**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 9th JANUARY 2018 AT 7.00PM**

**Present:** Cllrs: G. Budgen, A. Claypole, J Linsley, P. Holland, S. Young. D, Kirkham, A. West, D. Cartwright G. Scott. C. Lukey

Mrs. A Harrison – Clerk to the Council

**In Attendance**:3 members of the public, Ward Cllr. R. Blake.

Public Discussion Period

Request for clarification on MSF costs - car park and demolition. Car park costs unknown but demolition fully funded.

**17/18/194** Receive Apologies and Approve Reasons for Absence

A. Cropley (other commitment). S. Womack (away)

**Resolved:** That the apologies be approved.

**17/18/195** Receive Declarations of Interest (other than standing interests).

 None

**17/18/196** Agree Confidential Items

None

**17/18/197** Approval of the Minutes of the Town Council Meeting of the 12th December

 **Resolved:** That the minutes of the 12th December be approved.

**17/18/198** Matters Arising from the Minutes

17/18/172- Recreational issues. Update re MSF to be dealt with at Item 9

17/18/174- NatWest Bank Closure. Members had received a copy of the initial response.

17/18/184 Image of Bawtry. The boundary sign repair was likely to be completed this month.

17/19/190 - Nottinghamshire Minerals and Waste Plan. In respect of key issues the Council to comment on Key issue 3 -To minimise the adverse impact on Nottinghamshire communities. Comment to be made that the impact should not be limited to Nottinghamshire locations but also any adverse impacts on neighbouring areas. Concerns expressed regarding minimising lorry movements through the town. S Young to provide specifics for submission.

**17/18/199** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved

b) Approve Bank Reconciliation

**Resolved:** That the bank reconciliation to 30th November be received.

c) Budget monitoring to November

The budget monitoring schedule was received

**17/18/200** Market Hill

1. Taxi rank - Update

The Clerk had approached DMBC to request delegated authority to provide a taxi rank and a response was awaited.

b) Defibrillator – Update provided in respect of current locations and availability which would be advertised on the notice boards and website in due course. BRA noted to be actively looking to site further defibrillators (e.g. library) and therefore their plans would be investigated before the Council considered further provision.

c) Council policy on use of Council land re: vetting

 Noted recent concerns regarding the hunt. It was reiterated that as the group did not recognise the convictions and would not offer a compromise the Council had concerns regarding public order at the event and had therefore declined use of its land. Other organisations had similarly been approached when problems had been brought to the Councils attention e.g. speeding (car pageant) and irresponsible parking (BRA Christmas market).

 The Council already had a policy that organisations provide relevant risk assessments and insurance for events. It was proposed that a written policy be drafted to clarify what information should be produced to the Council.

 **Resolved:** That Cllr West draft a policy for members to consider at the February meeting.

**17/18/201** Market Hill Footpath- Update

 Correspondence had now been forwarded to the 5 property owners that had yet to provide consent for the adoption of the footpath. (It was noted that NatWest bank did own the branch property). It was further noted that consent would not be implied by a failure to respond.

**17/18/202** Recreation lssues

MSF Dogs– User groups were currently due to meet to consider proposals to resolve the existing issue of when and under what conditions dogs/owners could use the facility.

**17/18/203** Highways Issues

Consider bus shelter quote

Members noted SYPTE costs if the council funded a shelter. (Church Street bus shelter re-location discussed but likely to be of similar cost as this had been investigated previously).

Planning and consultation issues would still need to be overcome.

Cllr Ward to approach the planning officer regarding any potential planning restrictions and report back to the Council.

Double yellow line request

Grange Avenue/Doncaster Road junction due to narrow road. Cllr Blake to request junction control.

Overgrown footpath noted adjacent to Wharf Street

Rights of way to review.

**17/18/204** Ward Member Report

Matters raised

* Tickhill Road strimming undertaken & layby tidy but foliage would be cut back again this year.
* Heritage bid submitted but response awaited
* Station Road parking permit scheme. A review of all district permit schemes was to be completed by spring 2018 with new schemes were not being considered until completion.
* Bawtry Hall trees reported to streetscene & the tree team to resolve the issue.
* Bawtry Hall licence granted with conditions which the residents were happy with (marshalling/outside licence restrictions imposed).
* Events to be publicised at the Library and notice boards as opposed to just social media.
* S106 query regarding Rossington golf course/houses raised.
* 8.40am 391 service from Austerfield to Doncaster noted to be a public service available to all persons with concessionary passes valid.
* Speeding on Gainsborough Road noted
* School walk consultation update noted. Poor response but this was treated by DMBC as not being objected to.

Basal growth trees at library and hedges along the footpath required cutting

**17/28/205** Consider Bawtry Residents Group Facebook/website

No issues were noted with the BRG irrespective of the views expressed. A diversity of views was welcomed and of interest to members. Concerns were expressed regarding the Facebook page however with recent offensive and abusive comments and reference to personal addresses and contact details. Fortunately a minority of people’s posts were offensive. The page was however very negative at times with information often factually incorrect. It was felt that offensive comments should have been removed by administrators. Members were advised that offensive posts should be reported to be removed as administrators did not have the resources to comprehensively monitor the site. The Clerk to review the legal aspects.

