**,MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL, STATION ROAD BAWTRY ON MONDAY 13th June 2022 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, J. Linsley, S Young. J. Brindley, A. Cropley, P. Holland, T. Reddick

Mrs. A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor R Blake.

**22/23/026** Receive Apologies and Approve Reasons for Absence

 Apologies and reasons provided by Cllr I. Greer, D. Kirkham & D. Kirby.

 **Resolved:** That the reasons for absence be approved.

**22/23/027** Receive Declarations of Interest (other than standing interests)

Item 19 BARS grant request – Cllr S. Young non-pecuniary as chairman of BARS (standing interest)

**22/23/028** Agree Confidential Items -None

**22/23/****029** Approval of the Minutes of the Town Council Meeting 9th May 2022

 **Resolved:** That the minutes of the meeting of 9th May 2022 with relevant amendments regarding the afternoon teas and transfer of the community connector position.

**22/23/030** Matters Arising from the Minutes

 22/23/007 Matters arising – Chairman had written to the tree officer but with no reply to date.

 22/23/010 Councillor Appointments - Cllr Holland noted to be the representative on the Rights of Way Forum

 22/23/010 MSG User Group representative to be G. Scott but clarification still required regarding when meetings would commence.

22/23/007 Matters Arising – Updated EGM plans provided.

**22/23/031** 15 Minute Public Discussion Period –No members of the public.

**22/23/032** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to June.

b) Bank Reconciliations –30th April 2022

That the bank reconciliations be received.

c) Budget Monitoring – 30th April 2022

That the budget monitoring schedule be received.

d) Approve Annual Accounts 2021-22

 **Resolved:** That the Annual Accounts 2021-22 be approved.

**22/23/033** Approve Annual Return to 31st March 2022- S1 Governance Statement

 **Resolved:** That the Annual Return (AGAR) s1 be approved**.**

**22/23/034** Approve Annual Return to 31st March 2022- S2 Accounting Statements and receive internal report (Annual Return page 3)

 **Resolved:** That the Annual Return (AGAR) s2 be approved and internal audit report received.

**22/23/035** Approve Council Insurance

Members considered quotes from three providers (Annual and long term deals).

 **Resolved** That insurance cover be approved with Zurich Municipal on a 3 year deal.

**22/23/036** Approve Safeguarding Policy

 **Resolved:** That the draft Safeguarding Policy be approved

**22/23/037** Update & Approve Community Connector Statement of Particulars & candidate

**Resolved**: That the Statement of Particulars be approved for the role of Community Connector.

**Resolved:** That Lorna Bagilhole be appointed to the role ofCommunity Connector. (Cllr Greer to provide further details in due course)

**22/23/038** Market Hill inc consider DMBC feed pillar costs

VAT registration now set up on the accounts system and with HMRC.

 Member considered costs for the feed pillars to provide electricity to enable the lighting of wrapped trees.

 **Resolved:** That DMBC be contacted to install 3 feed pillars to enable trees to be lit on Market Hill.

**22/23/039** Recreation lssues- MSG Waterway

1. War Memorial site - Update land transfer to BTC.

Advised that the transfer had now been prepared and the Deed of Surrender received from the library trustees.

**Resolved** That two Councillors sign the transfer deed (Cllr Claypole & Cartwright).

1. Wharf St Play Area – Note BARS play surface damage and consider site security.

Noted anti- social behaviour at Wharf Street with litter, gatherings, vehicles and dog fouling. Signage to be considered for covert cameras.

c) MSG Waterway update.

Noted that Network Rail had now attended to make preliminary enquiries/investigations but it now appeared that the culvert adjacent to the railway line (which Network Rail would clear as it was on their land) did actually then travel under Gainsborough Road and not under the railway line as initially thought. Who was responsible for this culvert under the highway needed confirming if this was blocked. Cllr Blake to seek further clarification

d) Consider community allotment costs.

 Note cost of clearing the allotment, rotavating the same/levelling and putting down a membrane to prevent regrowth before the allotment could be set up by the Councils gardening contractors.

