**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD IN THE NEW HALL ON TUESDAY 10th SEPTEMBER 2019 at 7.00PM**

**Present:** Cllrs: A. Claypole, D, Kirkham, G Scott, P. Holland, J. Linsley, G Budgen,

D Cartwright, I Greer. S, Young, C Lukey, P. Muxlow.

Mrs. A Harrison – Clerk to the Council

**In Attendance**: 8 members of the public

**19/20/070** Receive Apologies and Approve Reasons for Absence

 D Kirby (work commitment), A Cropley (other commitment)

**Resolved:** That the reasons for absence be approved.

**19/20/071** Receive Declarations of Interest (other than standing interests)

None

**19/20/072** Agree Confidential Items – Market Hill Item 9c) Footpath (legal advice), New Hall Item 11 Floor resurfacing (Contractual quotes), Item 15 Events Working Group – (Contractual quotes)

**19/20/073** Approval of the Minutes of the Town Council Meeting- 9th July 2019

 **Resolved:** That the minutes of the 9th July 2019 be approved.

**19/20/074** Matters Arising from the Minutes

19/20/057 Financial matters – Noted Market Hill electricity account currently being monitored and in credit.

19/20/060 New Hall - Thanks given to members for caretaker cover during the holiday period

19/20/061 Ward Councillor- Meeting re: overgrown hedges to be arranged.

**19/20/075** 15 Minute Public Discussion Period

* Noted overgrown hedges Tickhill Road
* Gainsborough Road footpath required sweeping.
* Tickhill Road sign bent.
* Christmas event ride costs and location noted. Suggestion to move the wheel to the other side of the monument and a fee of £2.50
* Children swimming in the river. Life-saving equipment requested.
* Noted outcome from the BARS AGM and recent resignations. Request for BTC support of an EGM and liaison between BARS and former members. Financial implications also raised.

**19/20/076** Financial Matters

 a) Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved.

Noted additional survey costs with prior approval/estimate to be received in future.

b) Approve Bank Reconciliations – 31st July 2019

 **Resolved:** That the bank reconciliations be approved.

c) Budget monitoring – 31st July 2019

 **Resolved** That the budget monitoring schedule be approved.

 Noted members training costs had yet to be incurred this year

d) Noted External Audit report had been circulated to members with no matters to be brought to the attention of members.

**19/20/077** Illuminate - Attendance by representatives

DEFERRED until October meeting.

**19/20/078** Market Hill

a) Consider £3500 contribution to BRA Christmas event

 Ross Jarvie advised members of current arrangements.

 **Resolved**: That a contribution of £3,500 be approved for the event (Big wheel).

b) Approve Boxing Day Grove & Rufford Hunt request

**Resolved**: That the Boxing Day Hunt request be approved.

(All in favour other than an objection by Cllr Holland)

 c) Legal advice from Irwin Mitchell re footpath

To be dealt with in confidential session as agreed above.

**19/20/079** Recreation lssues

a) Cemetery work update

Contractual work re: kerbsets agreed and to be undertaken shortly.

Topple test to be undertaken shortly by Councillors.

b) Consider BRA pole restoration request.

50 sets likely to be needed to use for a number of events. with a cost of around £800.00

**Resolved:** That the sum of £800 be approved for the new holders**.**

c) Consider approval for council representatives to meet with BARS to discuss recent developments regarding governance at the Memorial Sports Ground

Proposal that if requested by BARS. BTC members to attend any meetings between the former trustees/employees to mediate as required. Members expressed concerns regarding the role of the Town Council in the internal management of BARS and any role as mediators.

The BARS chairman advised members that a meeting was arranged on Thursday with user groups to discuss future plans for the ground.

**Resolved:** That Cllrs Claypole, Kirkham and Cartwright attend, upon request by BARS, any meetings regarding recent developments and future governance with former trustees/employees.

BARS Chairman to provide a report on events to date with Cllr Cartwright to provide a report as a resident who attended the recent AGM. Members did however wish to see future plans prioritised as opposed to dwelling on events to date.

**19/20/080** New Hall – Update

Noted recent developments with two new regular groups, hall equipment and changes to the cleaning regime.

**19/20/081** Ward Member/DMBC Report- inc consider funding for Wildflower Project banners

* Noted DMBC still facing financial cuts.
* Recent Police/DMBC operations/priorities had reduced some problems.
* Repeater speed signage being investigated
* Litter picks ongoing and successful, with the school to be involved.
* Recent enforcement activities.
* Doncaster Road hedging being tackled with the owners by DMBC.
* Health & Wellbeing meetings ongoing.

 **Resolved**: That the Council fund a Wildflower Project banner up to the sum of £200.00

Matters raised

- Noted street lighting not working/removed on Thorne Road & litter bin

* Maintenance of verges around the town

**19/20/082** Town Centre Working Group

a) Approve kiosk operator recommendation

 Kiosk delivery and installation to be arranged in the immediate future.

