**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY 8th MARCH 2021 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, D. Kirby, D. Kirkham, I Greer, A Cropley, J. Linsley, C. Lukey, S Young.

Mrs. A Harrison – Clerk to the Council

**In Attendance:** 4 members of the public. Ward Councillor R Blake.

**20/21/152** Receive Apologies and Approve Reasons for Absence

 P Holland (unwell)

 **Resolved**: That the above reason for absence be approved.

**20/21/153** Receive Declarations of Interest (other than standing interests)

Item 9 Cemetery - C Lukey Pecuniary interest as adjacent landowner re: boundary line

**20/21/154** Agree Confidential Items

Item 9 Cemetery - boundary/parking (legal)

Item 10 New Hall - staff restructuring (staffing)

Item 16 Correspondence - marked confidential

**20/21/155** Approval of the Minutes of the Town Council Meeting 8th February 2021

 **Resolved:** That the minutes of the meetings of 8th February 2021 be approved

**20/21/156** Matters Arising from the Minutes

 20/21/145 New Hall – Update provided regarding the fire alarm improvements.

**20/21/157** 15 Minute Public Discussion Period

R. Blake introduced colleagues. Noted that normally, other that Rachael Blake, Ward Councillors did not attend Bawtry Town Council meetings, but members would welcome attendance by any new such councillors when elected in due course.

**20/21/158** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to March.

b) Bank Reconciliations –31st January 2021

**Resolved:** That the bank reconciliations be received.

c) Budget Monitoring –31st January 2021

 **Resolved** That the budget monitoring schedule be approved.

**20/21/159** Market Hill

1. TRO- Update

All paperwork now completed with relevant notices published and the consultation commenced 25th February.

1. P&D contract – Update note tenders received and further steps including March EGM

It was reported that the tenders would be circulated to all members upon receipt. The working group to assess the bids is due course and score tenders in accordance with the evaluation strategy.

**Resolved:** That an EGM to approve the successful bidder be scheduled for 29th March at 7pm (assuming a compliant bid had been received).

It was agreed the working group would meet on Tuesday 23rd March at 7pm to assess the bids and make a recommendation to the full council.

1. Footpath contract – Update and confirm completion.

Members agreed that the works had now been completed, although there was a rocking slab that had developed that would need attention. Cllr Linsley to approach the contractor in this regard. It was understood that the final invoice would be received shortly.

1. Consider temporary use by business owners of extended frontage (if required)

Members were supportive of retailers using the footpath subject to safety measures being in place. It was agreed that this could be offered/agreed using delegated powers until 21st June, assuming that national restrictions would be lifted at that time.

**20/21/160** Recreation lssues - Moved to confidential session.

**20/21/161** New Hall – Update provided regarding opening of the hall with:

* Indoor Children’s activites to return from 12th April (all including sports)
* Adult sporting activities/groups to return from 17th May (limited numbers)
* All activities & parties to be available from 21st June (no limits anticipated)

(Staffing restructure moved to confidential session).

**20/21/162** Ward Member/DMBC Officer

Written report to be circulated to members this week.

A request had now been made to have planning application 21/00016/FUL dealt with by committee.

No update had been received regarding the verge outside Bawtry Hall with tarmac looking like the most likely (remaining) solution.

Concerns regarding the Town Board had been raised. It had been agreed at the outset not to duplicate the efforts of DMBC or BTC with initial priorities being parking & HGVs but not events which would normally be dealt with by the Events Working Group.

Matters raised by members:

* Cllr Blake agreed to provide an update regarding the Doncaster Road speed reduction plans this week.
* A specific date for the road surfacing was requested with a clear indication when any gas works would be completed so the resurfacing wasn’t left in abeyance indefinitely.
* Confirmation when the nearby A1 motorway night time diversion would finish as this was causing convoys of HGVs through the town. (Noted this was actually a Highways England decision who had no obligation to consult with BTC or DMBC).
* The poor condition of the footpaths on the Kingswood Estate & elsewhere.

**20/21/163** Town Centre Strategy Working Group - Consider report herewith and approve remit for the working group in respect of the Market Cross.

Noted the report circulated was actually prepared by Cllr Linsley as the group had not met to agree the same. It was also noted that it was agreed at the budget meeting that finances could not be allocated for improvements to the Market Cross this year.

 **Resolved**: That it was agreed that external funding could be sought by the working group and was supported by members for any improvement works. Historic England & the Civic Trust also to be approached, as required, to approve a scheme.

(It was not anticipated that there would be any planning fees, although listed building consent would be required).

