

**MINUTES OF THE ANNUAL MEETING OF BAWTRY TOWN COUNCIL HELD IN THE
NEW HALL ON TUESDAY 9th MAY 2017 AT 7.00PM**

Present: Cllrs: S. Young, G. Budgen, J. Linsley, A. Claypole, D. Kirkham, G. Scott,
P. Holland, R Dickenson, C. Lukey.
Mrs. A Harrison - Clerk

In Attendance: 5 members of the public including the Ward Councillor

Public Discussion Period

No matters raised.

- 17/18/001** To Elect the Town Mayor
Resolved: That Cllr Kirkham be appointed Town Mayor for the ensuing year.
- 17/18/002** Declaration of Acceptance of Office
The Town Mayor signed the declaration of acceptance of office.
- 17/18/003** Receive Apologies and Approve Reasons for Absence
A. Cropley, A. West, S. Womack and D. Cartwright all provided appropriate apologies.
- 17/18/004** To Elect the Deputy Town Mayor
Resolved: That Cllr Lukey be appointed Deputy Town Mayor.
- 17/18/005** Receive Declarations of Interest (other than standing interests).
None.
- 17/18/006** Agree Confidential Items
Item 12d) Legal Advice Market Hill Car Park Contract.
Item 13a) Memorial Sports Field Funding for BARS. In part to discuss third party correspondence (data protected) but agreed that it would be difficult for members to deal with the funding element separately. BARS representatives to be asked to provide input regarding the funding element. Items to be dealt with at the end of the meeting.
- 17/18/007** Approval of the Minutes of the Town Council Meeting of the 11th April
Resolved: That the minutes of the 11th April be approved as an accurate record.
- 17/18/008** Matters Arising from the Minutes
No matters raised.
- 17/18/009** Ward Member Report (brought forward by members)
Congratulations provided to Cllr Blake for her recent re-election as Ward Councillor.
Update to be provided in due course regarding highways, traffic calming (Station & Tickhill Road) heritage, litter picks and a bus shelter on the High Street. Altering the verge at South Avenue had been refused by DMBC.
Surgeries now to be held weekly.
- 17/18/010** Financial Matters
a) Approve Monthly Accounts
Resolved: That the monthly accounts be approved including the further

contribution to BARS for the construction costs from previously allocated sum.

b) Approve Bank Reconciliation

Resolved: That the bank reconciliation to 31st March be approved

c) Budget monitoring to March

The budget monitoring schedule was received.

17/18/011 Consider Council Representatives to Outside Bodies

New Hall Management Committee	- G. Budgen
Robin Hood Noise Monitoring Committee	- Deferred (Cropley absent)
Parish Councils Joint Consultative Committee	- A. Claypole
YLCA South Yorkshire Branch	- D. Kirkham, S. Young
DMBC Rights of Way Forum	- P. Holland (as required)
MSF User Group Committee	- S. Young A. Claypole, G. Scott
BRA Representative	- D. Cartwright
BARS Trustee Committee	- S. Young (provisional)
iGas	- S. Young

17/18/012 Other Groups inc

Town Council Newsletter	- Clerk
Council Audit	- D. Cartwright
War Memorial Working Group	- Cllrs Claypole, Lukey, Cropley, Cartwright
Alternative Parking Provision Working Group	- Cllrs Linsley, Cartwright, Claypole, Scott, Young
Events Working Group	- Cllrs Cartwright, Dickenson, Young
Market Hill (Improvements) Working Group	- Cllrs Linsley, Young, West. Womack

17/18/013 Market Hill

a) Taxi rank

The Market Hill traffic order had now been obtained. Members agreed that three places would be allocated for taxis on Friday and Saturday nights from 10pm until 2pm. Cllr Young to amend and circulate the regulation for approval at the next meeting. The Clerk to source signage for approval.

b) Footpath Update

Further response from DMBC. They would now look at finance options to see if they could make a contribution.

It was agreed that correspondence was required to frontage owners advising of the Councils wish to explore joint costs for the project. The Chairman to draft an initial letter for circulation to members.

Cllr Linsley to follow up on detailed costs.

c) Market-Provision Update

DEFERRED due to Cllr Womack's absence.

Noted correspondence had been forwarded to the owners of the auction site

d) Receive Legal Advice Re: Contract- Moved to confidential session.

17/18/014 Recreational Issues –

a) MSF Consider response from BARS regarding additional funding offer and response to third party correspondence received.

Moved to confidential session.

- b) Wharf Street – Consider additional signage (dog fouling).
It was agreed that 4 signs would be installed and a dog/litter bin.