 Initially further contact to be made as to whether a community allotment could be progressed to establish a time frame for this. Cllr Greer to be asked to make further enquiries.

**22/33/040** Highways- No matters raised.

**22/23/041** New Hall

1. Consider security issues in light of recent anti-social behaviour.

DEFERRED

b) Consider plaque to recognise “Bawtry Here to Help” volunteers.

**Resolved:** That a plaque to recognise the “Bawtry Here to Help” volunteers be approved. Cllr Claypole to draft wording required with the Clerk to purchase in due course. (Cllr Brindley to follow up on the stone jubilee plaque approved).

c) Receive new gas contract details/costs.

The Clerk advised of new costs with the cheapest deal agreed with Opus Energy (2.5 times the price of the existing deal which was due to lapse in July)

**22/23/042** Ward Member/DMBC Officer

* City status for Doncaster
* Levelling-Up Fund details.
* Streetscene activities on Tickhill Road.
* Pavement/highway priorities
* Arts Festival with over 25 events to celebrate community groups.

Matters of concern also raised with the Ward Councillor.

**22/23/043** Locality Plans - Consider EGM invite to DMBC representative

EGM date provisionally w/c 27th June or 4th July. DMBC representative Nicci Collins to be invited to attend.

**22/23/044** Consider BARS Grant Request for Sports Day

Members considered the grant request from received from the charity. Clarification was provided that funds were to be provided for sports day (which in turn raised funds for play equipment and maintenance).

 **Resolved**: That a donation of £500 be approved.

(Request made for the agreed six monthly BARS report to be provided and for contact to be made with Nick Fletcher).

**22/23/045** Town Centre Strategy Working Group – Noted that purchase of the bench for the Market Hill Cross refurbishment would now be arranged. Costs would be reimbursed by the Heritage Group.

**22/23/046** Event Working Group Jubilee Update

1. Consider Senior Citizen Event for 2022

Provisional date -6th December with anticipated cost £4200 plus entertainment.

Noted slight increase to budget may be required.

Criteria to be confirmed at the July meeting (e.g. age and length of time living in Bawtry).

**Resolved:** That the Senior Citizen Event be approved with a deposit to be paid for the venue.

1. Review Jubilee Events

Members considered the negative and positive responses from residents and retailers. Thanks to be given to participants in Bawtry Today.

**22/23/047** Planning Issues.

1. Applications

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| --- |
| **22/00662/FUL** Dunelm Martin Lane Erection of new detached dwelling following demolition of existing dwelling |
| **22/01057/FUL** 2 Ivatt Close, Erection of a two storey side extension to existing dwelling (being resubmission of application 21/01429/FUL).**22/01128/FUL** Woodlea St Martins Avenue Installation of dormer window to front elevation, replacement of double apex roof to rear with single span attic trusses to form room in roof space and installation of four number roof lights within the property |
| **22/01180/FUL** 4 Pemberton Grove, Erection of two storey front and side extension**22/01221/TCON** 1 Peakes Croft, Conservation Area notification to fell and remove one Birch (T1).**22/01313/FUL** 8 Pemberton Grove, Erection of rear conservatory.***No adverse comment to the above applications***b) Appeals**APP/F4410/W/21/327372**: 14 Swan Street- ***Appeal Refused***Consider preliminary proposal to revise plan to have 5 guest suites for users of Bawtry Hall.Members advised that in principle this was more agreeable with members to consider further when final plans were submitted. |
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c) Planning Determinations

**21/03463/FUL** Crown Hotel 33 - 41 Market Place, Installation of bio mass boiler, flues and wooden enclosure to rear of existing building- ***Granted***

**22/00633/FUL** Holly House St Martins Avenue, Erection of a two storey side extension, extension of rear dormer window, internal & external alterations including driveway -***Granted***

**22/23/048** Report on Meetings & Representatives - None

**22/23/049**  To Receive Additional Correspondence

1. Consider response to correspondence from MP Nick Fletcher.

The Chairman to draft a response.

