**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 13th MARCH 2018 AT 7.00PM**

**Present:** Cllrs: A. Claypole, J Linsley, P. Holland, D, Kirkham, D. Cartwright, G. Scott.

P. Muxlow, C. Lukey, S. Young, G. Budgen.

Mrs. A Harrison – Clerk to the Council

**In Attendance**:2 members of the public.

Public Discussion Period – Nothing raised

**17/18/245** Receive Apologies and Approve Reasons for Absence

A West (work commitment), S. Womack & A. Cropley (other commitment).

**17/18/246** Receive Declarations of Interest (other than standing interests) - None

Item 21a) Heritage Group grant application– Cllrs Kirkham, Budgen, Holland, Linsley members of the group. Cllr Claypole- linked to library and therefore the group indirectly. Cllr Young a friend to the applicant

(All non -pecuniary interests)

**17/18/247** Agree Confidential Items - None

**17/18/248** Approval of the Minutes of the Town Council Meeting of the 23rd January

 **Resolved:** That the minutes of the 23rd January be approved

**17/18/249** Approval of the Minutes of the Town Council Meeting of the 13th February

 **Resolved:** That the minutes of the 13th February be approved

**17/18/250** Matters Arising from the Minutes

 None raised.

**17/18/251** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved including the request by BARS for the final part of the agreed grant.

Cllr Young as Chair of BARS confirmed that the request for the final payment was in accordance with the trusts instructions but the Clerk noted that the actual sum outstanding was £6125.40 and this was the sum approved.

b) Approve Bank Reconciliation

**Resolved:** That the bank reconciliation to 31st January be received.

c) Budget monitoring to January

The budget monitoring schedule was received.

**17/18/252** Market Hill

1. Taxi rank - Update

Members had been advised that a positive response had been received from the Mayor at DMBC but the Clerk was still awaiting a further response from the legal department.

**17/18/253** Market Hill Footpath- Update

The Clerk advised a response had now been receive from the owner of Coopland’s. China Kitchen, Nat West and Limited 2 Art still outstanding.

**17/18/254** Recreation lssues

* Report regarding MSF car park improvements had been circulated with finance in place and work now to commence. Use of user group finance did however mean it was unlikely that there would be a reduction in user group fees in 2019.
* Noted Pedal GP event cancelled due to lack of retailer’s commitment. However, level of team fees and lack of information supplied to groups regarding the use of fees presented a problem for some.
* Clerk to investigate the cost of tree pruning at the cemetery.
* Noted BDC review of their Public Spaces Protection (Dog fouling) Order to be considered at the April meeting. Problems with dog fouling on the footpath at the rear of Kingswood Estate noted.

**17/18/255** Highways Issues inc

 a) Consider bus shelter funding – High Street

£10,373 exc VAT. Noted there had been a few requests for a bus shelter but also objections from local businesses. Clerk to approach the transport company regarding a relocation of the shelter from Church Walk which was not used. McCarthy Stone also to be approached for a contribution.

Consent from planning and conservation was not required but highways would need to approve for visibility etc.

Spring Gardens – noted road condition but understood to be unadopted.

 b) Consider interactive speed sign funding – Gainsborough Road

Members acknowledged the problem but considered there were higher priorities elsewhere in Bawtry. Also concern that DMBC should be pressed to provide an interactive sign at this location if speed was a problem.

Alternative sign options and costs were also noted with data collection an option. Details to be circulated.

DMBC Speed survey request suggested but a positive outcome for this was queried. Speedwatch use had illustrated a number of offenders in a short period. All four entries to the town had a speeding problem.

Bawtry Hall – potholes noted to be particularly bad and to be reported on Great North Road.

It was reported that parking problems on Queens Crescent with damage caused to the verges was raised at the recent BRG meeting with the group to raise with DMBC and Cllr Blake.

Any reports to DMBC to be copied in to Cllr Blake.

**17/18/256** Ward Member Report

- Cllr Blake gave her apologies but had circulated a written update.

