**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 14th NOVEMBER 2017 AT 7.00PM**

**Present:** Cllrs: G. Budgen, A. Claypole, C. Lukey, J. Linsley, P. Holland, S. Young.

D. Kirkham, S. Womack, A. West, A. Cropley.

Mrs. A Harrison – Clerk.

**In Attendance**:1 members of the public,

Public Discussion Period

Request for no parking signs on Dukes Terrace verge for the Christmas event. Advised that cones could be utilised in this area.

**17/18/134** Receive Apologies and Approve Reasons for Absence

D. Cartwright (holiday) G. Scott (work commitment), A. Cropley (late arrival expected)

The Chairman reported that Cllr. R Dickenson had resigned from the Council as she was unable to attend as frequently as she would like. Thanks to be forwarded from members

**Resolved:** That the apologies be approved.

**17/18/135** Receive Declarations of Interest (other than standing interests).

None.

**17/18/136** Agree Confidential Items

Item 18 New Hall (Report on third party discussions).

**17/18/137** Approval of the Minutes of the Town Council Meeting of the 10th October

**Resolved:** That the minutes of the 10th October be approved.

**17/18/138** Matters Arising from the Minutes

17/18/122 Bus shelter- Clerk advised that a response was still awaited and this would be followed up.

17/18/129 IGas Meeting report to be clarified.

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**17/18/139** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved

b) Approve Bank Reconciliation

**Resolved:** That the bank reconciliation to 30th September be approved

c) Budget monitoring to September

The budget monitoring schedule was received.

**17/18/140** Market Hill

1. Taxi rank - Update

The Clerk had now received documents and contact details from Cllr Young and was in the process of obtaining details from DMBC as to the correct procedure to adopt the new traffic order. Excel was also to be consulted to ensure any changes did not prejudice the penalty notices issued

**17/18/141** Market Hill Footpath- Update and approve correspondence.

* Additional emergency repair costs noted and contributions from owners.
* Draft correspondence seeking consent to adoption of the footpath by adjacent property owners had been circulated to members.

**Resolved**: That the correspondence be agreed with relevant amendments. (Contact details and funding provision amended)

**17/18/142** Recreational Issues

a) Review use of additional funding agreed for BARS/MSF & additional funding for old pavilion demolition- DEFERRED.

Concerns noted regarding authority for the previous request regarding the demolition.

**17/18/143** Highways Issues inc replacement/relocation of damaged boundary sign

Boundary signs – Members agreed to a repair in the first instance as opposed to funding a new sign or making an insurance claim.

Members agreed the purchase and installation of the litter bins at Station Road & Scot Lane from DMBC

**17/18/144** Ward Member Report.

* Noted issue of enforcement, (previously raised by members) with figures provided for various areas in Bawtry over an 18 month period.
* Previous “yellow line” consultation regarding School Walk had resulted in objections which prevented approval at that time. In light of the time that had elapsed, Cllr Blake to request that DMBC re-consult.
* Streetscene noted to be still well behind schedule.
* DMBC had responded further to the request for extended yellow lines on Tickhill Road but were not looking to extend at this time.
* DMBC Planning were looking at a request for extended hours at the former bottling plant for The Crown patrons to allow for parking for Christmas events.
* Reduction of speed limit through the town still being refused by DMBC on the same historic basis. Members to forward repeated individual requests to Peter Dale (Director of Environment & Regeneration). Residents to also be encouraged in the Bawtry Today article.

**17/18/145** Neighbourhood Plan- Update

EGM on the 27th November at 7pm at the New Hall when a draft would be discussed. The draft would be circulated in the next week

A public exhibition was scheduled at the Methodist Church on 13th December from 2-9pm.By year end, it was hoped that a formal first draft plan would be ready for a six week consultation.

The Clerk to check the balance of funding allocated in the Council budget.

**17/18/146** Parking Provision Working Group

It was now anticipated that the current owner would run the bottling plant for a 2-3 year period. Improvements to the frontage noticed. Access arrangements still to be amended in accordance with planning conditions.

**17/18/147** Market Hill Working Group

Members considered thereport and provisional design plan**.** Noted desire to add softer areas. Potential reduction in bays from 110-80. However around 20-22 spaces would be lost in any new scheme due to the required restriction that access could not be permitted from the High Street. The reduction could however be minimised further (from the existing design) with additional bays adjacent to the Tickhill Road junction.

Members felt the plans offered a reasonable compromise and agreed that the group proceed to obtain some very provisional figures for a new scheme.

Noted that DMBC would ideally need to remodel the current Tickhill Road junction should a scheme be progressed.

**17/18/148** War Memorial Working Group - Update

A further meeting with the approved contractor had confirmed that the contract price was fixed and would include additional names (to be supplied from Austerfield). Contractor Insurance was in place for any problems that arose.

The Royal British Legion would only consider funding if DMBC would not assist. This had been confirmed by DMBC and a contact noted who would confirm the same to RBL if required.

The group would also approach the War Memorial Trust on the basis that the memorial was currently “inaccessible”.

a) Approve re-location planning application and fees.

**Resolved**: That fees be approved for the planning consultant and the planning fee (£300 exc VAT and £195 respectively)

a) Consider memorial bench at new site

**Resolved** That members would have no objection to a memorial bench being provided by Cllr Wests family.

Written permission to be sought from DMBC for the relocation. Cllr Blake to approach.

