**MINUTES OF THE ANNUAL MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 14th MAY 2019 at 7.30PM**

**Present:** Cllrs: A. Claypole, D, Kirkham, D. Kirby, S. Young, C. Lukey, G Scott, P. Holland, J. Linsley, P. Muxlow, A Cropley. G Budgen

Mrs. A Harrison – Clerk to the Council

**In Attendance**: 2 members of the public

 Ward Councillor Blake

Public Session:

* Members were advised that BARS were now undertaking repairs at Wharf Street– floodlights to be operational from 18th May and parts have been ordered from DMBC for play park repairs. The Town Clerk would also be copied in on any quarterly /annual inspections.
* Overgrown trees on Tickhill Road noted

**19/20/001** To Elect the Town Mayor

**Resolved:** That Cllr Alan Claypole be elected as Town Mayor for the ensuing year.

**19/20/002** Declaration of Acceptance of Office

Cllr Claypole signed the Declaration of Acceptance of Office

**19/20/003** Receive Apologies and Approve Reasons for Absence

D Cartwright, I Greer (reasons provided)

**Resolved:** That the above reasons for absence be approved.

**19/20/004** To Elect the Deputy Town Mayor

**Resolved:** That Cllr Cartwright be elected Deputy Mayor for the ensuing year.

**19/20/005** Receive Declarations of Interest (other than standing interests)

Item 17 19/00956/FUL - Cllr Kirkham Non pecuniary as a neighbour

Item 17 1900793/FUL - Cllr Budgen Non pecuniary as a neighbor

**19/20/006** Agree Confidential Items- None

**19/20/007** Approval of the Minutes of the Council Meetings- 9th April & 30th April

 **Resolved:** That the minutes of the 9th & 30th April be approved.

**19/20/008** Matters Arising from the Minutes

 18/19/264 – Market Hill Improvements - Legal advice still to be sought

 18/19/271 – Grant Applications - Not yet received confirmation regarding any Austerfield Parish Council contribution or response from the resident

18/19/280 – The New Hall - Correspondence to be forwarded to the Chair of the Hall Management Committee.

**19/20/009** Financial Matters

 a) Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

b) Approve Bank Reconciliations Year End 31st March 2019

**Resolved:** That the bank reconciliations be approved.

c) Budget monitoring – Year End 31st March 2019

**Resolved** That the budget monitoring schedule be approved.

**19/20/010** Consider Council Representatives to Outside Bodies

Robin Hood Noise Monitoring Sub Committee - Cllr A. Cropley

(Cllr Cropley provided his apologies & left the meeting due to another commitment)

 SYPTE User Group – Cllr G. Budgen

Parish Council Joint Consultative Committee - Cllr P. Muxlow

YLCA - South Yorkshire Branch - Cllr A. Claypole

DMBC - Rights of Way Forum - Cllr P. Muxlow

MSF User Group Committee (Operational Support Group) - Cllr G. Scott (subject to members approving the Terms of Reference)

BRA - Cllr D. Cartwright

South Yorkshire Police Liaison – Cllr D. Cartwright

**19/20/011** Other Groups inc

Town Council Newsletter – Clerk

Council Audit – Cllr I Greer (subject to his agreement)

Town Strategy Working Group – Cllrs Claypole, Cartwright Kirkham, Young, Cartwright (as BRG representative)

Events Working Group – Cllrs Claypole, Young, (Cartwright as BRG representative)

War Memorial Working Group – Cllrs Claypole, Cartwright Lukey, Cropley

Illuminate – I Greer (subject to his agreement).

**19/20/012** Recreation lssues

1. BARS/MSF Approve Amended User Group Terms of Reference

Para 26.9 Amendment required re: club increases as not recorded but noted increases not to exceed the levels noted in the Lease between BARS and the Town Council.

Para 27.1 Noted 3 Town Council members remained in respect of the BARS Strategic Management Committee. Council Members this year to be Cllrs Claypole, Young and Scott.

**Resolved:** That the Terms of Reference and Strategic Committee structure be approved subject to the above.

b) Consider BTC involvement in BARS Sports Day – 22nd June 2019

Cllrs Claypole and Linsley to attend. Noted the Area Partnership could supply a gazebo/marquee. Promotion of Market Hill plans, Heritage and Health & Wellbeing and possibly a collection for a mental health or dementia charity.

**19/20/013** New Hall

a) Consider purchase of new equipment (water heaters/kettles)

**Resolved** That up to £750 be approved for two wall mounted water heaters

b) 5-year electrical condition report, PAT testing and asbestos survey

**Resolved** That the Clerk make arrangements for the statutory testing to be undertaken. Noted costs likely to be in the region of £400 for an asbestos register report, £500-600 for an electrical condition report and around £100 for PAT testing

c) Consider combination lock for an external gate

Potential issues with cars being left overnight required consideration prior to a final decision being taken.

d) Update provided regarding staffing re: caretaker and bookings clerk. Members agreed to cover caretaking duties until a caretaker was appointed. Booking Clerk interviews Friday 17th

Combination lock installation still be finished.