 - Update provided regarding the meeting with Environmental Health about the smoke problems. The residents to meet with the Environment Agency (EA) re: exemption certificates. Ward Councillors were however doing everything to put pressure on officers and the EA to recognise that there was a problem which was impacting on residents and action needed to be taken.

 War Memorial - S106 monies could be available for the relocation of the war memorial as the project met the funding criteria. Written confirmation was still required however

* Community banking was being progressed. Use of Gainsborough toilets or New Hall (in the long term) were noted as potential options.

**17/18/257** Consider YLCA Legal Advice

Discussed recent YLCA advice and the submission of a further policy noted.

**17/18/258** Consider Draft Policies for the Use of Council Land

 DEFERRED due to Cllr West’s absence.

**17/18/259** Neighbourhood Plan

 a) Approve amendments to Draft Plan

 Members considered amendments.

 **Resolved**: That the amendments be agreed.

b) Agree request that DMBC make a Strategic Environmental Assessment Screening

Members agreed that a screening be requested.

Formal consultation letters to be forwarded to a number of organisations including statutory consultees. This would include neighbouring parishes, local groups, school, churches etc.

Final formal consultation by DMBC would then be undertaken with examination by the public examiner.

Public referendum expected around September/October 2018

**17/18/260** Town Centre Strategy Working Group

 a) Consider Terms of Reference for approval

 - add community events to point 7.

 - noted members.

 **Resolved:** That the terms of reference be approved subject to the said amendment.

 b) Consider possibility of a market

 Considered market at the New Hall or Medical Centre car parks subject to the relevant consents from the organisations.

 Referred to the liaison meeting to enable the idea to be discussed with BRA etc.

**17/18/261** War Memorial Working Group - Update

Report circulated to members**.** Utility search had not been undertaken to date but DMBC had now been contacted formally. DMBC proposed that the land where the memorial would be sited (footprint only) be gifted to BTC for a nominal sum.

 Potential funding streams (including s106) and grant application update provided.

 Plaque information to be arranged by Cllr Kirkham and any re-dedication by the local churches. Cllr Claypole to re-attend Austerfield PC.

**17/18/262** Events Working Group Review

* Terms of reference had been reviewed by the group.
* The group had considered current events and new ideas but wanted these to be community events not just those that centred on drinking.
* More group participants were required and this would be publicised in Bawtry Today.
* Noted use of school ground had potential as well as market hill, MSF etc. with relevant consents.

**17/18/263** Public Relations – Consider publishing of minutes on social media and approve Council Facebook page.

 BRG likely to agree a link to the minutes**.**

Bawtry Town Council test group page set up that members could view. Facebook members had to be approved and where possible be local. Members discussed monitoring with further information to be circulated to members regarding governance.

 **Resolved:** That the site be agreed with members as administrators for monitoring purposes. Information on governance to be circulated.

**17/18/264** Review Boundary Sign sponsorship fees

 **Resolved**: That fees be set at £500 per year or £1000 for three years.

**17/18/265** Consider Grant Applications

Members considered grant applications from the following organisations:

 a) Heritage Group – Contribution to Heritage Trail and in particular

 interpretative panel requested.

 **Resolved**: That £3440 be approved towards the heritage project

 b) Austerfield Mosaic

 **Resolved:** That a sum of up to £300 would be fundedif matched by Austerfield PC. (If a lesser sum was provided by Austerfield PC this would be matched).

**17/18/266** Planning Issues.

 a) Planning Applications

**18/00340/FUL** & **LBC** Bawtry War Memorial Doncaster Road

Relocation of Bawtry War memorial including listed building consent.-

**18/00352/ADV** Unit 2 Saddlers Courtyard South Parade

Display of non-illuminated hanging sign (0.25m x 0.40m).

**18/00351/COU** Unit 2 Saddlers Courtyard South Parade

Change of use from retail (Class A1) to chiropractic clinic (Class D1)

**18/00435/TPO** 11 Binbrook Court

Consent to fully crown reduce one lime and one beech by 25%. The trees are

subject to G3 of SMC Tree preservation Order (No 232) 1998 West Wood Estate.

