**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL, STATION ROAD BAWTRY ON MONDAY 26th SEPTEMBER 2022 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, J. Linsley, S Young, P. Holland, D. Kirkham, D. Kirby J. Brindley & A. Cropley

Mrs. A Harrison – Clerk to the Council

**In Attendance:** 2 members of the public.

Members of the Council offered condolences to the Royal Family following the passing of Queen Elizabeth II

**22/23/075** Receive Apologies and Approve Reasons for Absence

 Apologies and reasons for absence provided by I Greer & D Kirkham

 **Resolved:** That the reasons for absence be approved.

**22/23/076** Receive Declarations of Interest (other than standing interests)

None

**22/23/077** Agree Confidential Items – Item 22 Third party correspondence

**22/23/****078** Approval of the Minutes of the Town Council Meeting - 11th July 2022

 **Resolved:** That the minutes be approved as a true and accurate record.

**22/23/079** Matters Arising from the Minutes

22/23/030 Update re: tree officer regarding Market Hill tree roots.

22/23/039b) Wharf St signage agreed but locations to be ascertained for fixings.

22/23/063 Market Hill trading policy - working group to consider/draft and bring to full council for consideration in due course.

**22/23/080** 15 Minute Public Discussion Period

BARS Deputy Chair provided a report to members and noted improved relations with interested parties.

- Successful sports day event and T-Fest recently.

- Waterway works noted with some works still outstanding.

 - Noted repairs required to Wharf St playpark surfacing with assurance this was being dealt with.

 - Accounts also now published on the Charity Commission website.

 - Hopeful to look at budget planning in due course.

 - Health and safety being managed with third party advice/inspections.

 - Reviewing energy consumption and looking at energy saving measures.

 - Review of user group agreements underway.

- Incorporation of the charity to be looked at with a view to incorporating next year.

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**22/23/081** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to September.

b) Bank Reconciliations –31st July 2022

That the bank reconciliations be received.

c) Budget Monitoring –31st July 2022

That the budget monitoring schedule be received.

**22/23/082** Notice of Conclusion of Audit – Receive External Audit Report

Members received the external auditors report (s3 of the AGAR) and noted that there were no matters to bring to the attention of members. Relevant notices and documents had now been published in the town and on the website.

**22/23/083** Police

Noted attendance by Police & Crime Commissioner Dr. A Billings at the November meeting

**22/23/084** Casual Vacancy – Consider co-option

DEFERRED until the next meeting.

**22/23/085** Market Hill

1. Approve use of the car park for the Boxing Day Hunt.

**Resolved:** That use of the car park be approved for 2022.

(Cllr Holland – objection)

1. Approve use of the car park for the Christmas event and consider BRA sponsorship request

**Resolved** That the Christmas event be approved for Sunday 4th December.

(Clerk to arrange Council funded tree and lighting for Market Place).

Concerns expressed regardingthe big wheel after last year’s issues. Other options therefore considered.

**Resolved**: That a grant provided up to £2500 but that the big wheel be run by the owner as opposed to Council members. Receipts would be provided for any expenses incurred and full breakdown to be provided after event

1. Approve new contractor for inspections.

**Resolved** That XIAS be provisionally appointed (Clerk to check with Excel)

 d) Approve resin surfacing contractor for Market Cross works

 Members had been provided with three quotes (due to time constraints Clerk agreed the lowest quote under delegated powers).

 Noted that Nationwide be appointed as the contractor for the surfacing works.

**22/23/086** Recreation lssues

1. Cemetery **-** Consider extension

Approach school regarding land adjacent to the cemetery. Cllr Cartwright to provide map highlighting the relevant area

 b) Allotment - Community allotment update

 Members had been provided with details of the work undertaken to date by volunteers and further steps to be undertaken to progress the project further.

 **Resolved**: That recent developments be supported with the Clerk to arrange disposal of rubbish in due course. Clerk and members to monitor.

1. Pinfold – Update and approve bench purchase

Members considered quotes.

**Resolved**: That two SP benches be purchased from David Ogilvie

Clerk to obtain prices for installation including groundworks.

1. Boundary signs – Clerk provided update re: further sponsorships with 4 out of 5 having been renewed. One would need an additional plaque purchasing due to a change of business name (Clerk to arrange)

**22/33/087** Highways- Station Road traffic survey, seek update

Traffic survey now competed but still to be received. Clerk to chase (Dan Swaine).

**22/23/088** New Hall inc Review rental fees in light of cost of living crisis

Members reviewed the fees but in light of recently announced subsidies from the government for business energy costs this would be deferred until next year.

 Agreed that the town 1100 bins would be located at the New Hall

**22/23/089** Ward Member/DMBC Officer

Cllr Blake had provided her apologies

Request cutting back of basal tree growth and note absence of Ward Councillors at recent meetings.

**22/23/090** Town Centre Strategy Working Group– Approve EVC specification (herewith) and consider procurement process.

 **Resolved** The specification be approved. Clerk to update back office requirements and future proofing elements and put together tender submission documents.

Contract to be advertised on Government Contract Finder website, BTC website and in Bawtry Today. Procurement to run for at least 8 weeks. (December closing date) Consider quotes at January or February meeting.

**22/23/091** Events Update –Halloween Event planned.

 **Resolved:** That a Halloween event be held on Saturday 22nd October with up to £500 approved for any catering, DJ and printing costs etc.