**20/21/164** Consider and Approve2021 Annual Town & Annual Town Council Meetings

 **Resolved:** That theAnnual Town Meeting be held on 12th April from 7pm, prior to the April Council meeting at 7,30pm.

(Neighbourhood Plan review to be undertaken with a view to any changes

 being considered if required thereafter).

 **Resolved:** That the Annual Town Council Meetingbe held on the 17th May, not the 10th May (due to the forthcoming election).

**20/21/165** Planning Issues.

1. Applications

**21/00263/FUL** Gaye Lea, 11 Wharf Street

Erection of part two storey and part single storey side extensions and enclosed porch following demolition of existing porch, garage and outbuildings.

***Noted comments by DMBC (highways and conservation that were supported)***

**21/00327/FUL** 34 High Street

Change of Use from Betting Shop to Retail Store including installation of a replacement shop front.

 **21/00328/ADV** 34 High Street.

Display of non-illuminated fascia sign and hanging sign.

***Noted that the applications were undecided but clearly the works had been completed therefore were retrospective. The signage did not appear to be in keeping with a conservation area but noted no conservation comments to date.***

**21/00387/FUL** 14 Sycamore Crescent

Erection of single storey rear extension to, part conversion to living accommodation, and addition of pitched roof to existing garage.

***No adverse comment***

**21/00437/COU** Flat 1 Granary Court,Market Place.

Change of use of flat from residential to male grooming business (barbers and tattooist/tattoo removal)

***Members agreed that the application be supported as a new business but concerns to be raised regarding a shortage of first-time buyer’s properties in the area being lost and moreover the potential parking problems in the area which were already resulting in people using the library car park when utilising other retail premises.***

1. Determinations

**20/03562/OHL** Bawtry Packed Products, Tickhill Road. Erection/Installation of wooden pole to support electrical transformer- ***No objections***

**20/03193/FUL** 6 Grange Avenue, Erection of a detached garage-***Granted***

**20/21/166** Report on Meetings & Representatives inc Town Board

No meetings attended.

**20/21/167**  To Receive Additional Correspondence - Moved to confidential session.

**20/21/168** Items for Future Agenda & Next Meeting

Next meeting (29th March EGM) & 12th April

**20/21/169** Public Bodies (Admission to Meetings) Act 1960

That in light of the confidential nature of the business to be transacted the public and press were excluded.

**20/21/170** Cemetery –Note issue of parking on the grass & report of recent discussions regarding entrance boundary line.

 Noted recent issues with parking on the grass.

 **Resolved**: That signage be installed to not park on the grass.

(To be highlighted in Bawtry Today and with the local funeral director).

Noted boundary line issue recently raised at the entrance from Station Road.

**Resolved**: That it be agreed with the adjacent owner that a laurel hedge would be maintained along the boundary line.

(Noted some areas of verge could require widening with a view from the funeral directors to be initially sought).

**20/21/171** New Hall – Staffing restructuring

(Clerk declared a potential pecuniary interest).

 Noted that the financial situation arising from the pandemic was such that cuts needed to be made where possible.

 **Resolved:** That in light of the financial situation members to look to reduce dedicated hall staff with a meeting to be arranged with the relevant staff member and a final decision to be taken following the said consultation.

(Review of environment staffing structure would be considered in June/July).

**20/21/172** Additional Correspondence

Members received and noted the recent correspondence with the Clerk having already responded appropriately to the matters raised to date.

There being no further business the meeting ended at 9.05pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **February** |  |  |  |
| Need a Hand | Hall lights repair | 1999 | 75.00 |
| HSBC | Monthly bank charges | DD | 9.00 |
| Torne Valley  | Handymen workwear/PPE | 2000 | 129.49 |
| Christmas Plus | Dismantle fee | 2001 | 806.76 |
| Various | Salaries - February | 2002-06 | 4251.34 |
| HMRC | PAYE/NI - February | 2007 | 971.57 |
| HMRC | Furlough claim- February | CREDIT | -934.10 |
| **March** |  |  |  |
| The Pension People | Pension contributions -February | DD | 218.71 |
| EDF | Mkt Hill electricity | DD | 1.00 |
| EE | Mobile phones inc hall (monthly) | DD | 54.49 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 114.00 |
| Plusnet | Broadband -hall | DD | 32.40 |
| A Harrison | Quarterly allowance | 2008 | 150.00 |
| MKS Groundcare Ltd  | Wharf St -boundary clearance | 2009 | 90.00 |
| A Harrison | Zoom monthly fee | 2010 | 14.39 |
| Waterplus Group Ltd | New Hall surface water charges | 2011 | 25.18 |
| A Harrison | Reimburse phone call charges | 2012 | 10.35 |
| YLCA | Conference training fee | 2013 | 40.00 |