**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL STATION ROAD , BAWTRY ON MONDAY 11TH APRIL 2022 at 7.00PM**

**Present:** Cllrs: A. Claypole, G. Scott, J. Brindley, T. Reddick, A. Cropley,

 S. Young, D. Kirby, D. Cartwright P. Holland, D. Kirkham. J. Linsley

 A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor

**21/22/222** Receive Apologies and Approve Reasons for Absence

 I Greer & E Austin (reasons provided)

 **Resolved:** That the reasons for absence be approved.

**21/22/223** Receive Declarations of Interest (other than standing interests)

 Non-pecuniary Cllrs Young, Holland, Linsley, Kirkham and Kirby

Item 14 Heritage Centre –as members of the Heritage Group.

**21/22/224** Agree Confidential Items

Item 8c) Kiosk Lease/Valuation report (Commercially sensitive).

**21/22/****225** Approval of the Minutes of the Town Council Meeting 14th March 2022

 **Resolved** That the minutes of the meeting held on the 14th March be approved**.**

**21/22/226** Matters arising from the Minutes

21/22/209 Market Hill - Tree root advice provided from the landscape/grass contractors with a recommendation for soft landscaping around the trees as opposed to hard surfacing. Cllr Claypole to discuss options further (including semi-permeable options) with the tree officer at DMBC.

21/22/210 Recreation – No meeting of the Wellbeing Group to discuss the possibility of a community allotment to date.

**21/22/227** 15 Minute Public Discussion Period

Richard McHale provided an update regarding the waterway adjacent to the Memorial Sports Ground. Currently running, very slowly but still some work lowering the channel further was required and some remaining work from Network Rail.

**21/22/228** Member agreed to bring forward Item 12 – Ward Councillor Report

**21/22/229** Ward Councillor/DMBC Officer Report

Ward Councilor R Blake had given her apologies but had provided a report which had been circulated to members.

Enforcement of the speed limit on Doncaster Road to be chased up.

Speed Sign to be looked into. – Doncaster Road/North Avenue.

Locality Plan – lack of consultation noted with request to know where central officers would be deployed in the South Locality.

**21/22/230** Financial Matters

1. Approve Monthly Accounts

That the monthly accounts be approved to April. (Excel Parking to be paid when receipts received).

1. Bank Reconciliations - 28th February 2022

That the bank reconciliations be received.

1. Budget Monitoring – February 2022

 That the budget monitoring be received.

**21/22/231** Market Hill

1. P&D Update including VAT registration/ Accounts

Clerk provided update to members with registration for VAT required having sought advice from accountants & DMBC.

**Resolved**: That the Council be registered for VAT (effective from 1st January 2022) in light of car park income being standard rated.

Training now completed by the Clerk who had full access to all machines, pay by phone and enforcement data.

PCI compliance assessment was also being completed.

It was further agreed that the accounts package would be updated to include the new VAT regime and allow for “making tax digital” which would be required to file VAT returns in future. This would incur a further annual software fee.

1. Consider maintenance of existing tree lights and CCTV.

Noted recent advice from the Christmas lighting company. Lighting should be removed from the trees if they aren’t going to be lit in future to avoid damage to the trees, or re-wrapped if the Council planned to put in feeder pillars.

**Resolved**: That the tree lights be removed temporarily on the north side of Market Hill, but costs to be established to install a feed pillar/electrical supply, prior to deciding whether the trees could be re-wrapped.

CCTV on Market Hill discussed with further monitoring to be undertaken initially.

1. Consider Kiosk rent valuation report and review rent - Moved to confidential session.
2. ‘A’ frames use by retailers

 **Resolved:** That Cllr Cartwright would approach and discuss with the

 relevant retailer(s).

**21/22/232** Recreation

a) Consider request for cemetery CCTV

Noted theft of flowers/wreaths reported by a resident and request for members to consider CCTV. Unfortunately there was no electricity supply on site. The Clerk would source some costs for consideration at a future meeting.

1. Memorial Sports Ground – Waterway

Members were given an update of progress. All riparian owners had contributed to clearance of the waterway including the Town Council. DMBC clearance of the culvert under the road now appeared to be complete, although further work to lower the waterway channel would still need to be undertaken. It was understood Bawtry Hall had also taken steps to clear the drainage system on their land to enable any overflow to enter the culvert. However, work was still required by Network Rail to clear their culvert.

**21/22/233** Highways

No matters raised.

**21/22/234** New Hall

Clerk provided an update regarding the curtains with quotes now obtained which would be provided to the leading group who were holding the grant funding. There would be a shortfall which members would consider at the next meeting.

**21/22/235** Town Centre Strategy Working Group including cross protection works update/review.

It was understood the works were agreed in principle although protection to the actual cross was yet to be considered fully. It was agreed that the matter be considered at the next meeting when a full report with comparative quotes for the various elements required (planters/surface works etc.) would be considered by members for approval.

**21/22/236** Heritage Centre - Update on funding

Members had been provided with a written update regarding the project. **Resolved**: That although the changing room would now need alternative funding members were still happy for the group to retain the full donation from the Town Council towards developing the Heritage Centre.

