**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY 14th DECEMBER 2020 at 7.00PM**

**Present:** Cllrs: A. Claypole, G. Scott, G. Budgen, P. Holland. D. Cartwright, D. Kirby,

S. Young. D. Kirkham, I. Greer, A. Cropley, J. Linsley.

Mrs. A Harrison – Clerk to the Council

**In Attendance**: Ward Councillor Blake. 1 member of the public.

**20/21/091** Receive Apologies and Approve Reasons for Absence

P Muxlow (unwell)

**Resolved**: That the above reason for absence be approved

**20/21/092** Receive Declarations of Interest (other than standing interests)

Item 14a) Grants - Cllrs Kirkham, Linsley and Claypole. Non-pecuniary as members of the Town Board

Item 15b) Grants - Cllr Greer Non-pecuniary as a member of Bawtry Churches Together

Item 9a) BARS Grant - Cllr Young Non-pecuniary as Chairman of BARS.

**20/21/093** Agree Confidential Items

Item 8 Mkt Hill b) P&D contract & c) Footpath contract (Contractual)

**20/21/094** Approval of the Minutes of the Town Council Meeting 9th November 2020

**Resolved:** That the minutes of the meeting of 9th November 2020 be approved with the addition of Cllr Greer to liaise with the Bawtry ‘Here to Help’ group as required (20/21/079).

**20/21/095** Matters Arising from the Minutes

20/21/076 (d) Footpath contract- Update regarding snagging. Substantially complete but with bollards to be installed and noted 5% retention to be held under the contract for 12 months. (No final invoice received to date in any event). Item to be placed on the agenda in due course to formally sign off the contract when the works were complete.

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**20/21/096** 15 Minute Public Discussion Period

School (PTA) representative advised members of a forthcoming educational visit which was the first this year. A contribution was sought from members towards the event costs (Item 15c).

**20/21/097** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to December.

b) Approve Bank Reconciliations –31sy October 2020

**Resolved:** That the bank reconciliations be approved.

c) Budget Monitoring –31st October 2020

**Resolved** That the budget monitoring schedule be approved.

**20/21/098** Market Hill

1. TRO - Update including approve DMBC legal fees & disbursements-

**Resolved**: That fees of £2200 exc VAT and disbursements were approved including the hourly rate for any additional work (as required).

1. P&D contract – Consider purchase of 3 no P&D machine and consider contract re-tender including term (Moved to confidential session)
2. Footpath contract - Consider additional tactile paving to pedestrian route (south side) (Moved to confidential session)
3. Review Market Kiosk Layout/expansion

Members considered the current area being used by the kiosk. It was agreed that during the ongoing pandemic the current area was acceptable to maintain social distancing. However post-Covid a revised layout with a particular focus on reducing the area at the front was desirable.

**20/21/099** Recreation lssues

1. MSF – Receive update & approve BARS annual maintenance grant (£8k)

Noted report/update had been provided and was appreciated, although there were some concerns expressed regarding the outstanding administrative matters that arguably could be progressed despite the current climate.

**Resolved**: That the annual grant of £8,000 be approved.

1. Pinfold – Confirm tree removal

Members considered the proposed removal and noted the conservation officers’ comments regarding damage to the adjacent listed wall.

**Resolved**: That the tree be removed but a further specimen be planted further away from the wall (7 for, 3 against)

1. Approve continuation of maintenance contracts for 2021

Updated fees for MKS Groundcare had been circulated to members.

**Resolved**: That the current contracts with MKS Groundcare and Gillies

Landscapes be continued for 2021

**20/21/100** New Hall – Update including approve emergency lighting replacements.

Noted that the hall had been re-opened with a limited number of groups having returned, in compliance with Tier 3 restrictions.

**Resolved**: That members approved repairs to the emergency lighting as detailed in the recent annual inspection at a cost of approximately £500 exc VAT

(Further work to the alarm system also required but the Clerk to seek further quotes in this regard).

**20/21/101** Highways- Consider increase in HGV traffic through Bawtry as a result of gravel extraction and increase in DSA cargo flights

Members considered the increase in HGV vehicles through Bawtry. Diana and Sandy agreed to monitor the number of vehicles and DMBC to be approached to undertake a survey**.**

Noted airport cargo coming through the town. It was agreed the airport would be approached to ask the cargo company to use the link road as previously agreed. Cllr Cropley to also raise at the next DSA meeting.

**20/21/102** Bawtry Auction Site- Consider Scott Lane boundary fencing

Noted the current fencing consisted of a lot of rusted barbed wire and razor wire and was aesthetically unpleasant in a conservation area. The Clerk to contact the owner to ask if the wire could be removed.

**20/21/103** Ward Member/DMBC Officer

Matters raised including

* Local COVID rates reported (still high and recently rising again)
* Vaccine with GP roll out including rural areas (4-6 months for the entire local population estimated)
* Doncaster Road speed restriction consultation had received an objection which unfortunately would lead to a longer time to implement.
* New TPO at Wharf Street noted.
* Road resurfacing update.
* Neighbourhood Watch/Gainsborough Road waste removal noted with details of fly tipping prosecutions publicly available.

Thanks provided for support for the footpath widening on Thorne Road.

**20/21/104** Town Centre Strategy Working Group- Consider Town Board request for contribution towards window displays (£250)

Noted recent pilot at the former art shop with expectation that any owner benefitting from a display would match fund. Any BTC contribution could be highlighted on the displays along with other contributors. The Heritage Group had been assisting with the scheme but could not currently receive monies direct. There was therefore some issue with how the scheme would be administered. It was agreed that this would be clarified prior to any grant being approved by the Town Council.