**22/23/092** Consider Remembrance Day Arrangements

Poppies to be put up at the war memorial. Mayor to act as the BTC representative at the remembrance service.

**22/23/093** Consider Response to Cumulative Impact Assessment

 Noted policy regarding Bawtry.

 **Resolved**: That the policy regarding Bawtry be maintained and was strongly supported by the Council. Members would like to see the quality of establishments being monitored and that there were regular reviews. The examination of the health data would also be welcomed. The inclusion of Church Walk was desirable.

**22/23/092** Planning Issues.

1. Applications

**22/01601/FUL** Butts of Bawtry, Station Yard, Station Road

Erection of extension to existing commercial building and associated works. ***No adverse comment***

**21/02485/FULM** 7-9 Scot Lane. Demolition of 5-9 Scot Lane for the prosed erection of 21 apartments & associated parking (Revised plans) ***– No adverse comment***

c) Planning Determinations

 **22/01313/FUL** 8 Pemberton Grove Erection of rear conservatory- ***Granted***

 **22/01523/FUL** 56 Ingham Road. Conversion of existing bungalow to dormer bungalow and erection of single storey rear extension and detached garage **- *Granted***

**22/01510/FUL** 9 Eshton Rise. Erection of front porch & alterations to dwelling - ***Granted***

**22/00252/FUL** 32 High Street. Creation of one flat at ground floor level in existing building & associated works, erection of three dwellings to the rear of existing building – ***Refused***

**22/01948/FUL** 4 Harewood Drive. Erection of a single storey rear extension following demolition of existing conservatory- ***Granted***

**22/23/093** Report on Meetings & Representatives including appoint new representative Parish Councils Joint Consultative Committee

 **Resolved:** That I Greer or the Clerk to attend the Committee (if remote).

**22/23/094**  To Receive Additional Correspondence

a) Noted response from Pat Hagan DMBC (Re: Locality Plan meeting).

b) Consider response to updated DMBC Joint Charter.

**Resolved**: Reiterate our position regarding the remit of the Consultative Committee with members not minded to sign up to the Joint Charter

1. Email correspondence re: Cockhill Lane (confidential).

**Resolved**: That the Council were not looking to take on the area for rent at this time.

**22/23/095** Items for Future Agenda & Date of Next Meeting

 In light of the close proximity with the normal October meeting the next meeting be held on 14th November with the Town Centre Working Group to meet on the 11th October.

There being no further business the meeting ended at

**Chair: ……………………………………………. Dated…………………………………………**

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| **Payees** | **Description** |  |  |
| Various | Salaries - August | 2346-50 | 4544.20 |
| HMRC | Tax & NICs -Aug | 2351 | 1014.81 |
| P Vallow | Handymen - petrol | 2352 | 6.58 |
| The Pension People | Pension contributions –August | DD | 250.68 |
| DMBC | Mkt Hill rates | DD | 798.00 |
| EDF | Mkt Hill electricity | DD | 6.00 |
| EE | Mobile phone  | DD | 32.40 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 132.00 |
| Opus Energy | Hall- electricity  | DD | 122.78 |
| Plusnet | Broadband -hall | DD | 28.87 |
| Water Plus  | New Hall surface water | DD | 46.68 |
| PPK Littlejohn | External Audit fee | 2360 | 480.00 |
| Compass Cleans | New Hall- cleaning/caretaker cover | 2361 | 418.50 |
| MKS Groundcare | Grass cutting contract - July | 2362 | 1134.00 |
| A Harrison | Quarterly allowance | 2363 | 150.00 |
| Amazon EU | Dell monitor (ALH) | 2364 | 249.65 |
| Amazon EU | PC adapter (ALH) | 2365 | 11.89 |
| A Harrison | Zoom subscription monthly fee | 2366 | 14.39 |
| Metric Group Ltd | PSP contract fees Jul 22 | 2367 | 113.40 |
| M Sanderson | New Hall grounds maintenance | 2368 | 257.24 |
| TWC Facilities | New Hall- Sanitary waste contract  | 2369 | 90.30 |
| Excel Parking Services Limited | Management contract fees Aug 22 | 2370 | 1052.38 |
| Amazon EU | Operation London Bridge items | 2371 | 66.64 |
| Amazon EU | Stationery | 2372 | 5.19 |
| Castle Painting  | Flag removal- Operation London Bridge  | 2373 | 216.00 |
| YLCA | Training fee | 2374 | 16.70 |
| Excel Parking Services Limited  | ECN contract fees Aug 22 | 2375 | 91.80 |
| Clarke Stonemasonry | Market Cross restoration | 2376 | 3120.00 |
| A Richards | Annual domain & web hosting fees | 2377 | 105.00 |
| A Harrison | Postages | 2378 | 15.76 |
| Various | Salaries - Sept | 2379-83 | 4487.00 |
| HMRC | Tax & NICs -Sept | 2384 | 1062.61 |
| Leonard Tomlinson | Handymen petrol (PV) | 2385 | 5.54 |
| Viking Direct | Stationery | 2386 | 136.37 |
| Metric | PSP contract fees Aug 22 | 2387 | 178.56 |
| Opus | Hall gas | DD | 68.26 |
| Global payments  | Merchant bank fees | DD | 154.28 |
| HSBC | Bank fees | DD | 13.00 |