**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY 12th April 2021 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, G Budgen, D. Cartwright, D. Kirby, D. Kirkham, I Greer, A Cropley, J. Linsley, C. Lukey, S Young. P Holland

Mrs. A Harrison – Clerk to the Council

**In Attendance:** 1 members of the public. Ward Councilllor R Blake.

(Noted recent death of the Duke of Edinburgh with condolences offered)

**20/21/181** Receive Apologies and Approve Reasons for Absence - None

**20/21/182** Receive Declarations of Interest (other than standing interests)- None by members (Clerk pecuniary interest Item 13)

**20/21/183** Agree Confidential Items - Item 8b) P&D Tender (contract)

Item 13 – Clerk Salary Review (staffing)

**20/21/184** Approval of the Minutes of the Town Council Meeting 8th March 2021

**Resolved:** That the minutes of the meeting of 8th March 2021 be approved

**20/21/185** Approval of the Minutes of the Extraordinary Council Meeting -29th March

(Typo - amendment to state compliant not complaint)

**Resolved:** That the minutes of the meeting of 29th March 2021 be approved subject to the above amendment.

**20/21/186** Matters Arising from the Minutes

20/21/159 Market Hill c) Rocking slab still to be addressed. Cllr Linsley to review.

20/21/170 Cemetery – signage still to be arranged with recent signs having to be returned/refunded due to error in wording.

**20/21/187** 15 Minute Public Discussion Period

No matters raised.

**20/21/188** Financial Matters

1. Approve Monthly Accounts

That the monthly accounts be received to April.

b) Bank Reconciliations –28th February 2021

That the bank reconciliations be received.

c) Budget Monitoring –28th February 2021

That the budget monitoring schedule be received.

**20/21/189** Market Hill

1. TRO Update - Noted that the endorsed copy had now been returned to DMBC with the Order to be made in due course.
2. P&D Contract Update - Moved to confidential session.
3. BRA footpath use - Noted the working group had discussed use of the footpath by retailers (whilst Covid restrictions remained in place). Noted it was not practical to extend retail use beyond the footpath but the situation would be monitored.

**20/21/190** Recreation lssues

Noted anti-social behaviour at Wharf Street and along the River Idle with the local police having been advised.

**20/21/191** Christmas Lighting - Approve Christmas lighting column stress testing fees for Christmas light installations and tree re-wrapping**.**

Decisiondeferred but members felt strongly about the costs being sought. Cllr Blake to take up the matter with DMBC.

**20/21/192** New Hall- Update

The Clerk provided an update with the hall to re-open on the 13th April, subject to government limits on activities, with a further relaxation of restrictions anticipated on 17th May and 21st June.

Staffing handover also noted for the 28th April with groups to be informed.

**20/21/193** Third Party Market Proposal

Provisional details had been circulated to members. Discussions regarding funding were ongoing. Quarterly markets including bank holidays were currently being considered. Members did support a market in principle (including on the car park) as was noted in the Neighbourhood Plan but could not be responsible for substantial financial support at this time.

**20/21/194** Clerk Salary Review - Moved to confidential session.

**20/21/195** Ward Member/DMBC Officer

A report had been circulated to members providing an update on outstanding matters including:

* Resurfacing of the High Street now to be undertaken (out for tender) with potholes to continue to be reported in the interim.
* 1st June new speed limit of 30mph on Doncaster Road to be operational.
* Bawtry Hall verge to be resurfaced with tarmac (Colour to be agreed).
* Anti-social behaviour at Wharf St & River Idle with action plans being considered.
* Recent success of the latest liter pick
* Planning matters including Harworth Colliery.

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**20/21/196** Town Centre Strategy Working Group- Consider:

1. Desire for the provision of EVCP’s within the Market Hill car park including location and charging type (fast charging)

It was agreed that the working group would investigate the cost of a three phase electricity supply before a decision could be made about the type of charging (standard or fast). The area to be used also to be considered further, taking into account the needs of the fruit and vegetable kiosk.

1. Further research on types of contract available to be undertaken by the Working group, with recommendations on a specific contract document to be made in due course on the proviso that such provision would be, as a minimum, at nil cost to the Council.

It was agreed that the working group would investigate further and consider both an increase in the number of units to be supplied and the various funding options including nil cost and revenue sharing.

