**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 14th JUNE 2016 AT 7.00PM**

**Present:** Cllrs S. Young, D. Cartwright, P. Holland, R. Dickenson,

C. Lukey, S Womack, A. Claypole. A. Cropley. D. Kirkham; Cllr West; Cllr Linsley

 Mrs. A Harrison - Clerk

In Attendance:3 members of the public, Ward Cllr Blake, Clare Davies (McCarthy Stone)

Presentation by Clare Davies, Planning Consultant for McCarthy Stone (Retirement house builders). Proposal for 34 retirement living apartments (age restricted). Average householder normally 78yrs and usually came from within a 2 mile radius. Communal living arrangements and grounds proposed on Top Street, Bawtry. Design to be in keeping with the conservation area. Parking space provision for 27 vehicles. Purchase would be on a private long lease arrangement with an annual service charge. Planning application to be submitted within the next week with a 13 week determination period. Approximately one year from submission of planning until completion. Prices for a 2 bedroom apartment likely to be in the region of a 3 bed semi-detached property on the open-market in the relevant area.

Public Discussion Period

Matters raised – drainage problems at the former bottling plant

New Hall Committee- expenditure by the hall committee on maintenance and make-up of the management committee.

Proposal for a music/performing art festival in summer 2017. Presentation to be made to the Council in due course.

**16/17/58** Receive Apologies and Approve Reasons for Absence

None

**16/17/59** Receive Declarations of Interest (other than standing interests**).**

 Item 9 Cllr Claypole - personal interest in MSF as club representative.

**16/17/60** Agree Confidential Items

 None

**16/17/61** Approve Minutes of the Town Council Meeting of the 10th May.

**RESOLVED** that the minutes be approved as a true & accurate record with the vice-chair appointment being added.

**16/17/62** Matters Arising from the Minutes.

* Clerk updated members on the bank mandate.

(Members agreed to bring forward Item 12)

**16/17/63** Ward Member /DMBC Officer Report

 Attendance by Rachael Blake

* Grass cutting delays were noted and changes to the schedule (Now a seven day week was in operation which had resulted in additional staff and training requirements). Areas of concern could be reported to the ward councillor.
* Wild flowers were being planned on verges by DMBC.
* Faulty 20mph interactive signs were being followed up.
* Events meeting arranged for the 28th June.

**16/17/64** Note Election to fill Casual Vacancies

It was noted that the by-election would be held on the 30th June and that three people had been nominated.

**16/17/65** Financial Matters

1. Approve Monthly Accounts

**RESOLVED** that the monthly accounts be approved (schedule attached)

Clerk to request recharge from Excel Parking for the recent repairs.

1. Approve Bank Reconciliation

**Resolved**: That the bank reconciliation to 30th April be approved.

1. Note Budget monitoring to April

**16/17/66** Market Hill

1. Taxi Rank update –The highways department at DMBC had advised that a standard clause could be adapted to amend the current traffic order and a taxi rank could be piloted on a three month project with little delay (with a view to extension thereafter). To be considered further in July.
2. Approve Market Hill parking contract press release.

**Resolved**: That the release be published in Bawtry Today on the notice board and Facebook with agreed amendments.

**16/17/67** Recreation Issues- Memorial sports field

1. Matthew Brearley – Response noted with details of funding developments to date and designs for the new building. Mr Brearley to be asked again to attend the July meeting.
2. Planning application update- application had now been submitted and included existing fencing and additional fencing around the bowls club.
3. Public access – The Bowls Club had agreed to lock the facility on Tuesday. Wednesday, Thursday evenings, the Cricket Club to close on Saturday and Sunday evenings. This would be during the summer months. The Clerk to speak to the staff to cover the additional days.

(Cllr Womack left the meeting)

**16/17/68** Community Policing

Police attendance due at the July meeting.

**16/17/69** Highways

* Report entrance at Sainsbury’s and request proper vehicle access point and not simply a dropped kerb. Concerns raised by a number of residents.

**16/17/70** Gainsborough Road Toilets

Members considered closure of the facility in light of the repeated vandalism and antisocial activities. Members considered that the disabled facilities should remain available as these were currently on a restricted access basis. It was agreed that no decision to close the facility should be made until an alternative scheme was in operation and tis would be reviewed at the July meeting.

**16/17/71** Neighbourhood Plan - Update

Cllr Holland updated members on latest developments regarding the plan including consultations, the new dedicated website and publications being produced by other areas. Letters were shortly to be sent to all businesses and organisations seeking their feedback and comments. Analysis of the returned questionnaires had been undertaken. Economic development issues now had to be considered for inclusion in the plan. Further grant funding was required and a draft outline plan. The group estimated that a draft plan could be ready for submission within 12 months.

**16/17/72** Parking Provision Working Group- Update

Design plans likely to cost in the region of £5000.