**19/20/014** Ward Member/DMBC Report.

* Health and Wellbeing Event – well attended and update provided as to the issues covered and what the group hoped to achieve over the next year.
* Footpath issues to be scheduled and had been referred to Streetscene
* Training flight reduction noted by residents and not being undertaken at weekends, Bank Holidays etc.

**19/20/015** War Memorial Working Group – Update

Currently waiting for a start date from the contractor with the planning conditions recently being agreed.

**19/20/016** Events Working Group- Update

 a) Approve 2019 Senior Citizens Event and date.

 **Resolved** That an event be approved for Christmas 2019

 Criteria and details to be considered in due course.

 b) Approve a ‘Pride of Bawtry Awards’

 **Resolved:** That an event be approved in principle for January 2020 with details to be agreed and a name of the event to be agreed in due course.

**19/20/017** Planning Issues.

a) Planning Applications

**19/00793/FUL** Workshop Rear of 2 to 6 Thorne Road, Station Rd

Erection of 2 blocks of 2 apartments***.***

**19/00851/FUL** 10 Oak Tree Road

Erection of single storey rear extension.

**19/00956/FUL** 8 Pemberton Grove

Erection of single storey garage

*Noted some tree issues but these were already being addressed by the tree officer.*

**19/00405/FUL** Bawtry Market, Market Place

Erection of a heritage trail board of Bawtry's history

**19/00989/FUL** 6 Towngate Bawtry

Erection of single-story side and rear extension

***No adverse comment to the above* applications**

b) Planning Determinations.

**18/02615/FUL** Barlings, St Martins Avenue

Erection of two storey rear extension, installation of pitched roof above dormer windows and erection of porch to front - ***Granted***

**18/02681/FUL** Bawtry Hall South Parade

Section 73 application to vary Condition 5 (Traffic Management Plan) from the previously approved 18/01408/FUL to remove time limit and to now be in accordance with submitted details – ***Granted***

**19/00264** Rest Centre Doncaster Road

Change of use of a community hall to a 1 bed mid-terraced bungalow***- Granted***

**19/00484/COU** Gorran Martin Lane

Running of business from a residential property ***- Granted***

**19/00487/FUL** Gorran Martin Lane

Erection of new detached dwelling and detached double garage on approx 0.12 ha of land following demolition of existing dwelling (Variation of condition 2 of Application Reference Number: 09/00231/FUL granted on 03/04/2009 - Differing elevational treatment) – Retrospective ***– Granted***

**19/00731/COND***Bawtry War Memorial Doncaster Road*

Consent, agreement or approval required by conditions 3 and 4 of planning application 18/00340/FUL and conditions 4, 5 and 6 of listed building consent 18/00341/LBC.**- *Granted***

**19/00748/FUL** 65 Grange Avenue

Erection of rear extension and detached garage – ***Granted***

 **19/20/018** To Receive Any Additional Correspondence, Items for Future Agenda and Next Meeting- 11th June

iGas Liaison –Brief update provided with further information at the June meeting.

Future Agenda - Neighbourhood Plan (consider funding for amendment to the plan as required subject to examination)

There being no further business the meeting ended at 8.55pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| **April** |  |  |  |
| HSBC | Bank Fees  | DD | 10.20 |
| Torne Valley | Strimmer | 1563 | 325.00 |
| Various  | Salaries- April  | 1564/6 | 2735.60 |
| HMRC | Tax & NICs – April  | 1567 | 692.19 |
| A Harrison | Expense allowance –New Hall (Mar/Apr) | 1568 | 42.50 |
| I Hill | Donation Fundraiser | 1569 | 300.00 |
|  |  |  |  |
| **May** |  |  |  |
| The Pension People | Pension contributions -Apr | DD | 184.37 |
| EDF | Mkt Hill electricity | DD | 20.00 |
| EE | Mobile phone (monthly) | DD | 23.41 |
| DMBC | Market Hill rates (monthly) | DD | 775..00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Nolan MS Ltd | Market Hill- 2nd inspection | 1570 | 90.00 |
| Atherton Godfrey | Legal fees re New Hall | 1571 | 90.00 |
| Nottinghamshire County Council | Stationery | 1572 | 44.40 |
| S Young | Reimburse spare key | 1573 | 8.99 |
| A Harrison  | Postages | 1574 | 24.36 |
| Plusnet | Initial payment– Reimburse A Harrison | 1575 | 32.40 |
| MKS Groundcare Ltd | Grass cutting contract  | 1576 | 991.20 |
| Zurich Municipal | Hall insurance to June 2019 | 1577 | 141.32 |
| Marshalls Garage | Petrol - handymen | 1578 | 6.94 |
| Torne Valley | Handymen – workwear (PV) | 1579 | 87.50 |
| Need a Hand | Market hill electric box repair | 1580 | 175.00 |
| The Timber Joint | Handyman - workwear | 1581 | 27.83 |
| DMBC | Annual New Hall Rates | 1582 | 4146.94 |
| Royal Mail  | Renewal annual delivery fee | 1583 | 342.00 |
| A & J Locksmith | New Hall - lock | 1584 | 832.51 |
| Yorkshire Water | Water rates -Cemetery | DD | 6.98 |
| Plusnet | Broadband/phone line– new hall  | DD | 10.20 |