**20/21/197** Neighbourhood Plan – Reaffirm review date.

Neighbourhood Plan Review to be placed on the May agenda to consider any consultation required and inviting feedback on potential changes that could be considered on review.

**20/21/198** Planning Issues.

1. Applications

**21/00530/FUL** 26 Martin Lane, Bawtry Erection of a detached garage with pitched roof and widening of driveway.

*Now granted*.

**21/00588/LBC** The Dutch House. Wharf Street, Bawtry Listed building consent for the replacement of six wooden sash windows and frames with six wooden sliding sash 6 over 6 slim double-glazed units.

*No adverse comment but for the conservation officer to address*.

**21/00818/FUL** The Barn, 7 Towngate, Bawtry Erection of extension to dwelling.

*Members advised that it was not possible to comment fully due to a lack of illustrated elevations and this would be raised.*

1. Consider preliminary Crown Hotel Frontage Proposal.

Members noted that the matter would be considered formally when received but in principle members were happy with the proposal (as opposed to external umbrellas) but would invite the owners to liaise with the conservation officer to seek a resolution to any concerns that might be raised by DMBC.

1. Determinations

**20/02622/LBC & 20/02621/FUL** 14 Swan Street, Bawtry. Change of use from nursery and 3-bedroom apartment to five 1-bedroom apartments - ***Refused***

**21/00138/FUL** 31 Linton Close. Erection of a single storey rear extension - ***Granted***

**21/00263/FUL** Gaye Lea, 11 Wharf Street Erection of part two storey and part single storey side extensions and enclosed porch following demolition of existing porch, garage and outbuildings – ***Granted***

**21/00387/FUL** 14 Sycamore Crescent. Erection of single storey rear extension to, part conversion to living accommodation, & addition of pitched roof to existing garage – ***Granted***

**20/01362/FUL** 31- 33 Church St. Conversion of office to 2 dwellings – ***Granted***

**20/21/199** Report on Meetings & Representatives inc Town Board

* Noted recent BRA minutes and concerns expressed at the inaccuracy of comments about the future car park management. Members were reminded that the tender information was currently confidential.
* Town Board meeting notes circulated to members,
* Noise Monitoring Committee report circulated with latest developments.

**20/21/200**  To Receive Additional Correspondence - None

**20/21/201** Items for Future Agenda & consider use of Remote/Physical Meetings

Next meeting – Annual Council meeting 17th May (post- election) at The New Hall. A remote meeting would be arranged with signing of declaration of acceptance of office forms prior to the meeting should the law allow.

(Thanks given to Cllrs Claire Lukey and Gilbert Budgen, who were not seeking re- election, for their commitment and support over the last 5 years).

**20/21/202** Public Bodies (Admission to Meetings) Act 1960

That in light of the confidential nature of the business to be transacted the public and press were excluded.

**20/21/203** Market Hill – P&D Tender Update

Noted procurement process was near completion with letters to bidders likely to be distributed within the next week.

**20/21/203** Clerk Salary Review (Clerk left the meeting)

**Resolved**: Clerks pay to be revised to Salary point 31 from 1st May following staff appraisal

There being no further business the meeting ended at 9.30pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **April** |  |  |  |
| The Pension People | Pension contributions -March | DD | 218.71 |
| EDF | Mkt Hill electricity | DD | 1.00 |
| DMBC | Mkt Hill rates - monthly 2021-22 | DD | 802.00 |
| YLCA | Annual Subscription 2021-22 | 2026 | 783.00 |
| DMBC | New Hall rates - annual 2021-22 | 2027 | 4590.80 |
| DMBC | Cemetery rates - annual 2021-22 | 2028 | 538.06 |
| EE | Mobile phones inc hall (monthly) | DD | 54.49 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus Energy | Hall- electricity | DD | 64.78 |
| Plusnet | Broadband -hall | DD | 32.40 |
| A Harrison | Zoom monthly fee | 2029 | 14.39 |
| A Harrison | Postages | 2030 | 20.81 |
| DMBC | Waste contract annual cemetery | 2031 | 736.00 |
| DMBC | Waste contract quarterly hall | 2032 | 184.00 |
| HSBC | Bank charges | DD | 11.50 |