**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE MEMORIAL SPORTS GROUND, SOUTH PARADE, BAWTRY ON MONDAY 12th JULY 2021 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, D. Kirkham, J. Linsley, S. Young.

A Cropley, D. Kirby, E Austin, J. Brindley.

Mrs. A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor R Blake, 1 member of the public.

**21/22/050** Receive Apologies and Approve Reasons for Absence

T Reddick, P. Holland & I. Greer (other commitments)

**Resolved:** That the reasons for absence be approved.

**21/22/051** Receive Declarations of Interest (other than standing interests)

Cllr Young Item 9b) MSF Non pecuniary as BARS trustee.

**21/22/052** Agree Confidential Items- Item 13 Review Environmental Staffing roles (Staffing)

**21/22/****053** Approval of the Minutes of the Town Council Meeting 14th June 2021

Correction to name to read Dan Swaine

**Resolved** That subject to the above correction, the minutes of the meeting held on the 14th June be approved**.**

**21/22/054** Matters Arising from the Minutes

21/22/045 Report on Meetings - Correspondence had now been forwarded to Mr. Swaine with an initial acknowledgment received to date.

**21/22/055** 15 Minute Public Discussion Period

Discussed in depth the Councils request for financial information from the previous event in 2019 and the requirement of due diligence on behalf of the Council. Members considered the request for information routine in nature but necessary for members to give informed consent.

The organiser indicated that he would not now go ahead with the event due to the Councils request for financial information, which he did not consider appropriate.

**21/22/056** Financial Matters

1. Approve Monthly Accounts

That the monthly accounts be approved to July.

(Noted fees for the MSF waterway clearance to be paid during the recess)

b) Bank Reconciliations – May 2021

That the bank reconciliations be received.

c) Budget Monitoring – May 2021

That the budget monitoring schedule be received.

**21/22/057** Market Hill

1. P&D Contract – Members received the tender documents that had been approved by the Clerk and were now published on the DMBC portal. Noted bids would be received by the 16th July after which the working group would evaluate the bids prior to the successful contractor being recommended to, and approved by the full council at an EGM in late July.

**21/22/058** Recreation lssues

1. Allotments – Update including consider additional works and offer of funding form Bawtry SP

The Clerk provided an update regarding aggregate for the pathway. The Chairman advised of an offer of some financial funding from Bawtry SP for improvements to the water taps. The Clerk to obtain costs. Members also agreed for the Clerk to arrange clearance of one of the allotments which was causing a nuisance and presented a difficulty in it being reallocated to a new tenant.

1. MSF Bawtry Bowls Club toilet block/new starter funding – Seek update

The Clerk to seek details of any plans regarding development of the toilet block/other aims of the club for which they received grant funding in January 2020.

**21/22/059** New Hall Update

Noted that all current Covid19 restrictions could now be lifted from 19th July with capacity numbers to return to normal and with social distancing and rules regarding the wearing of masks no longer mandatory.

It was proposed that some seating would be desirable outside on the grassed area at the hall including memorial benches if requested.

**21/22/060** Ward Member/DMBC Officer

Apologies from additional ward councillors.

* Noted concerns regarding relaxation from Covid restrictions from a number of residents/groups.
* Update re: street signage
* Sainsbury’s/bottle bank issues had been reported and were being tackled.
* High Street resurfacing schedule noted (August) but 6 week consultation awaited.
* Planning applications noted including the retrospective application for the bottling plant and storage facility in Austerfield
* Problems with verges on the entrance to Bawtry from Rossington noted.

**21/22/061** Consider Adoption of the New Local Government Association Model Code of Conduct

**Resolved** That the Local Government Association Code of Conduct 2020 be adopted

**21/22/062** Staffing –Review environmental staffing roles

Moved to confidential session.

**21/22/063** Town Centre Strategy Working Group- Approve proposed Market Cross protection scheme (in principle) and approve submission of Scheduled Monument Consent application by the group.

**Resolved:** That the protection scheme be approved in principle and a Scheduled Monument Consent application be submitted.

**21/22/064** Christmas lights - Approve column stress testing quote and consider ward members grant application

**Resoled:** That fees including engineer calculations for the street light column testing be approved up to the sum of £1200 with the Clerk to submit a grant application for ward member funding as relevant. (Noted costs could now be notably less due to further discussions at DMBC)

**21/22/065** Events- Consider appointments to the Events Working Group and revenue generating activities

**Resolved:** That Cllr. E Austin be appointed to the Events Working Group and the revenue generating ideas be discussed by the group in due course.

**21/22/066** Planning Issues.

1. Applications

**20/02812/FUL** 2 Old Swan Court High Street

Single storey extension to rear, new entrance facing high street, new shop front to Swan Street and minor external alterations to facade to create self-contained office, 2no apartments and storage for retail unit

***No adverse comment***

**21/01725/LBC** Grove Coach House, Wharf Street

Listed building consent for single storey side extension to south-east elevation

***No adverse comment with no notable concerns from the conservation officer.***

1. Crown Hotel - Consider letter in support of frontage alterations

Noted that a retrospective application had been submitted, although not yet received formally by the Council. Concern was expressed regarding the failure to seek permission prior to installing the awnings as members were keen that due process be followed by anyone applying for planning. Members also recognised and considered conservation matters of great importance for which they would normally attach significant weight when considering applications. Support for changes which did not meet conservation expectations at DMBC were not given lightly. However, applications were considered on their individual merits and on balance members strongly supported this application despite the fact that generally such support would not be given. The works clearly improved the appearance of the frontage, were of high quality and moreover were a significant improvement on alternative free standing options. Local community support for the changes also appeared strong and this was also a significant factor in members providing support.in this instance. It was also noted to be a benefit to the local economy, supportive of the hospitality sector who had suffered during the pandemic and a positive addition post covid when more outdoor dining was being encouraged nationally.

