**BTC WORKING GROUP – Parking Provision**

**Purpose of the Group:**

To continue the review of the future parking need for the town, and to investigate the potential of providing additional ‘off street’ spaces to accommodate the desired level of provision. **Chair:**TBA

**Group Members:**BTC Chair (David Kirkham), Doug Cartwright, Alan Claypole, John Linsley & Sandy Young.

**Budget :**Any proposed expenditure must be approved by BTC in advance.

**Terms of Reference**

1. To review the efficacy of the work carried out to date on potential alternative ‘off street’ parking provision within (or near to) the town, and capacity requirements for the future.
2. To identify all potential sites within Bawtry that could be bought or leased to provide additional provision if it is determined to be required and discuss with the owners the potential for its use, lease or purchase.
3. To determine all the indicative costs that would be associated with any potential sites identified, including potential income opportunities.
4. To develop an overall parking strategy for Bawtry (both ‘on’ and ‘off’ street) in conjunction with Doncaster MBC.
5. To produce an options paper for BTC to consider.

**Timescale**

To report its final recommendations on the way forward, and funding options, by the end of the year – but to seek approval of specific issues, and required actions, as the work progresses.

**Process detail**

1. To liaise with the Neighbourhood Plan Steering Group on the desired options for the town centre and its potential impacts on the current parking provision.
2. To determine and confirm how many car parking spaces are currently available for use and what the current occupancy/usage rates of these spaces is.
3. To consider the desired number of town centre parking spaces, both ‘on ‘ and ‘off’ street that will be required over the next:
*a) one to five years (short term)
b) five to ten years (medium term)
c) ten to 20 years (long term)*
4. To liaise with Doncaster MBC on an overall parking strategy for the town centre.
5. To identify potential sites within Bawtry that could be bought or leased by BTC to provide additional parking provision if it is determined to be required.
6. To determine the costs that would be associated with any potential sites identified, including any potential income opportunities.
*a) Purchase price /Lease costs
b) Capital costs
c) Operating costs/maintenance costs
d) Potential income that can realistically be expected
e) Potential liabilities & opportunities*
7. To produce an options paper for BTC to consider that gives details of:*a) Items 2 and 3 above
b) Options for consideration that include details of item 5 and 6 above
c) Propose a recommended option that presents best value for BTC, identifies any
 financial risks and liabilities associated with the proposed option and any
 associated mitigations that need to be considered.
d) Demonstrate that BTC is fulfilling its fiduciary responsibilities as required by all
 public bodies and that the proposal is ‘neither an advantage nor disadvantage to
 any one person or party’.*