**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 29rd JANUARY 2019 AT 7.00PM**

**Present:** Cllrs: A. Claypole, J Linsley, P. Holland, S. Young. D, Kirkham, D. Kirby,

D. Cartwright G. Scott. C. Lukey, P. Muxlow, A Cropley. I Greer.

Mrs. A Harrison – Clerk to the Council

**In Attendance**: **2 members of the public.**

Public Discussion Period - No matters raised.

**18/19/202** Receive Apologies and Approve Reasons for Absence

G. Budgen (unwell)

**18/19/203** Receive Declarations of Interest (other than standing interests).-None.

S. Young Non-pecuniary- BARS issues raised.as a trustee and Chairman.

**18/19/204** Receive Audit Monitoring Report

Reported to members- no matters of concern Checklist completed by Cllr Lukey.

**18/19/205** Internal Audit Review- Review the system of internal control and the system of internal audit

 **Resolved:** That David Ingman be appointed internal auditor for the 2018-19 financial year.

 **Resolved:** That members had no concernsregarding the systems of internal control.

**18/19/206** To consider the 2019/20 Revenue Budget and set the Precept

Members had received the Clerks report and estimated budget papers.

Members considered estimated income which was agreed as read.. Market Hill income discussed and likely income from New Hall.

Members considered estimated expenditure particularly new heads of expenditure such as New Hall, proposed refurbishment of Market Hill and Christmas lights improvements.

It was noted that the estimated figures would still leave a deficit of approximately £93,000 to be taken from reserves. if an estimated precept of £50,000 was approved. The historically low precept and many years without increases was noted and the wish now for large projects like the Market Hill refurbishment and New Hall to be funded in the near future. Members did express concern regarding the amount of any suggested increase and in particular the impact on low income residents.

**Resolved:** That the precept for 2019/20 be set at £50,000

This would increase the annual cost of a Band D property by £10 per annum. Band A and B properties would increase £7 and £8 per annum respectively.

**18/19/207** Approve Risk Assessments- Financial, Market Hill, Cemetery & Wharf Street

 Members discussed the draft risk assessments, review provisions and

amendments.

**Resolved:** That the risk assessments be approved.

(Amendments to Market Hill in due course when the revised inspection schedule approved). Other risk assessments to be kept under review by the Clerk with BARS to be contacted regarding their periodic inspection regime for their play equipment at Wharf Street.

(Members moved Item 7 to confidential session as contract tenders to be considered)

**18/19/208** Approve Planning Application for the Heritage Board

**Resolved:** That an application by the Town Council be approved.

**18/19/209** New Hall

Recent developments noted with formal confirmation of the Councils’ possession of the building in May anticipated in the near future.

**18/19/210** Public Bodies (Admission to Meetings) Act 1960

That in light of the confidential nature of the business to be transacted the public and press were excluded.

**18/19/211** Approve Grass Cutting Contractor

Members considered the tenders received to date.

 **Resolved:** That MKS be appointed as the contractor for 2019 subject to

suitable references.

**18/19/212** New Hall- Consider further steps

Members considered the action points and action plan provided by the Clerk.

**Resolved:** Clerk to seek advice from Stewart and Co regarding TUPE

Clerk to meet with the New Hall Committee Treasurer.

Clerk to write to the New Hall to seek confirmation of any employees

**Resolved**: Working Group to be set up - Cllrs Lukey, Muxlow, Cartwright & Claypole appointed.

**Remit** to make recommendations to the full Council:

* To consider all potential new and existing staffing requirements.
* To consider terms of employment
* To consider cleaning contractor/employee requirements.
* Potential Advertising subject to TUPE advice.
* To consider hire rates & hire agreement
* Consider existing groups to be approached.

Extraordinary meetings anticipated at month end (as required) to receive group proposals.

Interview panel to be appointed in due course a required

Other matters (Health and Safety procedures. Utilities, licences etc. to be considered in due course.

There being no further business the meeting ended at 9.00pm.

**Chair: ……………………………………………. Dated…………………………………………**