**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY 11th JANUARY 2021 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, G Budgen, P. Holland. D. Cartwright, D. Kirby,

D. Kirkham, I Greer, A Cropley, J. Linsley, C. Lukey, S Young.

Mrs. A Harrison – Clerk to the Council

**In Attendance**: Ward Councillor Blake. 2 members of the public.

**20/21/112** Receive Apologies and Approve Reasons for Absence

 No apologies received.

The Chairman reported the recent resignation of Cllr Muxlow with thanks recorded for his service to the Council and residents of Bawtry (Council appointments to be considered at the next meeting).

**20/21/113** Receive Declarations of Interest (other than standing interests)

None

**20/21/114** Agree Confidential Items- No items

**20/21/115** Approval of the Minutes of the Town Council Meeting 14th December 2020

 **Resolved:** That the minutes of the meeting of 14th December 2020 be approved

**20/21/116** Matters Arising from the Minutes

 20/21/102 Bawtry Auction Site - Correspondence had been forwarded to the owner after the meeting but no response received to date.

 20/21/095 Matters Arising - Noted that the retention for the footpath was actually 2½% and not 5% as reported at the December meeting and recorded in the minutes.

**20/21/117** 15 Minute Public Discussion Period

No matters raised.

**20/21/118** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to January.

b) Approve Bank Reconciliations –30th November 2020

**Resolved:** That the bank reconciliations be approved. Noted reserves were now being depleted with little income.

c) Budget Monitoring –30th November 2020

 **Resolved** That the budget monitoring schedule be approved.

**20/21/119** Market Hill

1. TRO- Approve Draft

Update with first draft having been circulated to members.

* s6 Request ability to charge for Sunday in future (£0 for now).
* s3 (5) Clarification regarding ‘waiting’ or parking after 2 hours
* s12 Trading prohibition but s21 enabled any part of the Order to be suspended by the Council for whatever reason.
* s6 (2) Clarification that cashless options still include the option of obtaining a ticket.
* s7(viii) Request that methods not be stated or as agreed by the Agent/Council from time to time.
* s6 (8)(v) Should read non-payment, not “none” payment.
* s6 (5) clarification to allow non-business users to buy a concessionary permit.

Clerk to ask DMBC what information they include on permits.

**Resolved**: That it was agreed that there would not be charging on Good Friday and clarification to be sought for the above but otherwise the draft be approved.

1. P&D contract - Agree new tender invite/specification & procurement process/advertising, Approve Notice to existing provider and agree Car Park Working Group

Members went through the draft tender.

Pge 1 - The exact number of spaces to be included (110) with no “new layout plan” to be used but a current plan provided with the tender.

Pge 2 – Reference to a change in hours to include a review of the contract sum.

Pge 2 - Reference to a “study” & 2014/15 income to be removed.

Pge 2 – Individual 2017-19 circa figures to be included.

Members reiterated their wish to have a new style of operation without staff on-site and to move away from a highly commercial, profit driven regime.

**Resolved:** That the draft specification be approved subject to the agreed amendments above.

**Resolved**: That 3 month’s notice be given to the existing contractor in accordance with the contract to bring the contract to an end at the expiry of the term.

**Resolved**: That the tender be advertised on the Government website, on the Council website & in Bawtry Today.

**Resolved**: That after the closing date the Clerk to receive and ‘open’ tenders (due to restrictions on meeting other members during the pandemic) and to forward copies to all members. Tenders to then be considered by a Car Park Working Group to make recommendations to the full council who would subsequently agree and appoint a preferred contractor at the next appropriate meeting.

**Resolved:** Relevant contractual Standing Orders in s18(a) & (d) and Financial Orders in s11 be suspended to enable the above amended procurement process to be followed.

**Resolved**: A car park working group be appointed to review and assess any car park tenders received and make recommendations to the full council. The group to consist of Cllrs Claypole (Chair), Young, Lukey, Cartwright & Scott (Clerk to attend).

1. Footpath contract – Update

Bollards to be installed shortly when any remedial areas to be addressed including some repairs to kerbs. (Some additional costs likely due to kerbs damaged by third parties)

**20/21/120** Recreation lssues

Reported that cemetery and recreational areas remained open. Staff hours to be revised (Clerk to agree as required) during the national lockdown.

