**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL, STATION ROAD BAWTRY ON MONDAY 12th December 2022 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, J. Linsley, S Young, C. Minnis,

D. Kirkham, D. Kirby A. Cropley, I Greer,

Mrs. A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor R Blake

**22/23/126** Receive Apologies and Approve Reasons for Absence

 P Holland & J Brindley (unwell)

**Resolved:** That the reasons for absence be approved.

**22/23/127** Receive Declarations of Interest (other than standing interests) – Cllr S.Young Item 9a) Pecuniary as Chair of BARS

**22/23/128** Agree Confidential Items – Item 9a BARS Grant Request (to deal with third party information received).

**22/23/****129** Approval of the Minutes of the Town Council Meeting –14th November 2022

 **Resolved:** That the minutes be approved as a true and accurate record.

**22/23/130** Matters Arising from the Minutes

22/23/108a) Market Hill. Clerk provided a progress update regarding Market Hill inspections and repairs.

 22/23/119 Dog fouling update regarding penalties issued reported. (None in the last 3 years but specifics were invited which officers would then patrol).

 23/23/115 Heritage Group grant/further investment. Update regarding the proposed re-location of the bomber command memorial and the need to revisit the decision of the Council to let the heritage group retain the funds.

 22/23/112 Wellbeing Group – Exploring ‘Changing place’ options and possible funding with DMBC. However it appeared it would be cost prohibitive.

Allotment signage to be investigated by the Clerk.

**22/23/131** 15 Minute Public Discussion Period

 No matters raised.

**22/23/132** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to December.

b) Bank Reconciliations –31st October 2022

That the bank reconciliations be received.

c) Budget Monitoring –31st October 2022

That the budget monitoring schedule be received.

**22/23/133** Market Hill

1. Consider Trading Policy

**Resolved**: That the Trading Policy be adopted subject to inclusion of a maximum number of traders being allowed to operate annually excluding Saturdays, an annual license fee of £350 and a 3 month trial (pro-rata) to be made available.

1. Consider parking fees over the Christmas period

Clerk to ensure signage was corrected regarding bank holidays which were not chargeable under the TRO.

**22/23/134** Recreation lssues

1. Consider BARS request for annual MSG maintenance grant.

(Moved to confidential session)

 b) Cemetery extension update –Approve seeking valuation report.

 **Resolved:** That Ross Jarvie be instructed to prepare a valuation report in respect of the land prior to members considering the matter further.

**22/33/135** Highways- Consider response to condition of Harworth Place, Top Street

Issues with the property were highlighted - particularly damage to window frames and glass on the highway.

 Correspondence to be forwarded to DMBC (Environment Department), the owner and the issue highlighted in Bawtry Today.

**22/23/136** New Hall

 **Resolved:** That external lighting be repaired/replaced Clerk to deal with under delegated powers.

**22/23/137** Ward Member/DMBC Officer.

* Noted delays in works due to problems with access to materials.
* Untidy garden issues noted.
* Parking enforcement.
* Footpaths/criteria.

**22/23/138** PCJCC- Consider support for the “Motion for 20’s Plenty”

Noted recent attendance by Cllr Greer at the PCJCC meeting with feedback regarding the consultation on meeting times reported and other key matters raised at the meeting.

 Members considered the “20s Plenty” motion with views for and against and the logistical issues to implement such a scheme.

 **Resolved**: That the Council did not wish to sign the motion as currently written but they did support a 20s Plenty policy in principle.

Cllr Cropley objected.

**22/23/139** Consider Charity Donation Request - Mosaic Trust

 **Resolved:** That a donation be provided in the sum of £300 (subject to the amount being match funded by Austerfield Parish Council) and a copy of the latest accounts being provided.

**22/23/140** Consider charity donation following Christmas Event.

 **Resolved:** Bluebell Wood, DRI Children’s Ward, Mayflower PTA be provided with £300.00 each.

**22/23/141** Consider business email service for members including .gov

 **Resolved:** That membersagreed that .gov emails be arranged for members and Microsoft365 used (via an agent which included support but no ongoing cost in excess of Microsoft’s monthly fees) to improve security and ease of use.

**22/23/142**Consider adoption of the Civility and Respect Model

 **Resolved**: That the Civility and Respect Model be adopted.

**22/23/143** Town Centre Strategy Working Group

Update provided regarding the revised car park plans which had now been commissioned.