- 17/18/015** Highways Issues
All matters raised with the ward councillor above.
- 17/18/016** Consider Assets of Community Value for Registration
Members discussed the options available to Councils to protect buildings or land in terms of resale or development (planning). It was agreed this would be considered at the June meeting to allow members to consider any buildings or land that should be considered.
- 17/18/017** Neighbourhood Plan- Update
Members were now considering the instruction of a planning consultant to draft the plan to achieve consistency. Costs likely to be covered from grants. Consultation exercises were now being brought to a conclusion.
- 17/18/018** Parking Provision Working Group – Update and consider commissioning design layouts for Market Hill to assess likely loss of parking spaces.
The group was working to create more spaces and a confidential report was circulated. In particular accurate costing needed to be established. A full report to members would be considered in due course. A further meeting of the group was scheduled for the 7th June.
A letter to the New Hall Committee was to be sent referring to the charity objects and asking for them to reconsider use of the grounds..
Market Hill Working Group – Design Brief had been circulated to members. The Clerk apologised for circulating this as part of the Parking Provision Working Group when it was part of the Market Hill Working Group.
Discussed existing spaces and request for desktop exercise to look at the exact number of spaces that may be lost if improvements were incorporated that were either desirable or would be required legally in any redevelopment of the site.
Resolved: That the Council instruct DMBC to provide a provisional design with costs not to exceed £1500. Cllr Linsley to progress with DMBC.
- 17/18/019** War Memorial Working Group - Update
Three companies now been approached. One quote to date, Two awaited with a 4th company approached. Four quotes likely to be received in due course. The costs of a new memorial also to be considered.
Listed building consent would be required as the memorial was listed.
Costs still unknown but grants would be sought.
DMBC had now agreed to a relocation to the library site. The Clerk to check the deeds to establish ownership of the land where the memorial was currently situated.
- 17/18/020** Events Working Group- Approve Terms of Reference
DEFERRED but members of the working group were requested to provide their comments to Cllr Cartwright for the June meeting.
- 17/18/021** Planning Issues
a) Planning Applications
17/00894/FUL 2 Peakes Croft
Erection of ancillary annexe to rear of property
No adverse comment.

17/00987/PRIOR 43a Market Place

Notification to determine of prior approval is required for change of use of first and second floors from Class B1(a) to Class C3.

No adverse comment

b) Planning Determinations**16/00019/REF & 16/00018/LBCCAC** Bawtry Bar & Brasserie 52 High St

Formation of rooftop terrace to create first floor bar area, alterations including the installation of external staircase, including demolition works within a conservation area and retrospective application for retention of outdoor seating area to the front **Appeals Dismissed**

16/01920/FULM Land and Buildings on The West Side of Top Street

Consent, agreement or approval required by conditions 2, 5, 7, 9, 10 and 12 of planning application. **Granted**

17/00410/FUL 42 Ingham Road Bawtry Doncaster

Erection of single storey rear extension, raising of existing roof level, erection of a rear roof dormer extension, insertion of roof lights to front & side elevation, erection of a front porch following demolition of existing detached garage- **Granted**

17/00393/FUL 1 Carlton Drive Bawtry

Erection of two storey extension to the front of existing detached dwelling **Granted**

17/18/022 Report on Meetings

Noise Monitoring Committee- DEFERRED due to Cllr Cropley's absence.

17/18/023 To Receive any Additional Correspondence – None.**17/18/024** Items for Future Agenda and Next Meeting– 13th June.**17/18/025** Public Bodies (Admissions to Meetings) Act 1960

In light of the confidential nature of the business to be transacted the public was excluded in the public interest.

17/18/026 MSF Funding & Third Party Correspondence

Members asked for BARS representatives to remain in attendance to advise on their funding counterproposals, any suggested restructuring at BARS/User Group and financial clarification as required by members. BARS members then left the meeting to allow members to discuss the matter in confidence.

Resolved: The Council agreed to amend their conditional funding offer by adopting the BARS proposal for a new treasurer to be appointed to the user group and subject to Council representatives meeting BARS to seek mutual agreement of the terms of reference. It was also agreed that a condition of additional funding would be that MSF User Group Representatives be given full disclosure of all financial matters relating to the MSF upon request.

Members considered the response required to third party correspondence received. The Clerk to draft a reply.

17/18/027 Market Hill - Legal Advice

Members discussed the recent advice received.

There being no further business the meeting ended at 10.15pm

Chair:

Dated.....

Npower	Mkt Hill electricity	DD	1.00
Today Publications Ltd	Bawtry Today	DD	114.00
DMBC	Cemetery Rates	DD	51.39
The Pension People	Pension contributions (emp'r & emp'e)	DD	40.09
Various	Salaries - April	1161/64	2568.49
HMRC	Tax & NICS- April	1165	603.25
British Gas	Final Gas bill MSF to Dec 2016	1166	108.67
Leonard Tomlinson	Garage rent (Quarterly)	1167	315.00
Atherton Godfrey	Legal Advice	1168	180.00
Blyth Pest Control	Wharf St – mole treatment	1169	70.00
BARS	PS Construction contribution	1170	20000.00
DMBC	Market Hill Rates	1171	622.57
Torne Valley	Strimmer parts	1172	30.40
Marshalls Garage Ltd	Handymen - diesel	1173	6.00
DMBC	Cemetery waste contract (annual)	1174	428.00
Angela Harrison	Reimburse expenses – post/travel	1175	18.84
North Notts Landscapes	Grass cutting – Wharf St & Cemetery	1176	888.00
Yorkshire Water	Water rates - allotments	DD	37.47
Yorkshire Water	Water rates - cemetery	DD	10.47