**20/21/105** Consider Grant Applications

1. Bawtry Methodist Church for Church floodlighting

Members considered the application received.

**Resolved:** That the sum of £100 be approved

1. Bawtry Churches Together for Christmas DVD

Noted location of beneficiaries

**Resolved**: That the sum of £100 be approved (50%)

Members considered the application received.

1. Consider Christmas donations for local organisations.

**Resolved:** That a donation of £200 be donated to the Mayflower PTA

**Resolved:** That a donation of £150 be made to DRI Children’s Ward

**Resolved:** That a donation of £150 for the COVID-19 health workers (Cllr Blake to provide contact details)

**20/21/106** Planning Issues.

1. Applications

**20/02763/FUL** 11 Dalton Grove

Erection of a single storey rear and side wraparound extension following demolition of existing conservatory (*Now Granted)*

**20/03263/CON** Land off Springs Road, Misson.

Consultation requested by Nottinghamshire City Council on a proposal to vary condition 4 of planning permission 1/15/01498/CDM to extend the evaluation and restoration period of the site for a further 3 years until November 2023 and to relinquish drilling the horizontal well.

Noted there was a current government moratorium on fracking and therefore an extension of the licence appeared to be a speculative attempt/application to extend the licence at a time when the government had already advised that fracking would no longer be supported.

**Resolved**: That the application would not be supported due to the points noted above

b) Determinations

**20/00088/FUL & 20/000889/LBC** Crown Hotel 33 - 41 Market Place

Installation (and Listed Building Consent in connection with installation) of new awnings to the front elevation of the Crown Hotel and the adjoining shops as well as the extension of the existing paved area to the frontage to allow for new outdoor seating area ***- Granted***

**20/02482/FUL** 12 Highfield Road.

Extension works involving raising of roof ridge and eaves, rear extension and room in roof space to detached dwelling, including rendering of external walls ***– Granted***

**20/02373/FUL** 7 Tickhill Road.

Erection of free standing car port/canopy-***Granted***

**20/02676/FUL** 15 Lime Tree Crescent

Conversion of loft and raising of roof to create a small front dormer above the garage plus 4 roof lights, and 3 small pitched dormers to the rear plus 3 roof lights ***- Granted***

**20/21/107** Report on Meetings & Representatives

* DSA meeting update provided.

**20/21/108** To Receive Additional Correspondence- None

**20/21/109** Items for Future Agenda

Members to advise the Clerk as required.

**20/21/110** Public Bodies (Admission to Meetings) Act 1960

That in light of the confidential nature of the business to be transacted the press and public was excluded.

**20/21/111** Market Hill

1. Consider quotes for P&D machines and approve purchase of 3 machines and consider contract re-tender including term

Noted that in light of recent advice from DMBC the purchase of any machines be deferred with members to consider a flexible draft tender to be circulated by the Clerk for comment and approved at the January meeting.

c) Footpath contract – Consider tactile paving to the pedestrian route south side

DEFERRED until further works required.

There being no further business the meeting ended at 9.15pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **November** |  |  |  |
| Business Stream | Water rates- Hall | DD | 4.63 |
| Hoe& Moe | Hall Grass cutting – Sept/Oct | 1939/40 | 247.26 |
| Mosaic Trust | Grant | 1941 | 200.00 |
| Torne Valley | Handymen workwear | 1942 | 126.58 |
| DMBC | Waste contract hall quarterly | 1945 | 184.00 |
| MKS Groundcare Ltd | Allotment hedges | 1946 | 1980.00 |
| L Tomlinson Ltd (Esso) | Petrol (Reimburse P Vallow) | 1947 | 5.02 |
| Various | Salaries- November | 1948/52 | 4251.14 |
| HMRC | Tax & NICs November | 1953 | 971.77 |
| Broxap | Wharf St replacement bin | 1954 | 603.54 |
| Nottinghamshire CC | Cleaning cover- hall | 1955 | 149.23 |
| Gillies Landscapes | Cemetery – spoil & tree removal | 1956 | 260.00 |
| Selwyn Trees | Tree felling – Mkt hill | 1957 | 600.00 |
| **December** |  |  |  |
| The Pension People | Pension contributions -October | DD | 240.06 |
| DMBC | Mkt Hill rates- monthly | DD | 798.00 |
| EDF | Mkt Hill electricity | DD | 41.00 |
| EE | Mobile phones inc hall (monthly) | DD | 54.49 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus Energy | Hall- electricity | DD | 101.66 |
| Plusnet | Broadband -hall | DD | 32.40 |
| A Harrison | Quarterly allowance | 1958 | 150.00 |
| MKS Groundcare Ltd | Cemetery leaf clearance | 1959 | 240.00 |
| A Harrison | Zoom monthly fee | 1960 | 14.39 |
| Need a Hand | War memorial plaque installations | 1961 | 95.00 |
| SAS Lining Services ltd | Car park linings | 1962 | 912.13 |
| HMRC | Furlough claim November | CREDIT | -569.50 |
| Gazprom | Hall -gas | DD | 44.42 |
| Various | Salaries- December | 1963/67 | 4251.34 |
| HMRC | Tax & NICs December | 1968 | 971.57 |
| Water Plus | Hall - surface water charges May19-Dec 20 | 1969 | 391.33 |
| Torne Valley | PPE/Gloves - handymen | 1970 | 28.00 |
| HSBC | Monthly bank charges | DD | 10.50 |