**21/22/237** Events Update - Bawtry Platinum Jubilee Afternoon Tea Party

Performances/entertainment sourced to date:

 Everton Choir- no charge

 Dance Space- no charge

 Phoenix Theatre – no charge

 Brass Band - £350

 Children’s/Street entertainers - £450

 Litter pickers - £400 approx.

 Flags - £220

 Marquees inc tables and chairs - £1500

 PA system - £650 approx.

 Photographer - £150

 75+ afternoon teas (free) suggested on Sunday afternoon at the New Hall.

 **Resolved:** Members agreed the above costs/entertainers and noted these were within the budget set for the event.

A children’s fancy dress competition was also arranged. (Retailers to provide prizes)

 **Resolved:** That afternoon teas be offered to residents aged 75+ at the New Hall on Sunday 5th June.

Posters and banners still to be sourced and bunting. Clerk to source the latter

**21/22/238** Planning Issues

1. Applications

|  |
| --- |
|  **APP/F4410/W/22/3291527**/ DMBC Ref **22/00003/REF** 59 Church Street.  |
|  Erection of 7 dwellings following demolition of existing dwelling with associated access, parking and landscaping (22/01486/FUL). **Resolved:** *That the Councils original comments be reiterated*. **22/00633/FUL** Holly House, St Martins Avenue Erection of a two-storey side extension, extension of rear dormer window  and internal and external alterations including driveway. ***No adverse comment***.  |

b) Planning Determinations

**22/00082/LBC** Ground Floor, 22 High Street (Bawtry Opticians)

Listed Building Consent for display of a new signage above ground floor windows on the front of the building- ***Granted***

**21/22/239** Report on Meetings & Representatives

* Members had received a report from Cllr Cropley regarding the recent Noise Monitoring Committee Meeting.
* Members had received the report from Cllr Reddick re: the Joint Consultative Committee meeting with concerns expressed regarding a lack of consultation and the diversity of the areas within the South Locality. A lack of targets, difficulty in prioritising between the different areas or actual plans to deliver the aims also a concern.

Noted that there were no details about how better communications with Town Councils/Parish Councils would be achieved

* BRA meeting attended. Usual review of the Christmas event /T-Fest etc.

**21/22/240** Consider South Locality Plan

Members agreed an EGM be calledto discuss the Locality Plan with Ward Councillors to be invited. Between May/June meetings proposed. Chairman to agree in due course.

**21/22/241** Receive Additional Correspondence

* Brief discussion of the electric vehicle charging proposal/approach from a recent company. Noted issues regarding establishing the value of such a contract for procurement purposes with significant investigations needed prior to the Council deciding how the contract needed to be publicised/procured.
* Noted plans for a new Pubwatch scheme.

**21/22/242** Items for Future Agenda & note next meeting date.

Annual Council Meeting 9th May preceded by Town Meeting.

MSG - Waterway

**21/22/243** Public Bodies (Admission to Meetings) Act 1960

That due to the confidential nature of the business to be transacted the press and public were excluded.

**21/22/244** Market Hill including - kiosk

Members had received the surveyors report regarding a rental valuation including the proposed revised footprint requested.

**Resolved:** That the current tenants lease be extended as opposed to any further ‘procurement’ which might undermine the provision of the service.

**Resolved:** That rent be approved at £1,800 for the next year (2022-23), with the rent reviewed annually thereafter.

**Resolved:** That, subject to any planning required, members approved the revised footprint (allowing for 2 huts with frontage space limited).

**Resolved**: That members did not want to raise the issue of van parking currently but when the area was resurfaced this would need further consideration.

There being no further business the meeting ended at 9.44pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **Payees -April** | **Description** |  |  |
| The Pension People | Pension contributions –March | DD | 286.95 |
| DMBC | Mkt Hill rates | DD | 802.00 |
| EDF | Mkt Hill electricity | DD | 28.00 |
| EE | Mobile phones inc hall (monthly) | DD | 31.57 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 114.00 |
| Opus Energy | Hall- electricity  | DD | 135.71 |
| Plusnet | Broadband -hall | DD | 29.49 |
| DMBC | Annual cemetery rates  | 2226 | 586.33 |
| DMBC | New Hall annual rates  | 2231 | 4590.80 |
| YLCA | Annual Subscription | 2239 | 793.00 |
| Fine & Country | Rent valuation | 2240 | 240.00 |
| MKS Groundcare | Grass cutting contract -March | 2241 | 984.00 |
| A Harrison | Zoom monthly fee | 2242 | 14.39 |
| Excel Parking Services Limited | Management contract fees Jan-Mar 22 | 2243 | 3157.14 |
| Excel Parking Services Limited | Enforcement contract fees Jan-Mar 22 | 2244 | 581.40 |
| DMBC | Annual cemetery waste contract | 2245 | 758.00 |
| DMBC | Quarterly hall waste contract | 2246 | 189.50 |
| One Stop promotions  | Jubilee flags | 2247 | 264.48 |
| HSBC | Bank charges | DD | 20.50 |
| Global | Merchant bank fees (Reimburse ALH) | DD | 41.57 |