**17/18/149** Events Working Group- Update

Members discussed the rota for the carousel. Cllr Young to circulate documentation for members to confirm their availability.

Concerns expressed about the discounted rate from 12-1pm which had been advertised by BRA but which had not been approved by the Council. (This would be honored on this occasion)

**17/18/150** Image of Bawtry -Update

Cllr. Linsley advised that street standards were still being discussed with DMBC.

**17/18/151** Members moved the New Hall update to confidential session.

**17/18/152** Illuminate – Update

The Chairman provided an update to members with details of the days’ schedule. A light projection would be at The Crown from 4.30-8.30pm.

(Rolling road closurehad beenscheduled and approved).

120 children participating and up to 300 in the actual parade inc adults.

Lantern parade, church service and event at the Crown at 7.30pm to conclude.

Latest budget figures provided to members. The Chairman to circulate the full details.

Excel parking had approved use of the car park for the illumination projection and the involvement of several community groups and schools in the project was noted.

(Arrival of Cllr Cropley)

**17/18/153** Planning Issues.

a) Planning Applications

**17/02457/FUL & 17/02458/LBC** Bawtry Hall South Parade

Listed building consent in connection with a Retrospective application for the change of use of part of Bawtry Hall from A3 (restaurant) to D2 Wedding venue, conferencing and the creation of toilets.

*It was understood that the conservation officer was seeking more information and therefore there would be a delay in any decision.*

**17/02550/FUL** 48 Church Street

Single storey rear extension

***No adverse comment***

**17/02495/FUL** Broad Oaks St Martins Avenue

Erection of single storey extension to rear of a detached dwelling house;

***No adverse comment***

b) Planning Determinations

**17/02523/ADV** & **17/02522/FUL** Great North, Thorne, Tickhill & Gainborough Roads.

Display of plaques on village signs & erection of signs on the highways verge.

*The Clerk provided clarification of the correct application details which related to the plaques. The signs did not need permission and licences had already been issued by DMBC prior to installation*.

**17/18/154** Report on Meetings & Representatives

Airport Consultation-

The Chair provided feedback from the drop-in session attended. The changes had been imposed upon the airport (along with other airports) to upgrade the facility and modify the routes accordingly. The take-off routes proposed would move slightly NW from existing routes and deviate less. This would be further away from Bawtry. The plans related to scheduled flights but did not include training/cargo/RAF flights. No change to flight arrival routes

**Resolved:** That the members supported the proposed changes.

An annual attendance at a BTC meeting would be requested separately to the consultation.

iGas Liaison - Next meeting 30th November

Cllr Young clarified that the planning authority had not stipulated the direction of traffic after Blaxton roundabout as part of the planning conditions but iGas had agreed that their contractors would be instructed to go north at this junction.

**17/18/155** To Receive any Additional Correspondence

None.

**17/18/156** Items for Future Agenda and Next Meetings

Defibrillator – Market Place.

EGM 27th November for consideration of the Draft Neighbourhood Plan & 12th December. Finance meeting in January.

**17/18/157** Public Bodies (Admission to Meetings) Act 1960

In light of the confidential nature of the business to be transacted the public and press be excluded.

**17/18/158** New Hall

Members were given an update regarding the recent meeting with the New Hall Committee treasurer. The Chairman to circulate the (confidential) report received. Members accepted that the matters raised had been dealt with in an open manner.

The ongoing running would be monitored through the Councils representative on the New Hall Committee.

There being no further business the meeting ended at 9.15pm

**Chair: ……………………………………………. Dated…………………………………………**

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| A Harrison | Reimburse planning fee - sponsorship | 1264 | 290.00 |
| Butts of Bawtry | Neighbourhood plan - leaflets | 1265 | 54.42 |
| Npower | Mkt Hill – Electricity (Oct) | DD | 27.00 |
| Various | Salaries –Oct (inc holiday cover) | 1266/70 | 2583.36 |
| The Pension People | Pension contributions (emp’r & emp’e) | DD | 40.00 |
| HMRC | Tax & NICS - Oct | 1269 | 587.15 |
| HSBC | Bank fees | DD | 6.30 |
| DMBC | Rates - Market Hill | DD | 699.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Yorkshire Water | Water rates- cemetery | DD | 12.69 |
| Yorkshire Water | Water rates- allotments | DD | 73.37 |
| Traditional Ride Hire | Christmas carousel | 1271 | 2800.00 |
| Bawtry Retail Association | Christmas security costs | 1272 | 600.00 |
| Anthony Snowden | Planning fees- signs | 1273 | 180.00 |
| Gilles Landscapes | Allotments grass cutting & hedges | 1274 | 220.00 |
| Gilles Landscapes | Garden contract - Winter planters | 1275 | 819.00 |
| Gilles Landscapes | Allotments grass & cemetery hedge | 1276 | 130.00 |
| A Harrison (Hivis.co.uk) | Reimburse Council/BRG Event tabards | 1277 | 211.38 |
| Torne Valley Ltd | Handymen PPE | 1278/9 | 80.30 |
| Marshalls Garage | Handymen- petrol | 1280 | 42.72 |
| North Notts Landscapes | Grass cutting- Wharf St/cemetery | 1281 | 888.00 |
| NCA Architects | Mkt Hill Design architect fees | 1282 | 450.00 |
| The British Legion | Donation (remembrance wreath) | 104291 | 50.00 |
| North Notts Landscapes | Hedges and final cemetery cutting | 1283 | 642.00 |