 **Resolved** That Leslie Cairns be offered a tenancy to operate the kiosk once installed.

R Jarvie to provide a draft tenancy agreement for members to approve at the October meeting.

 b) Footpath - approve working group members to discuss commercial arrangements with The Crown Hotel

 **Resolved** That working group members discuss potential commercial arrangements with The Crown Hotel.

 c) Approve hosting of a ‘follow-up’ Heritage Action Zone meeting with bid partners

**Resolved**: That the working group host a follow up Heritage Action Zone meeting with bid partners.

**19/20/083** War Memorial Working Group – Update

Contractor meeting two weeks ago but final start date yet to be confirmed. The Clerk to seek confirmation in writing with time now being of the essence.

**19/20/084** Events Working Group- Update including approve Senior Resident Lunch criteria/entertainment.

Halloween event still scheduled to be held at the sports ground**.**

Cadets invited to be involved in the resident’s event

 **Resolved:** That the draft criteria be approved.

**19/20/085** Approve Scheme of Delegation and consider Clerk continuity

 arrangements (in the event of absence).

**Resolved**: That the Scheme of Delegation be approved

Noted that YLCA be approached for a locum if the Clerk was incapacitated and the Clerk to supply the Chairman with relevant passwords for Council computer. accounts package, payroll software etc.

**19/20/086** Consider Appointment of Asset Management Committee

Cllr Kirkham to review draft terms, with any comments also to be received from members prior to approval

**19/20/087** Planning Issues.

a) Applications

**19/01504/FUL** 27 Westwood Road

Erection of garage following demolition of two existing garages.

**Previously noted as an overdevelopment of the site**

**19/01729/CON** Hybrid Application for Outline Planning Permission for The Residential Development of Approximately 650 New Homes (Approval Being Sought for Access), Public Open Space, Landscaping and Associated Infrastructure with Access into The Site Included. Full Planning Application (Phase 1) Include Development of 161 New

Homes, Open Space, Landscaping and Associated Infrastructure (Resubmission of P.A.17/01728/OUT) – Update

**Ward Councillor Blake advised she would seek further information regarding the traffic impact for the Tickhill/Bawtry junction.**

**19/01560/CON** West Burton B Power Station

Application by EDF Energy Ltd for an Order Granting Development Consent for the West Burton C Power Station Project- Update

**Traffic/Highways report currently awaited**.

**19/01809/FUL** 7 Lancaster Drive

Conversion of existing garage to form living accommodation and alterations to fenestrations.

**No adverse comment**

**19/01796/FUL & 19/01797/LBC** Wharf House Farm Wharf Street

Listed Building Consent for/and change of use of redundant former agricultural barn and outbuildings to residential dwelling.

**No adverse comment**

**19/01723/COU** 2 Top Farm Court Top Street

Change of use from B1 to A1 and D1

**No objection in principle but concern to be expressed regarding the Impact on parking**.

**19/01955/LBC** 32 High Street

Listed building consent for proposed internal alterations and external decoration and fixing of air conditioning units

**No adverse comment**

**19/02028/CON** Land Rear of Grange Farm Blyth Road Harworth

Outline application for up to 199 dwellings.

**Objection regarding the cumulative traffic impact and a failure of applicants to assess the impact of traffic on the town.**

**19/01989/CON** Land at Plumtree Farm Industrial Estate Plumtree Road, Harworth Erection of 8 Industrial Units

**No adverse comment**

**19/01966/FUL** 54 Sycamore Crescent

Erection of single storey rear extension following demolition of existing

**No adverse comment**

**19/02032/FUL** Station Hill Cottage Station Road

Erection of a 2-bedroom dormer bungalow

**No adverse comment**

a) Barnby Moor gravel extraction application (ES/3793) - Update

Noted complaint by third party regarding due process and consultation.

b) Planning Determinations

**19/00301/FUL** The Poplars 3 Wharf Street

Erection of 2 detached dwellings with garage, associated car parking & turning, new access & crossover + bin store- ***Withdrawn***

**19/01304/FUL** 1 Westwood Road

Demolition of existing timber outbuildings to side elevation and erection of single storey extension to side elevation- ***Granted***

**19/20/089** Doncaster Local Plan Consultation comments

The Council would continue to object to Site 101 Westwood Road as this was proposed development of green belt land.

**19/20/090** Nottinghamshire County Council Draft Minerals Plan Consultation comments

 Concerns to be raised regarding traffic impact and routing of HGVs for any development sites.

**19/20/080** Report on Meetings & Representatives

Traffic Users Meeting – Matters raised largely regarding diversions.

South Yorkshire Police Liaison Meeting scheduled for 17th September

Rights of Way – Clerk to ascertain next meeting.

**19/20/090** To Receive Any Additional Correspondence

* Insurance claim received redirected to BARS
* Bench request- suggestion by members of replacing a bench at the Pinfold.
* New hall maintenance of entrance shrubs requested.

