**MINUTES OF THE EXTRAORDINARY MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 26TH FEBRUARY 2019 at 7.00PM**

**Present:** Cllrs: A. Claypole, D, Kirkham, D. Cartwright, S. Young, C. Lukey, I Greer,

G Scott, A Cropley, P. Holland, J. Linsley.

Mrs. A Harrison – Clerk to the Council

**In Attendance**: No members of the public

**18/19/232** Receive Apologies and Approve Reasons for Absence

G. Budgen (unwell), P. Muxlow (other commitment), D Kirby (away)

**Resolved:** That the above reasons be approved.

**18/19/233** Receive Declarations of Interest (other than standing interests) - None

**18/19/234** Agree Confidential Items - Item 6 New Hall (legal/staffing)

**18/19/235** Public Participation Period - No public in attendance

**18/19/236** Consider support for DMBC Community Bid

 **Resolved:** That the Town Council support the bid.

**18/19/237** Public Bodies (Admission to Meetings Act) 1960

That due to the confidential nature of the matters to be discussed the press and public were excluded in the public interest.

**18/19/238** New Hall

 a) Consider further legal advice and steps.

 The Clerk updated members regarding recent advice.

 Members agreed to obtain a preliminary rental valuation.

 b) Consider new Council Representative in light of incapacity of existing representative

 **Resolved**: That Cllr Claypole be appointed representative on the New Hall Committee.

 c) Approve Bookings Clerk job description, person specification and advertisement

 **Resolved**: That the Bookings Clerk job description, person specification and advertisement be approved

d) Approve Caretaker job description, person specification and advertisement

 **Resolved:** That the Caretaker job description, person specification and advertisement be approved

(Clerk to check salary scales)

Members approved a budget for advertising with YLCA, Bawtry Today and local councils of up to £1000. The Clerk to place approved advertising in due course

 e) Approve Interview Panel/Committee including remit.

 **Resolved**: Cllrs Lukey, Cartwright and Greer to be appointed to the Interview Committee with authority to appoint the candidates. the Clerk to attend and advise.

The Committee to approve all dates for applications to be received and interviews to be held.

There being no further business the meeting ended at 8.00pm.

**Chair: ……………………………………………. Dated…………………………………………**