**17/18/206** Neighbourhood Plan - Update

Recent exhibition successful in terms of attendance although written responses were limited. Comments would now be considered and the formal draft plan finalised for examination. A further copy of the draft plan would be brought before the Council.

**17/18/207** Parking Provision Working Group

Bottling plant owner still to be approached although it was noted that the parking area was yet to open.

**17/18/208** Market Hill Working Group - Update

Meeting to be scheduled for the 15th January (7-9pm)

 Cllr Blake to join the group due to links with DMBC/highways**.**

**17/18/209** War Memorial Working Group - Update

 Application submitted to the war memorial trust and acknowledged. 8-9 week wait likely to receive a response.

 Noted formal agreement from DMBC to use the library site still outstanding.

 Cllr Claypole to meet the planning consultant. (Clerk to chase)

 Members to consider a budget for the works at the January finance meeting.

**17/18/210** Events Working Group - Update

Apology from Ross Jarvie. To attend the February meeting.

**17/18/211** Image of Bawtry - Update

Update had been circulated covering key areas that were being addressed. Hudson’s still using the frontage for trailers so the owner would be approached again.

Action plan and timescales requested to ensure future progress with details to be published for the public to comment or suggest additions.

**17/18/212** Data Protection- Approve Data Retention Policy

 **Resolved** That the Data Retention Policy be adopted,

Noted that an external Data Protection Officer would need to be appointed in due course and an audit of all relevant records needed to be undertaken.

**17/18/213** Planning Issues.

 a) Planning Applications

 **17/03021/FUL** 3 High Meadow

Demolition of existing garage and porch and the erection of two storey extension and alterations to fenestration’s- ***Now granted***

 **17/02967/FUL** 15 Beaufont Gardens

Erection of single storey extension to rear and first floor extension above existing garage- ***No adverse comment***

**17/03110/FUL** Station Hotel, 93 Station Road

Erection of 12 apartments on approx. 0.14ha of land, following demolition of existing public house and associated outbuilding (without compliance of condition 2 of planning application 14/01733/FULM granted on 20/10/2016.- amendment to size of apartment block) – ***No information yet available.***

Clerk to investigate*.*

b) Planning Determinations

**17/02523/ADV & 17/02522/FUL** Great North Road/Thorne Road/Tickhill Road/ Gainsborough Road/ Bawtry Road.

Erection of 5 No village signs on the highways verge & display of plaques on village signs- ***Granted.***

Brief discussion regarding sponsorship and further advertising required.

**17/02872/FUL** Pine Lodge, St Martins Lane

Erection of extension to the side with balcony to the rear- ***Granted***

**17/01737/FUL** Tree Cottage Martin Lane

Alterations & extensions including two storey side and rear extensions with rooms in the roof (amended plans) - ***Granted***

**17/18/214** Report on Meetings & Representatives

* IGas liaison – now deferred until early February
* BARS AGM on the 18th
* BRG Meeting 25th

**17/18/215** To Receive any Additional Correspondence

 **-** NatWest bank response noted. To be escalated to the London office.

- Post Office initial acknowledgment noted.

- Grove & Rufford Hunt email re: 2018 hunt invitation. To be considered in due course and well before December 2018. Alternative event also raised as a possible option. BRA to be approached to broker a compromise in respect of any future event. Cllr Cartwright volunteered to approach BRA and members agreed.

**17/18/216** Items for Future Agenda and Next Meetings –23rd Jan (finance)

 Council Policy re: documentation for events

Sponsorship –review fees & advertising

There being no further business the meeting ended at 9.40pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| Npower | Mkt Hill – Electricity (Dec) | DD | 27.00 |
| Various | Salaries –Dec  | 1304/06 | 2492.36 |
| The Pension People | Pension contributions (emp’r & emp’e) | DD | 40.09 |
| HMRC | Tax & NICS - Dec | 1307 | 576.75 |
| Sam Turner & Son | Machine spare parts- filters | 1308 | 27.82 |
| The New Hall | Room hire - Nov | 1309 | 31.50 |
| The New Hall | Room hire – Nov EGM | 1310 | 31.50 |
| DRI | Donation – DRI Children’s ward | 1311 | 400.00 |
| Sign of the Times | Boundary sign post | 1312 | 131.68 |
| Leonard Tomlinson | Quarterly garage rent | 1313 | 315.00 |
| A Harrison | Reimburse postage | 1314 | 18.11 |
| HSBC  | Bank fees  | DD | 6.80 |
| DMBC  | Rates - Market Hill | DD | 699.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Torne Valley | Handymen equipment spares/oil | 1315/6 | 31.00 |
| Bawtry Methodist Church | Room hire- Neighbourhood plan | 1317 | 50.00 |
| J Linsley | Reimburse refreshments– N. Plan | 1318 | 10.65 |
| BARS | Annual grant agreed for 2018 | 1319 | 8500.00 |
| Hatfield Brass Band | Christmas carol event - band fee  | 1320 | 300.00 |
| Marshalls Garage Ltd | Petrol - handymen | 1321 | 5.70 |
| Christmas Plus Ltd | Lights - dismantle | 1322 | 806.75 |
| A Harrison | Land Registry fees/post | 1323 | 5.28 |