**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL STATION ROAD , BAWTRY ON MONDAY 13TH SEPTEMBER 2021 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, D. Kirkham, J. Linsley, S. Young.

A Cropley, D. Kirby, E Austin, J. Brindley. T. Reddick, I Greer.

Mrs. A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor, 2 members of the public.

**21/22/080** Receive Apologies and Approve Reasons for Absence

 P Holland (unwell)

 **Resolved:** That the reasons for absence be approved.

 **21/22/081** Receive Declarations of Interest (other than standing interests).

Non-pecuniary interest - Cllr Young 9 (c) Bowling Club as Chairman of BARS

**21/22/082** Agree Confidential Items

Item 9(c) Bowling Club Request (inc confidential third party correspondence /legal). Item 8(a) P&D Contract (contractual)

**21/22/****083** Approval of the Minutes of the Town Council Meeting 12th July 2021

  **Resolved** That the minutes of the meeting held on the 12th July be approved**.**

**21/22/084** Approval of the Minutes of the Extraordinary Town Council Meeting 27th July 2021

  **Resolved** That the minutes of the meeting held on the 27th July be approved**.**

**21/22/085** Matters arising from the Minutes including correction to 21/22/039

 **Resolved**: Minute 21/22/039 to be corrected to note that the information sought related to the previous event.

21/22/058(b)It was reported that an update had been provided from the Bowling Club regarding the grant provided by the Council.

**21/22/086** 15 Minute Public Discussion Period

 The Chairman of BRA made representations to members regarding the proposed Christmas event. Sponsorship for the usual ride was being sought but would not be requested if a ride could not be sourced. A Council representative was also invited to sit on the organisational group. Recent financial information could be provided as required.

**21/22/087** Financial Matters

1. Approve Monthly Accounts

That the monthly accounts be approved to September.

b) Bank Reconciliations – July 2021

That the bank reconciliations be received and reserve levels noted.

c) Budget Monitoring – July 2021

That the budget monitoring schedule be received. Clerk to clarify miscellaneous income to members in due course.

 The Clerk and Mayor to review the budget in light of the determination of the car park tender and taking into account any services returning to pre-pandemic levels.

 d) Conclusion of Audit inc External Audit Report

 Members were advised that the audit for 2020/21 had been concluded with

 the relevant notices published. The External Auditors report was received

 and it was noted that there were no matters to bring to the attention of

 members.

**21/22/088** Market Hill

1. P&D Contract – Update inc approve new contractor following procurement/evaluation

- Moved to confidential session.

1. Request for Boxing Day Hunt for 2021

**Resolved:** That use of the Market Hall car park be approved for the commencement of the Boxing Day Hunt. Noted the event itself was not held on Council land, it simply set off from the car park. On this basis no financial information was required.

**21/22/089** Recreation lssues

1. War memorial re-dedication

**Resolved**: That the proposed re-dedication be approved with the Mayor to attend the ceremony on Remembrance Sunday when the re-dedication would occur.

1. Allotment water supply issues/replacement supply.

Update provided with quotes to be obtained to replace the water supply.

1. Memorial Sports Ground – Approve Bowling Club/block toilet works
* Moved to confidential session

**21/22/090** Highways

1. Review of past actions regarding traffic in Bawtry and agree further actions that could be taken to address current situation.

Members noted a considerable number of actions by the Council which would be highlighted on Facebook and in Bawtry Today covering HGVs, signage, speeding and traffic congestion.

Cllr T. Reddick agreed to be a representative on the Joint Consultative Committee to see if outstanding issues could be raised in future.

1. Consider publicity being undertaken regarding highway resurfacing works

Noted concerns as to the lack of information circulated to local residents. However, it did now appear that works had been clarified regarding surfacing to the Tickhill Road junction which was included in the scheme.

1. Consider advertising litter bins –see attached quote

Members noted costs of the proposed bins with some concerns about the design. Different liveries would be investigated and further illustrations provided. Proposal to install on Market Hill so highways consent would not be required. The damaged bin on Station Road would be reported to DMBC if not owned by BTC. (Asset register to be checked).

**21/22/091** New Hall – Update

No material issues although roof works undertaken to resolve the leak in the store room. Improved/increasing use of the hall noted. Furniture condition to be reviewed.

**21/22/092** Ward Member/DMBC Officer (apologies given for absent Ward Councillors).

Discussion regarding highways issues, the limitations highlighted for both town councils and principal authorities and where there were restrictions, the additional problem of enforcement.

 Speeding issues noted as being considered including the community speedwatch scheme

 5G mast- An alternative site was being suggested by the planning department.

 Heritage Centre– Town Council donation towards crowd funding to be sought at the next meeting.

 Matters raised by members:

- Sainsbury’s bottle bank still required emptying.

 - Review of the waterway requested included clarification regarding the culvert which was understood to be blocked and whether the recent works were sufficient to meet DMBC requirements.

 - Concerns regarding the complexity of the Christmas lighting policy to be raised.

