**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL STATION ROAD , BAWTRY ON TUESDAY 18th JANUARY 2022 at 7.00PM**

**Present:** Cllrs: A. Claypole, G. Scott, D. Cartwright, J. Linsley, J. Brindley, T. Reddick, I. Greer, A. Cropley, S. Young.

A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor R Blake.

**21/22/161** Receive Apologies and Approve Reasons for Absence

D Kirkham & D Kirby (away), E. Austin & P. Holland (unwell).

**Resolved:** That the reason for absence be approved.

**21/22/162** Receive Declarations of Interest (other than standing interests) - None

**21/22/163** Agree Confidential Items - None

**21/22/****164** Approval of the Minutes of the Town Council Meeting 13th December 2021

**Resolved** That the minutes of the meeting held on the 13th December approved**.**

**21/22/165** Matters arising from the Minutes

21/22/129 Car Park Working Group – No meeting to date but details/recommendations to be circulated this month.

21/22/148 BARS – grant now paid

21/22/149 Highways Safety issue – Acknowledgment by Dan Swaine.

21/22/153 Matters arising – Contractor approached was unable to move materials from the auction site therefore alternative contact required.

21/22/148 Recreational Issues a) Wharf St issues - Cllr Claypole had attended the resident as agreed. Fencing on inspection was not suitable. Alterations to the extension were now being considered with further details/costs awaited.

(Arrival Cllr Young)

**21/22/166** 15 Minute Public Discussion Period

No public in attendance**.**

**21/22/167** Financial Matters

1. Approve Monthly Accounts

That the monthly accounts be approved to January.

1. Bank Reconciliations – 30th November 2021

That the bank reconciliations be received

1. Budget Monitoring – November 2021

That the budget monitoring be received

**21/22/168** Internal Audit Review- Review the system of internal control and system of internal audit

Consideration was given to the following Audit Regulations:

Regulation 4: Requires the findings of the review of the system of internal control to be considered by a committee of the relevant body, or by members of the body meeting as a whole.

Agreed Cllr Austin to undertake 6 monthly audit check

**Resolved**: That the internal controls were satisfactory

Regulation 6: Requires bodies to review the effectiveness of the system of internal audit once a year, and for the findings of the review to be considered by a committee of the body, or by the body as a whole, as part of the consideration of the system of internal control referred to in Regulation 4.

Noted AS Audit Services had been appointed auditor for 2021-22 at the November meeting.

**Resolved**: That following consideration of the review of the system of internal control it was agreed that there were no outstanding matters that required attention.

**21/11/169** Review Financial Risk Assessment and Approve updated Financial Regulations

**Resolved:** That the current Financial Risk Assessment was satisfactory.

Market Hill inspections to be followed up.

**Resolved:** That the updated Financial Regulations be adopted.

**21/22/170** Approve Budget Estimates and set the precept for 2022-23

Members had reviewed the Clerks report and budget estimates that had been circulated with the Agenda.

**Resolved:** That the precept be increased to £69,550 (unanimous).

Noted this increased the annual charge from £47.97 to £50.11 on a Band D property – an increase of £2.14 per annum and was in line with inflation.

**21/22/171** Market Hill inc Approve Planning renewal for the kiosk

**Resolved**: That the original planning consultant be instructed to submit a new application for the kiosk.

Noted a review of the rent should also be undertaken this year.

Update provided regarding the P&D contract which was now signed and returned. There had been some delay with the delivery of the machines but these were now looking to be installed by the end of January.

**21/22/172** Recreation lssues - MSG Review waterway progress and seek update form interested parties

**Resolved**: Request full review including who was approached and contributed. What work remained outstanding, particularly in relation to the culverts under the Great North Road adjacent to Bawtry Hall and the culvert on Network Rails land.

Kellie Hopkins (DMBC) be invited to a Council meeting/arrange site visit.

