**MINUTES OF THE ANNUAL MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL, STATION ROAD BAWTRY ON MONDAY 17th  MAY 2021 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, D. Kirkham, I Greer, J. Linsley, S Young.

Mrs. A Harrison – Clerk to the Council

**In Attendance:** Ward Councilllor B. Johnson.

**21/22/001** Confirm receipt of Declaration of Acceptance of Office forms.

The Clerk confirmed she had received declaration of acceptance of office forms from all members which were signed in her presence.

**21/22/002** Appoint a Town Mayor for the ensuing year.

**Resolved:** That Cllr Alan Claypole be appointed Town Mayor for the year.

**21/22/003** Receive Apologies and Approve Reasons for Absence

Apologies and reasons provided by Cllrs A Cropley. D Kirby & P Holland.

**Resolved:** That the reasons for absence be approved.

**21/22/004** Receive Declarations of Interest (other than standing interests)

Cllr A Claypole – Planning Applications 22a) 21/01079/FUL & 21/00872/FUL Non-pecuniary but applicants known to Cllr Claypole.

Cllr D Cartwright - Planning Applications 22a) 21/00706/FUL & 21/21/01079/FUL Non-pecuniary but applicants known to Cllr Cartwright.

**21/22/005** To Appoint a Deputy Town Mayor for the ensuing year.

**Resolved:** That Cllr Doug Cartwright be appointed Deputy Mayor for the year.

**21/22/006** Agree Confidential Items - Item 15 Market Hill P&D contract (legal/contract)

**21/22/****007** Approval of the Minutes of the Town Council Meeting 12th April 2021

(20/21/116 amend to read three phase not third phase)

**Resolved:** That the minutes of the meeting of 12th April 2021 be approved subject to the above amendment

**21/22/008** Matters Arising from the Minutes

20/21/170 Cemetery - Signs now installed.

20/21/190 Ward Report – River Idle meeting update to be provided later in the meeting.

20/21/191 Christmas Lighting/DMBC policy – No update to date.

**21/22/009** 15 Minute Public Discussion Period – No public in attendance.

**21/22/010** Financial Matters

1. Approve Monthly Accounts

That the monthly accounts be received to May.

b) Bank Reconciliations – 31st March 2021(Year-end)

That the bank reconciliations be received.

c) Budget Monitoring –31st March 2021 (Year-end)

That the budget monitoring schedule be received.

**21/22/011** Reaffirm Adoption of the General Power of Competence

**Resolved**: That the relevant criteria continued to be met, and the General Power of Competence was adopted.

**21/22/012**  Consider Council Representatives to Outside Bodies

Robin Hood Noise Monitoring Sub Committee - Cllr A. Cropley

SYPTE User Group – (New member to be considered in due course)

YLCA - South Yorkshire Branch - Cllr A Claypole

DMBC - Rights of Way Forum – offer to P Holland.

MSF User Group - Cllr G. Scott

BRA - Cllr D. Cartwright

South Yorkshire Police Liaison – Cllr P. Holland

Illuminate - Cllr I Greer

**21/22/013** Other Groups

Town Council Newsletter - Clerk

Council Audit – Cllr D Kirby

Town Strategy Working Group – Cllrs Claypole, Cartwright, Kirkham, Young. Linsley (plus third-party representatives)

Events Working Group – Cllrs Claypole, Young, Cartwright.

Car Park Working Group - Cllrs Cartwright, Young, Claypole. KIrkham

Health & Wellbeing- Cllrs Greer and Kirby

Town Board – Cllr Claypole.

**21/22/014** Market Hill P&D Contract Update - Moved to confidential session.

**21/22/015** Recreation lssues

Update provided regarding the blocked waterway at the memorial sports ground with no evidence of great crested newts from the recent ecological tests. Hopefully works can now be scheduled in with DMBC to arrange pro-rata payments from affected landowners.

**21/22/016** New Hall

Update provided with a number of new groups to commence in the next month and the new online diary system (trial) now operational.

**21/22/017** Market Proposal- Update and consider working group or council representative.

Previous representatives for a market had recently withdrawn from the process but plans had nevertheless moved on positively. Further meetings were proposed with interested parties. Cllr Claypole to attend any scheduled meetings and report back to members in due course.

**21/22/018** Ward Member/DMBC Officer – Attendance by Ward Councillor Barry Johnson and appreciation was given for his attendance after the recent election.

* Doncaster Road speed limit to commence 1st June (banners/posters being arranged). Members happy to contribute to funding.
* River Idle meeting with police and interested bodies had taken place. Discussions with the landowner were underway to limit access to the car park and river. DMBC enforcement team were also to attend and issue fines for litter. Problems with police reporting system noted.
* BARS being approached regarding a funding bid for improved play equipment.
* Grants given over the last year from the ward members budget to Bawtry organisations reported.
* Bassetlaw District Council meeting to look at funding for Bawtry roads due to the impact of Bassetlaw developments.
* Sainsburys works noted with any further comments welcomed.

**21/22/019** Town Centre Strategy Working Group:

* Update provided regarding the installation of the vehicle charging points.

Contact had been made with DMBC regarding funding available for vehicle charging units across the district with Bawtry now to be considered in due course as part of their scheme. (2 points suggested, preferred location on Market Hill agreed and three phase supply required).

* Market Cross proposal had been forwarded to DMBC with conservation advising they had no objections to the plans. A response from English Heritage was currently still awaited. .