**21/22/093** Town Centre Strategy Working Group

Market Cross scheme being progressed – relevant monument consent had been requested with a report to be placed before members in due course. The approved seat would be purchased as this was funded by a grant from the airport to the Heritage Group.

**21/22/094** Christmas lights – Update including approve Switch-on event for Sunday 5th December,

**Resolved**: That the event be approved for the 5th December with BTC sponsorship contribution agreed up to £3500 to cover a ride, extra security if required (due to possible Covid restrictions) and first aid provision. The contribution was subject to BARS providing a copy of their most recent accounts regarding events.

Council steering group representatives to be Cllrs Austin and Cartwright.

(Christmas lights - Noted columns had been tested)

**21/22/095** Grant Request–Consider grant request by the Mosaic Trust

 **Resolved**: That a grant be provided towards insurance up to £450, subject to match funding by Austerfield Parish Council.

Noted recent accounts available on the Charity Commission website**.**

**21/22/096** Events - Consider cancellation of Christmas lunch & Halloween Event

 **Resolved:** That the Senior Resident and Halloween events be cancelled for 2021 but to resume in 2022.

The Events Group would look at some alternatives to tackle loneliness in conjunction with the Health and Wellbeing Group and an outdoor children’s activity.

**21/22/097** Planning Issues.

1. Applications

**21/02276/FUL** 1 Highfield Road Bawtry

New roof to dwelling to provide two usable bedrooms with porch at ground floor level to front- ***No adverse comment***

1. Determinations

**21/00818/FUL** The Barn, 7 Towngate, Bawtry. Erection of extension to dwelling***- Granted***

**21/01547/FUL**16 Queens Crescent. Erection of two storey rear extension with front single story extension & detached garden room to the rear- ***Granted***

**21/01725/LBC** Grove Coach House, Wharf Street

Listed building consent for single storey side extension to south-east elevation-***Granted***

**20/01486/FUL** 59 Church Street Bawtry. Erection of 7 dwellings following demolition of existing dwelling with associated access, parking and landscaping- ***Refused***

**20/01429/FUL** 2 Ivatt Close Bawtry

Erection of two storey extension to side of dwelling and porch to the front – ***Granted***

**21/01483/FUL** Whitegates, Mayflower Close

Erection of first floor front extension with roof and facade alterations – ***Granted***

**21/01806/TPO** Electricity Sub Station, Gresley Avenue, Bawtry Consent to fell and replace one Silver Maple (T5). The tree is subject to A1 of Doncaster Borough Council Tree Preservation Order (No.32) 1987 King's Wood and Stirling Avenue – ***Granted***

**20/03263/CON** Land off Springs Road, Misson,

Consultation requested by Nottinghamshire City Council on a proposal to vary condition 4 of planning permission 1/15/01498/CDM to extend the evaluation and restoration period of the site for a further 3 years until November 2023 and to relinquish drilling the horizontal well – ***Refused***

**21/01611/COU** Unit 4 - Top Farm Court Top Street Bawtry Doncaster DN10 6TF

Change of Use From Office E (g)(i) to Training Facility F1(a)- ***Granted***

**21/01789/CON** Land at Sunny Nook Farm (Unit 2) Blyth Road, Harworth

Consultation by Bassetlaw District Council on a Reserved Matters Application under

21/00735/RES for the Approval of Appearance, Landscaping, Layout and Scale for Phase 2 for the Erection of a 53,364 sqm Warehouse Unit (Unit 2) for B8 Uses Together with Associated External Works, Parking and Landscaping Following Application 19/00866/VOC - ***Granted***

**21/01816/CON** Land at Sunny Nook Farm (Unit 1) Blyth Road, Harworth

Consultation by Bassetlaw District Council on a Reserved Matters Application under 21/00734/RES for the Approval of Appearance, Landscaping, Layout and Scale for Phase 1 of Outline Permission 19/00866/VOC for the Erection of 53,224 sqm Warehouse Unit (Unit 1) for B8 Uses and Associated and External Works, Parking and Landscaping, Together With Enabling Works for Zone 1 (Permission Reference 19/00866/VOC) Including Site Levelling, Creation of SuDS Ponds, New Site Access Road and Associated Cycle and Footpath Infrastructure- ***Granted***

**21/22/098** Report on Meetings & Representatives

No meetings attended.

**21/22/099**  To Receive Additional Correspondence

* Noted report from BARS to be dealt with in conjunction with item 9(c)
* Selwyn Trees – tree recommendations noted with members to propose the red variety. (Cost to be sourced including planting).

**21/22/100** Items for Future Agenda & Date of Next Meeting- 12th October

**21/22/101** Public Bodies (Admission to Meetings) Act 1960

 That in light of the confidential nature of the business to be transacted the public and press were excluded in the public interest.

**21/22/103** Market Hill

1. P&D Contract – Update including approve new contractor following procurement/evaluation

**Resolved**: That the contract be awarded to Excel Parking Limited. The relevant contract to be prepared by DMBC for signing in accordance with the standing orders regarding attestation.