**20/21/121** New Hall – Update

Noted that the hall was now closed as a result of the national lockdown. Relevant staff to be flexibly furloughed as required.

**20/21/122** Ward Member/DMBC Officer

* Council services still operating where possible.
* Recycling Centre’s open
* Noted vaccination roll out at Mexborough but also at GP surgeries in due course.
* Speed reduction objection noted but new limit likely to be implemented in due course.

Matters raised:

* Positive HGV response from the airport noted & outstanding car park issue.
* Allocation of CIL monies from nearby developments queried (Remote meeting with a DMBC director to be arranged to discuss planning matters).
* New Hall to be used for vaccines if requested.
* Speeding on Station Road to be reported.

**20/21/123** Town Centre Strategy Working Group

 Nothing to report. Future meeting to be arranged by Cllr Linsley.

**20/21/124** Planning Issues.

1. Applications - None
2. Determinations

**20/02763/FUL** 11 Dalton Grove

Erection of a single storey rear and side wraparound extension following demolition of existing conservatory - ***Granted***

**20/00051/FUL** Land off Essex Road, Bircotes

Erect 120 Dwellings with Garages and/or Parking Spaces Together with Associated Roads, Sewers and Infrastructure **- *Granted***

**20/21/125** Report on Meetings & Representatives

Nothing to report (Town Board meeting to be included in due course)

**20/21/126**  To Receive Additional Correspondence inc

1. Consider fish trader request on Market Hill.

Members considered the request but agreed they did not want to continue to repeatedly suspend the TRO with the service now operating and serving residents in Bawtry at The Ship.

1. Consider response to the Bassetlaw Local Plan Consultation
* Housing section indicated that there would be a doubling in size of neighbouring Harworth/Bircotes.
* Figures referred to only 260 houses having being completed (no period stated) despite a large number actually having been built in recent times in Harworth.

However, nothing “new” was in the plan that the Town Council wasn’t aware of. In addition, traffic planning by BDC and DMBC was seriously flawed as had been shown in recent planning applications with the cumulative effect particularly damaging. Cooperation to date was inadequate and traffic calculations especially at the Tickhill Road junction should be reviewed further.

Cllr Kirkham to provide written comments regarding the above for the Clerk to submit.

**20/21/127** Items for Future Agenda

Members to advise the Clerk as required with the finance meeting scheduled for Monday 25th January.

There being no further business the meeting ended at 9.35pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **December** |  |  |  |
| Bawtry Methodist Church | Donation | 1970 | 100.00 |
| Bawtry Churches Together | Donation | 1971 | 100.00 |
| DRI – Children’s ward | Donation | 1972 | 150.00 |
| Mayflower PTA | Donation | 1973 | 200.00 |
| DRI- Healthcare workers | Donation | 1974 | 150.00 |
| **January** |  |  |  |
| The Pension People | Pension contributions -December | DD | 218.71 |
| DMBC | Mkt Hill rates- monthly | DD | 798.00 |
| EDF | Mkt Hill electricity | DD | 41.00 |
| EE | Mobile phones inc hall (monthly) | DD | 54.49 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 114.00 |
| Opus Energy | Hall- electricity  | DD | IN CREDIT |
| Plusnet | Broadband -hall | DD | 32.40 |
| BARS | Annual Grant | 1975 | 8000.00 |
| The Sign Workshop | No entry signs | 1976 | 132.00 |
| GeoXsphere Ltd | Parish online subscription | 1977 | 216.00 |
| Torne Valley | Handymen – gloves/PPE | 1978 | 28.00 |
| MKS Groundcare Ltd | Grass contract – Cemetery leaf clearance | 1979 | 240.00 |
| A Harrison | Zoom monthly fee | 1980 | 14.39 |
| A Richards | Website/email maintenance | 1981 | 25.00 |
| SLCC | Annual Subscription | 1982 | 200.00 |
| A Harrison | Reimburse – gas handymen | 1983 | 40.00 |
| DMBC | Waste contract | 1984 | 184.00 |
| Gazprom | Hall -gas | DD | 310.59 |
| HSBC | Bank charges | DD | 10.50 |