**21/22/020** Neighbourhood Plan –Review.

Formal review would require consultation and further examination and referendum so was a considerable exercise. No problems had arisen to date from the adopted plan, and it was cited regularly in planning decisions. It was noted that some ideas looked more challenging post-covid as priorities had changed but nothing had arisen to date that would warrant a substantive revision at this time. (Correspondence to be communicated to DMBC planning to confirm that a review had occurred without the need for any substantive change being established but acknowledgment that that impact of covid and the need for business recovery would have a higher property in the next year or two).

**21/22/021** Planning Issues.

1. Applications

**21/00706/FUL** 15 Lime Tree Crescent

Conversion of loft and raising of roof by 0.5m and enlargement of rear elevation dormer plus roof light to front elevation (Being resubmission of 20/02676/FUL refused 02.12.2020).- ***No adverse comment.***

**21/00583/FUL** 7 Lancaster Drive

Erection of 2.6m high breeze block walls/horizontal timber fencing with vertical steel columns (RETROSPECTIVE).- ***No adverse comment***

**21/01079/FUL** 12 High Meadow Bawtry

Erection of front porch and attached garage / gym extension to front of dwelling and single-storey rear extension plus conversion of existing integral garage and internal alterations.- ***No* adverse comment**.

**21/00872/FUL** 2A South Avenue

Erection of single storey extension to rear- ***No adverse comment.***

1. Determinations

**20/02359/FUL/ Appeal 20/00040/NONDET** 44 Doncaster Road

Erection of detached dwelling and garage - ***Appeal allowed.***

**21/00437/COU** Flat 1 Granary Court,Market Place. Change of use of flat from residential to male grooming business (barbers and tattooist/tattoo removal) - ***Granted.***

**21/00327/FUL** 34 High Street. Change of Use from Betting Shop to Retail Store including installation of a replacement shop front - ***Granted.***

**21/00328/ADV** 34 High Street. Display of non-illuminated fascia sign and hanging sign.

**21/00588/LBC** The Dutch House. Wharf Street, Bawtry - ***Granted***

Listed building consent for the replacement of six wooden sash windows and frames with six wooden sliding sash 6 over 6 slim double-glazed units - ***Granted.***

**19/01280/FUL** Land at Common Lane, Harworth.

Demolition of Two Dwellings and Erection of Twenty-Six New Dwellings with Construction of New Road off Common Lane- ***Granted***

**21/22/022** Report on Meetings & Representatives

Town Board report to be circulated to members in due course by Cllr Claypole.

No other meetings attended.

**21/22/023**  To Receive Additional Correspondence

Noted recent enquiries about the cemetery for further seating and the annual car pageant request would be dealt with at the June meeting.

Bawtry Churches Together - activities/plans noted.

**21/22/024** Items for Future Agenda & Date of Next Meeting- 14th June

**21/22/025** Public Bodies (Admission to Meetings) Act 1960

That in light of the confidential nature of the business to be transacted the public and press were excluded.

**21/22/026** Market Hill – P&D Tender Update and consider further steps.

Clerk provided an update to members including advice from DMBC.

**Resolved**: That the members agreed to re-run the procurement to enable an amended specification to be drafted to better meet the requirements of the Council, particularly in relation to ECN procedures and revenue.

The Clerk.to agree new questions/specification in liaison with DMBC with members stipulating that ECN revenue should be received in full by the Town Council as part of the new specification and that the qualitative elements given a greater weighting as income in itself was not the Town Councils priority.

**Resolved:** That thecurrent contract be extended by 3 months if agreed by the existing contractor to cover the further procurement process providing monitoring was undertaken in accordance with the terms of the now expired contract.

**Resolved:** That the car park working group meet as necessary to undertake the evaluation meetings/assessment of bids with recommendations to be made to the full council in due course if suitable bids were received.

There being no further business the meeting ended at 9.10pm

**Chair: ……………………………………………. Dated…………………………………………**

|  |  |  |  |
| --- | --- | --- | --- |
| **April** |  |  |  |
| Various | Salaries April | 2034-38 | 4435.57 |
| HMRC | Tax & NICs April | 2039 | 1010.01 |
| Need a Hand Ltd | Allotment tap replacement | 2040 | 75.00 |
| **May** |  |  |  |
| Gazprom | Gas -hall | DD | 181.34 |
| The Pension People | Pension contributions –April | DD | 218.71 |
| EDF | Mkt Hill electricity | DD | 1.00 |
| DMBC | Mkt Hill rates - monthly 2021-22 | DD | 798.00 |
| EE | Mobile phones inc hall (monthly) | DD | 54.49 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus Energy | Hall- electricity | DD | 74.15 |
| Plusnet | Broadband -hall | DD | 21.40 |
| Business Stream | Water rates cemetery | DD | 10.35 |
| Business Stream | Water rates allotments | DD | 176.82 |
| Business Stream | Water charges New Hall | DD | 16.25 |
| Torne Valley | Handymen workwear | 2041 | 99.00 |
| MKS Groundcare | Grass cutting contract | 2042 | 984.00 |
| Nolan (MS) ltd | Quarterly inspections Mkt hill | 2043 | 90..00 |
| Came & Company | Annual Insurance | 2044 | 2448.90 |
| Rialtas Business solutions | Annual accounts package licence | 2045 | 459.60 |
| A Harrison | Zoom monthly fee | 2046 | 14.39 |
| The Sign Workshop Ltd | Signage - cemetery | 2047 | 43.20 |
| Torne Valley | Handymen workwear | 2048 | 19.94 |
| Hoe & Mow | Grass cutting contract New Hall | 2049 | 125.48 |
| Shaw & Sons Ltd | Cemetery grants book | 2050 | 132.00 |
| HSBC | Bank Charges | DD | 12.50 |