Inclusion of the existing footpath was desirable. However if 30 parking spaces were lost at Market Hill then alternative parking provision would need to be found elsewhere. Possible alternative parking locations were discussed with Cllr Linsley to circulate preliminary designs to members.

**16/17/73** New Website - Update

Members considered the recent quote from a web design company. The Clerk to make any further enquiries with alternative providers.

**16/17/74** Boundary Signs

3 designs now ready for circulation - to be posted on social media in due course for public comment. Alternative quotes would be provided to the Clerk to demonstrate best value had been obtained. Sponsorship rates to be considered at the July meeting.

**16/17/75** Health & Safety Policy

That the draft Council Health & Safety Policy be considered by the Clerk prior to final approval.

**16/17/76** Consider “B-FEST” Music Festival

Presentation to be provided to members in due course.

**16/17/77** Consider Grant Application

**Resolved:** That a grant of £100 be provided subject to the Council adopting the General Power of Competence at the July meeting

**16/17/78** Council Insurance

Noted that the Council was currently in a long term deal and that a more competitive quote could not be obtained that would outweigh the penalties of coming out of the agreement.

**16/17/79** Planning

1. Applications

**16/01346/FUL** 6 Wentworth Court

Erection of single storey extension to side to form annex accommodation

*No adverse comment*

**16/01248/FUL** 27 South Avenue

Erection of extension to side and rear to form new dwelling

*No adverse comment*

**16/01417/FUL** Former Bottling Plant, Tickhill Road

Change of Use of Site to form car park and hand car wash (sui generis) within the confines of the existing buildings.

*Object due to traffic considerations (access and egress) and parking on Tickhill Road which already had existing problems. Noise concerns and negative effect on neighbours- if a 24hr operation was planned. Water and sewage drainage issues to be raised.*

1. Planning determinations

**16/00021/ENFMOT** 6 Towngate, Bawtry

Appeal against enforcement action for alleged unauthorised erection of porch and boundary walls

*Appeal Dismissed*

**16/17/80** Report on Meetings

RHA Env & Noise Sub Committee – Report to be circulated to members by the Clerk.

Licencewatch – One service provider now instructed for all door staff and marshalls and therefore better management and reporting.

New Hall Committee – Routine matters addressed.

**16/17/81** To Receive Correspondence

* Request for a re-print of “A Brief Guide to and History of Bawtry”

 The Clerk to liaise and provide details of costs at a future meeting.

* Cemetery issues to be reported and taken up with the owners of the older section.

**16/17/82** Items for Future Agenda and Next Meeting

The next meeting was scheduled for 12th July at 7pm

The meeting ended at 10.00pm.

**Chair: ……………………………………………. Dated…………………………………………**

MONTHLY ACCOUNTS APPROVED

|  |  |  |  |
| --- | --- | --- | --- |
| Anthony Snowden | Architect fees | 960 | 272.50 |
| Today Publications | Newsletter advertising | 961 | 114.00 |
| Gillies Landscapes | Gardening services  | 962 | 290.00 |
| BARS | Donation | 963 | 500.00 |
| Various | Salaries - May | 964-6 | 2324.02 |
| Bawtry Cricket Club | Quarterly MSF maintenance | 967 | 1050.00 |
| HMRC | Tax & NI - May | 968 | 636.66 |
| Bassetlaw District Council  | Rates - Bowling green | DD | 90.00 |
| Bassetlaw District Council  | Rates - Cricket ground | DD | 177.00 |
| DMBC | Business rates - cemetery | DD | 50.00 |
| DMBC | Business rates - car park | DD | 581.00 |
| Bassetlaw District Council  | Rates - Football pitch | DD | 32.00 |
| Nottinghamshire County Council | Stationery | 969 | 134.68 |
| Leonard Tomlinson Ltd | Garage Rent- handymen | 970 | 315.00 |
| J Hargreaves | Gainsborough Rd -toilets repair | 971 | 85.00 |
| A Harrison | Post  | 972 | 19.19 |
| The New Hall | Room Hire | 973 | 27.00 |
| Gillies Landscapes | Allotment maintenance | 974 | 90.00 |
| DMBC | Market Hill - lining works | 975 | 1150.73 |
| Zurich | Insurance | 976 | 2869.03 |
| Today Publications Ltd | Advertising inc annual report | 977 | 228.00 |
| Rialtas Business Solutions Ltd | Accounts package & annual fee | 978 | 856.80 |
| Gillies Landscapes | Cemetery maintenance | 979 | 268.00 |
| Anthony Snowden | Architect fees- balance | 980 | 320.95 |
| A Harrison | Land Registry Fee | 981 | 6.00 |
| New Hall | Room Hire | 982 | 36.00 |
| Yorkshire Water  | Water rates MSF | DD | 124.04 |
| Yorkshire Water  | Water rates -cemetery | DD | 14.74 |
| Yorkshire Water  | Water rates- allotments  | DD | 22.16 |