It was agreed that a meeting would be scheduled for September with the content to be considered at the July meeting.  
**Resolved:** That a meeting would be held on the 6<sup>th</sup> September 7-9pm at The Crown Hotel (subject to availability).
- 17/18/047** Assets of Community Value for Registration  
(Land on Station Road to be reviewed).  
Phoenix Theatre, Methodist Church, Bawtry Hall, Community Library, Town Hall, St Nicholas Church were all noted as possibilities.  
The Neighbourhood Plan Group to liaise with DMBC to consider the benefits of seeking registration.
- 17/18/048** Planning Issues  
a) Planning Applications  
**17/01143/FUL** 41 Sandbeck Court, Bawtry  
Erection of single storey rear extension, Extension to porch & associated alterations to windows.  
**17/01187/FUL** Pembury house, Cockhill Close  
Erection of single storey side and rear extension & partial conversion of attached garage to form annexe accommodation.  
**17/01265/FUL & 17/01282/FUL** 8 Dukes Terrace  
Erection of two storey side extension & Erection of single storey rear extension.  
**No adverse comment to the above three applications**  
  
b) Planning Determinations  
**17/00809/FUL** Kelston Doncaster Road  
Proposed erection of a detached garden room- *Granted*  
**17/01025/TCON** Holly Cottage 24 Peakes Croft  
Notice to crown reduce by approx. 1 metre all round one ash tree- *Granted*
- 17/18/049** Report on Meetings & Representatives  
Noise Monitoring Committee- Noted eight Bawtry complaints from Nov -Feb. Recent EGM had been called to illustrate changes being undertaken by the airport including more accurate flight paths through the use of satellite technology. Attempts were also being made to reduce rural flightpaths although this would have a limited impact on Bawtry due to proximity.  
**Resolved:** That Cllr Cropley be appointed as the BTC representative with Cllr Linsley as substitute when Cllr Cropley was unavailable.
- 17/18/050** To Receive any Additional Correspondence  
– Noted DMBC Environmental Flexible Fund available but this needed to be allocated. It was noted that funding towards a new litter picking machine would be requested.  
– New Hall complaint noted. The Clerk had sought clarification of the reasons for the booking refusal and Sunday booking policy.  
– Noted trustees at New Hall recently updated including Cllr Budgen.
- 17/18/051** Items for Future Agenda and Next Meeting– 11<sup>th</sup> July.  
– Image of the town as a standing item.

There being no further business the meeting ended at 10.00pm

Chair: .....

Dated.....

Npower	Mkt Hill electricity	DD	1.00
Various	Salaries - May	1177/80	2568.29
HMRC	Tax & NICS- June	1181	603.45
The Pension People	Pension contributions (emp'r & emp'e)	DD	40.10
Zurich Municipal	Annual insurance	1182	2211.31
DMBC	Cemetery Rates	DD	54.00
DMBC	Market Hill Rates	DD	704.80
Today Publications Ltd	Bawtry Today	DD	114.00
Power Brush Int Ltd	Powerbrush Service & new parts	1183	729.00
Rialtas Business Solution Ltd	Annual Year closedown	1184	503.22
Wybone	Replacement liner	1185	106.83
Gillies Landscapes	Summer bedding/spoil removal & cutting	1186	1167.25
A Harrison	Quarterly allowance	1187	150.00
Rialtas Business Solutions	Annual software licence fee	1188	139.20
Corstophine Wright	BARS project contribution-architect fees	1189	600.00
A Harrison	Reimburse postage	1190	14.52
Marshalls Garage	Handymen diesel	1191	15.30
G H Cawthorne	Internal Auditor Fee	1192	250.00
North Notts Landscapes	Grass contract – Wharf St & cemetery	1193	888.00
BARS	Construction contribution (final)	1194	1500.00
Wybone	Wharf Street – litter/dog bin	1195	598.80
Doncaster Council	Illuminate Donation	104289	1000.00