1. Receive new Bawtry Today prices.- Noted and approved slight increase
2. Library letter – Note request for costs, to be added to July agenda.
3. Contractor advised of theft of summer planting. (Clerk to cover in Bawtry Today).
4. DMBC - Traffic management for Remembrance parades

**22/23/050** Items for Future Agenda & Date of Next Meeting- 11th July

* Library costs
* Senior Citizen Event

There being no further business the meeting ended at 9.10pm

**Chair: ……………………………………………. Dated…………………………………………**

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| **May Payees** | **Description** |  |  |
| HSBC  | Bank charges | DD | 18.50 |
| Gazprom | Hall gas | DD | 168.05 |
| Hoe & Mow | Hall grass cutting -April | 2266 | 128.62 |
| Greenfields | Allotment spraying | 2267 | 80.00 |
| YLCA | Training -EVCs | 2268 | 25.00 |
| Various | Salaries - April | 2269-72 | 4219.18 |
| HMRC | Tax & NICs -April | 2273 | 1100.03 |
| Water Plus | Surface water charges - hall | DD | 34.94 |
| G Mumford & Sons Ltd | Jubilee stage/tables/chairs etc | 2274 | 2184.00 |
| **June**  |  |  |  |
| The Pension People | Pension contributions –May | DD | 241.08 |
| DMBC | Mkt Hill rates | DD | 798.00 |
| EDF | Mkt Hill electricity | DD | 28.00 |
| EE | Mobile phones inc hall (monthly) | DD | 31.88 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 114.00 |
| Opus Energy | Hall- electricity  | DD | 173.04 |
| Plusnet | Broadband -hall | DD | 28.87 |
| Stagenest | Jubilee PA system | 2275 | 565.00 |
| Maltby Miners Band | Jubilee band | 2276 | 300.00 |
| DMBC | TENS fee | 2277 | 21.00 |
| MKs Groundcare | Allotment water supply | 2278 | 2682.00 |
| Excel Parking  | ECN contract fees Apr 22 | 2279 | 163.20 |
| E J Medical Ltd | Jubilee event first aid | 2280 | 162.50 |
| Npower | Christmas lighting electricity 21-22 | 2281 | 157.83 |
| A Harrison | Postages | 2282 | 15.75 |
| A Harrison | Quarterly allowance | 2283 | 150.00 |
| Pears Photography | Photographer – jubilee events  | 2284 | 312.50 |
| MKS Groundcare | Grass cutting contract - May | 2285 | 1314.00 |
| Torne Valley | PPE/ workwear | 2286 | 82.59 |
| R W Adams | Entertainers - Jubilee | 2287 | 450.00 |
| A Harrison | Travel expenses | 2288 | 23.40 |
| Amazon | Jubilee Bunting (reimburse ALH) | 2289 | 31.50 |
| A Harrison | Zoom monthly fee | 2290 | 14.39 |
| Gillies Landscapes | Annual spring/summer bedding  | 2291 | 3750.00 |
| Amazon  | Jubilee Gift vouchers (Reimburse A Lawton) | 2292 | 60.00 |
| A Harrison | Replacement keys | 2293 | 12.99 |
| A Lawton | Reimburse jubilee YWP tickets  | 2294 | 168.00 |
| Rialtas BS Ltd | Vat software module | 2295 | 70.80 |
| Dunelm ltd | Hall - curtains | 2296 | 3671.32 |
| Castle Painting & Decorating | Flag installation | 2297 | 420.00 |
| How & Moe | Hall – grass cutting | 2298 | 128.62 |
| Hallmaster Ltd | Annual online hall diary hosting  | 2299 | 174.00 |
| Jaysters Catering | Afternoon teas -jubilee | 2300 | 720.00 |
| Excel Parking Services Limited | Management contract fees May 22 | 2301 | 1052.38 |
| Global payments  | Merchant bank fees | DD | 28.45 |
| HSBC | Bank fees | DD | 15.00 |