**19/20/091** Items for Future Agenda and Next Meeting - 8th October

 Illuminate

 BARS update

 Health & Wellbeing - Community Connectors

 Neighbourhood Plan – Result

 Asset Committee terms of reference

**19/20/092** Public Bodies (Admissions to Meetings) Act 1960

 That due to the confidential nature of the business to be transacted the public and press was excluded in the public interest.

**19/20/093** Events Working Group – Resident Lunch quotes for entertainment

 **Resolved:** That the JessicaMary Brett quote be approved.

**19/20/094** Market Hill- Receive legal advice re footpath.

Members considered recent legal advice regarding the footpath.

 Clerk to consider further insurance regarding any defective title.

**19/20/095** New Hall – Consider Floor quotes

 **Resolved:** That quote by B W Flooring Services Ltd be approved to resurface the main hall flooring and replace the damaged tiles in the store room. Scheduling to be arranged during a school break to minimise disruption to groups.

There being no further business the meeting ended at 9.42pm.

**Chair: ……………………………………………. Dated…………………………………………**

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| **July** |  |  |  |
| Plusnet | Hall broadband- monthly | DD | 52.20 |
| P McGuiness | Donation | 1627 | 300.00 |
| Kirkwell’s Planning Consultants | Neighbourhood plan amendments | 1628 | 882.00 |
| DMBC | Cemetery waste contract  | 1629 | 192.91 |
| Cabins Unlimited | Market Hill kiosk | 1630 | 3300.00 |
| Tea-Urn.com | New Hal- tea urns (Reimburse ALH) | 1631 | 115.98 |
| DMBC | New Hall waste contract | 1632 | 292.38 |
| **August** |  |  |  |
| The Pension People | Pension contributions -July | DD | 204.08 |
| EDF | Mkt Hill electricity | DD | 59.00 |
| EE | Mobile phones inc hall (monthly) | DD | 46.21 |
| DMBC | Market Hill rates (monthly) | DD | 775.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| HSBC | Bank charges- Aug | DD | 18.30 |
| Plusnet | Hall broadband- monthly | DD | 52.20 |
| Opus energy | Hall- electricity | DD | 99.07 |
| Gazprom | Hall- Gas | DD | 7.69 |
| Timber Joint Ltd | Handymen workwear | 1633 | 23.97 |
| A Harrison | Reimburse NEC contract | 1634 | 38.50 |
| MKS Groundcare | Grass contract | 1635 | 1486.80 |
| Marshalls Garage | Handyman petrol | 1636 | 4.50 |
| Yorkshire Water | Water rates -Hall | 1637 | 38.35 |
| Yorkshire Water | Water rates- Cemetery | DD | 11.36 |
| Yorkshire Water | Water rates- Allotments | DD | 71.57 |
| J Gillies | Cemetery weeding/spoil removal | 1638 | 292.00 |
| Moe & Hoe | Hall -Grass cutting – June/July | 1639 | 243.60 |
| Various  | Salaries- Aug | 1640/44 | 4020.01 |
| HMRC | Tax & NICs- Aug | 1645 | 915.20 |
| **September** |  |  |  |
| The Pension People | Pension contributions -Aug | DD | 204.08 |
| EDF | Mkt Hill electricity | DD | 59.00 |
| EE | Mobile phones inc hall (monthly) | DD | 46.21 |
| DMBC | Market Hill rates (monthly) | DD | 775.00 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| British Gas | Hall- Gas  | DD | 42.46 |
| Attwood Medical | Donation – First aid car pageant | 1646 | 172.80 |
| Scottish Power | Electricity – Hall (final bill) | 1647 | 288.69 |
| Bawtry News | Bawtry News - Annual advert | 1648 | 30.00 |
| Irwin Mitchell  | Legal fees  | 1649 | 1800.00 |
| A Harrison | Postages/keys | 1650/51 | 30.21 |
| CommuniCorp | LCR – annual subscription | 1652 | 75.00 |
| D Cartwright | Reimburse gate keys/lock | 1653 | 21.99 |
| I Greer | Reimburse – cleaning products hall | 1654 | 15.64 |
| MKS Groundcare | Grass contract | 1655 | 1417.20 |
| PPK Littlejohn  | External audit fee | 1656 | 480.00 |
| Marshalls Garage | Handyman petrol | 1657 | 4.58 |
| Nolan Management Ltd | Market Hill ironworks survey | 1658 | 300.00 |
| Austerfield Mosaic Trust | Donation  | 1659 | 300.00 |
| MS Effex Ltd | Donation – Security re car pageant | 1660 | 315.00 |
| Blyth Pest Control | Mole treatment – Wharf St | 1661 | 80.00 |
| D Ingman | Internal /audit fee  | 4295 | 130.00 |
| HSBC | Bank charges- Sept | DD | 12.40 |
| Opus Energy  | Hall electricity | DD | 119.55 |