Implementation meeting to be arranged by the Clerk to establish any lead times, car park enforcement mitigation terms and arrangements regarding merchant banking to enable future payments to be made direct to the Town Council.

**21/22/104** Recreational Issues

1. Memorial Sports Ground – Approve Bowling Club/block toilet works

The Chairman briefly highlighted the background to the ground to new members including the provision of a lease with BARS. Recent request from both the Bowling Club & BARS regarding consents/information.

**Resolved**: Members gave consent to the Bowling Club’s application for planning permission (now granted) in their name and consent in principle for the improvement works subject to any instructed contractor having suitable insurance/RAMS to ensure the works met suitable standards. (Alternative plans for the bowling facility were not planned by BTC.)

Sources of funding were not a particular issue for BTC but it would be clarified that the funding was confirmed and in place to complete the project fully.

It was noted that BARS consent would also be required for the works to proceed.

**Resolved**: That in respect of the terms of the lease relating to repairs and maintenance it was agreed that the lease was clear on this point and therefore a review was not warranted. The trustees would be invited to provide their detailed contentions in this regard.

The requirement to provide documents relating to the property was also noted.

There being no further business the meeting ended at 9.35pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **July/August** |  |  |  |
| Various | Salaries July | 2091-94 | 4097.12 |
| HMRC | Tax & NICs July | 2090 | 998.12 |
| Gazprom | Gas Hall | DD | 114.26 |
| The Pension People | Pension contributions –July | DD | 231.33 |
| EDF | Mkt Hill electricity | DD | 20.00 |
| DMBC | Mkt Hill rates - monthly 2021-22 | DD | 798.00 |
| EE | Mobile phones inc hall (monthly) | DD | 31.57 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 114.00 |
| Opus Energy | Hall- electricity  | DD | 100.52 |
| Plusnet | Broadband -hall | DD | 26.40 |
| Information Commissioner | Annual data protection fee | DD | 35.00 |
| Torne Valley | Handymen PPE | 2087 | 30.00 |
| MKS Groundcare Ltd | Grass cutting contract- hedges | 2088 | 210.00 |
| Bonnets Ltd | Cleaning products - Hall | 2089 | 48.48 |
| A Harrison | Zoom monthly fee | 2095 | 14.39 |
| DMBC | Legal and advertising fees TRO | 2096 | 5082.42 |
| MKS Groundcare Ltd | Grass cutting contract | 2097 | 984.00 |
| MKS Groundcare Ltd | Hedges/weed suppression | 2098 | 330.00 |
| Mow & Hoe | Hall grass cutting -July | 2099 | 125.48  |
| HSBC | Bank charges | DD | 13.50 |
| Business Stream | Water charges - hall | DD | 14.93 |
| Business Stream | Water charges - allotments | DD | 7.82 |
| Business Stream | Water charges - cemetery | DD | 12.22 |
| Various | Salaries August | 2100-03 | 4097.12 |
| HMRC | Tax & NICs August | 2104 | 997.92 |
| Gazprom | Gas Hall | DD | 39.07 |
| **September** |  |  |  |
| The Pension People | Pension contributions –August | DD | 231.33 |
| EDF | Mkt Hill electricity | DD | 20.00 |
| DMBC | Mkt Hill rates - monthly 2021-22 | DD | 798.00 |
| EE | Mobile phones inc hall (monthly) | DD | 31.57 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 114.00 |
| Opus Energy | Hall- electricity  | DD | 105.61 |
| Plusnet | Broadband -hall | DD | 26.40 |
| EON | Festive lighting electricity - 20-21 | 2105 | 125.04 |
| Bawtry News | Annual advertising | 2106 | 27.00 |
| Torchmaster Roofing ltd | New hall - roof/gully clearance | 2107 | 120.00 |
| Need a Hand Ltd | Lighting replacement - hall | 2108 | 75.00 |
| Gillies Landscapes | Allotment aggregate/flowers Mkt | 2109 | 340.00 |
| Compass Cleans | Cover cleaning /caretaker | 2110 | 472.50 |
| DMBC | Street cleaning bags | 2111 | 81.80 |
| MKS Groundcare Ltd | Grass cutting contract | 2112 | 984.00 |
| Kiwa Limited | Christmas column testing | 2113 | 299.70 |
| A Harrison | Zoom monthly fee | 2114 | 14.39 |
| A Harrison | Quarterly allowance | 2115 | 150.00 |
| PKF Littlejohn  | External Audit fee | 2116 | 480.00 |
| Leonard Tomlinson (P Vallow) | Handymen petrol | 2117/2120 | 12.83 |
| Mow & Hoe | Hall grass cutting -august | 2118 | 125.48  |
| TWC Group | Sanitary waste contract - hall | 2119 | 84.00 |
| MKS Groundcare | Allotment water repair | 2121 | 437.17 |
| Selwyn Trees | Pinfold tree removal | 2122 | 420.00 |
| Viking Direct | Stationery – ink/paper | 2123 | 110.28 |
| Water Plus | New Hall water surface charges | DD | 40.07 |
| HSBC | Bank charges | DD | 10.50 |