Clerk to provide comments under delegated powers for the following applications that were received after the agenda was published:

**21/01611/COU** Unit 4 Top Farm Court, Top Street

Change of Use from Office E (g)(i) to Training Facility F1(a)

***No adverse comment as no known effect on the number of employees or parking.***

**21/01959/FULM** Former Bottling Plant, Tickhill Road

Change of use to form swimming pool, changing rooms, toilets, farm shop, eating area, coffee bar and offices with associated car parking (RETROSPECTIVE).

***No adverse comment***. Noted plans were similar to those previously approved with few material changes. Members did want development of the site but again would prefer permission to be sought prior to work being undertaken and due process followed. Confirmation that any potential issues with noise or licensing would be addressed.

1. Determinations

**21/00016/FUL** 1 Chestnut Drive. Erection of a single storey side and rear extension- ***Granted***

**21/00872/FUL** 2A South Avenue. Erection of single storey extension to rear- ***Granted***

**21/01079/FUL** 12 High Meadow Bawtry. Erection of front porch and attached garage / gym extension to front of dwelling and single storey rear extension plus conversion of existing integral garage and internal alterations - ***Granted***

**21/01674/FUL** 15 Lilac Grove. Erection of single storey extension to replace existing conservatory and internal alterations ***- Granted***

**ES/3943** Harworth Colliery No 2 Spoil Heap, Blyth Road, Harworth

Revised proposal- Importation of 3.6 Million cubic metres of restoration materials (reduction from 6.2 Million cubic metres) to complete the restoration of Harworth Colliery No 2 spoil heap- ***Granted***

**21/22/067** Report on Meetings & Representatives

Noise Monitoring meeting update circulated to members by email.

**21/22/068**  To Receive Additional Correspondence

Noted recent TPO on Wharf Street and request regarding allotment hedge.

**21/22/069** Items for Future Agenda & Date of Next Meeting- 13th September with EGM as required for the pay & display contract

**21/22/070** Public Bodies (Admission to Meetings) Act 1960

The press and public were excluded due to the confidential nature of the business to be transacted.

**21/22/071** Staffing - Review environmental staffing roles

Members discussed the current roles and funding. Staff commitment during the pandemic noted and praised. Current details of roles to be circulated to members and a schedule of any additional tasks to be put together by members which could be discussed with staff in due course, with use of contractors to be considered where required long term.

(Local retailers/landlords also to be approached to help bring improvements via the Town Board).

There being no further business the meeting ended at 8.55pm

**Chair: ……………………………………………. Dated…………………………………………**

|  |  |  |  |
| --- | --- | --- | --- |
| **June** |  |  |  |
| Water Plus | Water charges -Hall | DD | 56.72 |
| Various | Salaries June | 2065-68 | 4097.12 |
| HMRC | Tax & NICs June | 2069 | 997.92 |
| Mow & Hoe | Hall grass cutting -May | 2070 | 125.48 |
| EDF | Refund Mkt Hill electricity | CREDIT | -362.97 |
| Gazprom | Gas Hall | DD | 114.26 |
| DMBC | Handyman bags | 2071 | 87.62 |
| A Harrison | Reimburse Postages | 2072 | 3.75 |
| P Vallow | Reimburse petrol | 2073 | 7.36 |
| Torne Valley Ltd | Weedkiller | 2074 | 14.98 |
| Hallmaster Ltd | Licence annual online diary | 2075 | 164.40 |
| **July** |  |  |  |
| The Pension People | Pension contributions –May | DD | 231.33 |
| EDF | Mkt Hill electricity | DD | 1.00 |
| DMBC | Mkt Hill rates - monthly 2021-22 | DD | 798.00 |
| EE | Mobile phones inc hall (monthly) | DD | 31.57 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus Energy | Hall- electricity | DD | 68.22 |
| Plusnet | Broadband -hall | DD | 26.40 |
| MKS Groundcare Ltd | Grass cutting contract | 2076 | 984.00 |
| Bonnetts Ltd | Hall cleaning/sanitiser supplies | 2077 | 282.11 |
| British Gas | Annual care plan | 2078 | 667.44 |
| A Harrison | Postages | 2079 | 10.17 |
| Need a Hand | New hall repairs | 2080 | 130.00 |
| Torne Valley Ltd | Blower repair | 2081 | 46.99 |
| Torne Valley Ltd | Handyman workwear | 2082 | 106.68 |
| A Richards | Set up new council emails | 2083 | 18.00 |
| A Harrison | Zoom monthly fee | 2084 | 14.39 |
| DMBC | Quarterly waste contract -New Hall | 2085 | 184.00 |
| Hoe & Moe | Grass cutting – New Hall | 2086 | 125.48 |
| HSBC | Bank charges | DD | 13.00 |