***No adverse comment to the above applications***

**18/00444/CON** Land at College Farm Barnby Moor

Sand and Gravel Extraction, backfill with imported silt and transportation of agriculture and biodiversity, including construction of a new access road

 ***Noted this was a duplication of the Nottinghamshire County Council application which the members had commented on fully objecting to the increased lorry movements that the proposals would generate***

b) Planning Determinations

**17/02967/FUL** 15 Beaufont Gardens.

Erection of single story extension to rear and first floor extension above existing

garage *-* ***Granted***

**17/02877/FUL** 12 Lime Tree Crescent

Erection of single storey rear extension and new pitched roof over existing attached garage, alterations to front elevation***- Granted***

**17/03022/TPO** 32 High Street Bawtry

Consent to crown lift minor branches on one fully mature Beech tree to gain 3 to 4m clearance above ground level. The tree is subject to Doncaster Borough Council Tree Preservation Order (No.260) 2002 – ***Granted***

**17/02920/FUL** 2 Yew Tree Drive. Bawtry

 Side extension, Loft conversion, Garage conversion, Front Porch- ***Granted***

**18/00051/FUL & 18/00052/LBC** 9 - 13 Market Place

Listed building consent & Application for Conversion of 1st floor to provide office accommodation, including creation of new dedicated external access door to rear of building.-***Granted***

**18/00024/ADV** St Nicholas Church, Church Street

Display of non-illuminated freestanding lectern sign ***Granted***

***17/03110/FUL*** Station Hotel, 93 Station Road

Erection of 12 apartments on approx. 0.14ha of land, following demolition of existing public house and associated outbuilding (Without compliance of condition 2 of planning application 14/01733/FULM granted on 20/10/2016 - amendment to size of apartment block- ***Granted***

**17/02458/LBC & 17/02457/FUL** Bawtry Hall, South Parade

Listed building consent in connection with retrospective application for the change of use of part of Bawtry hall from A3 (Restaurant/cafe) to D2 use including functions, wedding venue, conferencing with associated works and the creation of toilets ***Granted***

**17/18/267** Report on Meetings & Representatives

iGas - deferred due to inclement weather but rescheduled for 14th March

**17/18/268** To Receive Any Additional Correspondence

* Noted response to environmental issues at Kingswood Estate

Members agreed that correspondence would be forwarded to DMBC and Environmental Health,

* Thank you letter received from the British Heart Foundation and noted Cllr Wests contact with the former Mayor’s partner.

**17/18/269** Items for Future Agenda and Next Meetings – 10th April

Council Events Policy

There being no further business the meeting ended at 9.40pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| --- | --- | --- | --- |
| Npower | Mkt Hill – Electricity (Feb) | DD | 27.00 |
| British Heart Foundation  | Donation  | 1335 | 100.00 |
| Various | Salaries & allowances–Feb | 1336/38 | 2492.36 |
| The Pension People | Pension contributions (emp’r & emp’e) | DD | 40.00 |
| HMRC | Tax & NICS - Feb | 1339 | 576.75 |
| HSBC  | Bank fees  | DD | 9.40 |
| 20-20 Web design | NP website management | 1340 | 360.00 |
|  |  |  |  |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Timber Joint  | Handymen –equipment parts  | 1341 | 57.07 |
| A Harrison | Quarterly allowance | 1342 | 150.00 |
| YLCA | Councillor Training fee | 1343 | 115.00 |
| Marshalls Garage | Handyman- petrol | 1344 | 6.00 |
| Torne Valley  | Workwear -handymen | 1345 | 115.08 |
| Gillies Landscapes | Cemetery leaves and footpath  | 1346 | 620.00 |
| YLCA | Annual Subscription | 1347 | 738.00 |
| BARS | Final Grant – car park | 1348 | 6125.40 |
| Anna Richards | Annual website hosting/domain | 1349 | 65.00 |
| Kirkwells Consultants | Neighbourhood plan  | 1350l | 1680.00 |