**21/22/173** Highways - Commercial parking on Tickhill Road noted.

**21/22/174** New Hall –Approve raffle/lottery application and fee (£40) & planning for beacon.

**Resolved**: That the raffle application/fee be approved be submitted to DMBC

**Resolved:** That the events group review suitable beacons with a planning consultant being instructed to submit a planning application for the installation at New Hall if required.

**21/22/175** War Memorial – Seek update regarding land transfer

**Resolved:** That DMBC be contacted regarding the land transfer to press for this to be finalised.

**21/11/176** Ward Member/DMBC Officer

* Noted obstructions on the highway were the responsibility of the Police.
* Update provided regarding the structure at Kingswood.
* Noted short term nature of many funding schemes including the ‘Welcome Back Fund’ which had to be agreed on short notice. The lack of communication locally had been raised.

**21/22/177** Town Centre Strategy Working Group

No meeting arranged to date so no new matters to report by the Group.

**21/22/178** Events – Consider Platinum Jubilee Arrangements.

Additional Councillors sought to join the Events Group for the purpose of considering a Platinum Jubilee Event with time being of the essence.

Cllr Brindley to be added to the group.

The group to liaise with BRA and interested publicans as appropriate.

**21/22/179** Planning Issues

1. Applications

**21/03454/FUL** Former Bottling Plant, Tickhill Road, Bawtry

Installation of biomass boiler and associated flues

Noted Conservation Officer comments regarding visibility of the flues but members agreed there were no additional comments from the Town Council.

b) Planning Determinations

**20/02812/FUL** 2 Old Swan Court High Street

Single storey extension to rear, new entrance facing high street, new shop front to Swan Street and minor external alterations to facade to create self-contained office, 2no apartments and storage for retail unit - ***Granted***

**21/02932/FUL** Westwyn St Martins Avenue

Remove internal wall including chimney breast and erection of a first floor side extension above existing garage – ***Granted***

**21/22/180** Report on Meetings & Representatives.

* Noted recent report regarding the Noise Monitoring Committee.

**21/22/181** To Receive Additional Correspondence

YLCA petition noted re: remote meetings. Clerk had submitted a response.

**21/22/182** Items for Future Agenda & note February meeting date – Monday 14th

(Doug Cartwright provided apologies)

There being no further business the meeting ended at 8.25pm

**Chair: ……………………………………………. Dated…………………………………………**

|  |  |  |  |
| --- | --- | --- | --- |
| **December** |  |  |  |
| Need a Hand | Bin store repair – New Hall | 2182 | 190.00 |
| Various | Salaries Dec | 2183-6 | 4223.51 |
| HMRC | Tax & NICs Dec | 2187 | 1057.68 |
| F Lamb | Donation | 2188 | 500.00 |
| Multitrack Electrical Ltd | Donation floodlighting | 2189 | 80.00 |
| Gazprom | Gas Hall | DD | 287.24 |
| **January** |  |  |  |
| The Pension People | Pension contributions –Dec | DD | 237.16 |
| EDF | Mkt Hill electricity | DD | 20.00 |
| DMBC | Mkt Hill rates - monthly 2021-22 | DD | 798.00 |
| EE | Mobile phones inc hall (monthly) | DD | 31.57 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 114.00 |
| Opus Energy | Hall- electricity | DD | 128.56 |
| Plusnet | Broadband -hall | DD | 26.40 |
| BARS | Maintenance grant 2022 | 2190 | 8000.00 |
| JM Tomlinson | Garage Rent July –Mar 22 | 2191 | 945.00 |
| DMBC | Quarterly waste contract - hall | 2192 | 184.00 |
| DMBC | Election fees (May 21) | 2193 | 277.16 |
| A Harrison | Zoom monthly fee | 2194 | 14.39 |
| Anna Richards | Email update fees | 2195 | 57.00 |
| Global | Merchant bank monthly fees | 2196 | 30.00 |
| GeoXphere Ltd | Parish online subscription | 2197 | 216.00 |
| Need a Hand Ltd | Hall- door repair | 2198 | 55.00 |
| HSBC | Bank charges | DD | 14.00 |
| Gazprom | Hall - gas | DD | 366.40 |