**22/23/144** Events - Update

* Noted 134 attended the Senior Citizens Event with positive feedback received. Thanks given to The Tasting Note, MSG, Ziniz and the staff at Teasdale’s all of whom supplied/funded the wine.
* BRA to be approached by the Events Group to look at options for the Coronation in May 2023

**22/23/145** Planning Issues.

1. Planning Applications

**22/02446/CON** Land South Of Scrooby Road & North of Snape Lane Harworth

Reserved Matters Application for the Approval of Appearance, Landscaping,

Layout, Scale and Access for 65 Dwellings (Phase 2C) Including Condition

Compliance of 4,6,9,13,16,18,19,20,21,22,24 and 26 Following Outline Application

18/01210/OUT - Outline Application with all Matters Reserved for the Construction of up to 1300 Dwellings, a Public House/Restaurant, Public Open Space, Associated Remediation and Demolition, Access and Egress into and out of the Site, Proposed Estate Road and Associated Infrastructure.

b) Planning Determinations

**22/01874/COU** & **22/01875/LBC** 14 Swan Street

Listed building consent and Change of use from a nursery (Use Class E(f)) and residential apartment (Use Class C3) to form a guest house (Use Class C1) - ***Granted***

**21/02557/FUL** Tall Trees 17 Thorne Road

Change of use from dwelling house to first floor apartment and ground floor funeral function room in association with adjacent funeral business - ***Granted***

**22/02167/FUL10** Sycamore Crescent. Demolition of existing garage and construction of new two-storey extension to the full length of the west elevation, with front wrap around. Extension of the existing extension to the rear- ***Granted***

**22/23/146** Report on Meetings & Representatives

* Final DSA meeting attended.
* PCJCC update already provided above.

**22/23/147**  To Receive Additional Correspondence

- Request for representative on RAF Cadet Working Group (to add to January agenda)

**22/23/148** Items for Future Agenda & Date of January Meeting(s)

* Police/speed limit enforcement.
* RAF representative.
* Consider Heritage Grant

Next meeting to be held on the 16th of January with the budget and precept to be considered at that time.

**22/23/149** Public Bodies (Admission to meetings) Act 1960

In light of the confidential nature of the business to be conducted the press and public was temporarily excluded.

**22/23/150** Recreation Issues a) Consider BARS request for annual MSG maintenance grant.

In light of the Council having not received the information from the charity members were unable to consider the grant application at the meeting.

 The current condition of the play park was also raised with a view to much needed repairs being undertaken.

There being no further business the meeting ended at 9.25pm

**Chair: ……………………………….……………. Dated…………………………………………**

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| **November Payees**  | **Description** | **Payment**  | **Amount**  |
| DMBC | Planning fee – renewal boundary plaques | 2425 | 494.20 |
| Anthony Snowden | Planning fee application | 2426 | 180.00 |
| Retford Waste | Skip hire (reimburse ALH) | 2427 | 220.00 |
| Fireguard Ltd | Hall- Emergency light service & extinguishers | 2428 | 209.64 |
| AEL Ltd | Fire alarm service | 2429 | 180.00 |
| Bawtry Retailers Association | Christmas sponsorship | 2430 | 2419.60 |
| Various | Salaries -Nov | 2431-35 | 5506.85 |
| HMRC | Tax & NICs | 2436 | 1671.96 |
| VEOLIA | Confidential waste bags | DD | 7.50 |
| **December Payees** |  |  |  |
| The Pension People | Pension contributions –Nov | DD | 328.34 |
| DMBC | Mkt Hill rates | DD | 798.00 |
| EDF | Mkt Hill electricity | DD | 6.00 |
| EE | Mobile phone  | DD | 34.42 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 132.00 |
| Opus Energy | Hall- electricity  | DD | 152.68 |
| Plusnet | Broadband -hall | DD | 28.87 |
| Water Plus  | New Hall surface water | DD | 20.06 |
| Crown Hotel Ltd | Senior citizens dinner (balance) | 2437 | 2990.00 |
| SLCC | Annual Subscription | 2438 | 208.00 |
| Metric Group Ltd | PSP contract fees Oct 22 | 2439 | 159.16 |
| MKS Groundcare | Hedges – annual cutting al sites | 2440 | 1650.00 |
| Mark Fairclough Electrical Ltd | Christmas Tree – Mkt hill lighting inc install | 2441 | 1512.00 |
| Need a Hand Ltd | Emergency light repair and sign installation | 2442 | 150.00 |
| Torne Valley  | Handymen – PPE boots | 2443 | 105.00 |
| MKS Groundcare | Grass cutting contract | 2444 | 492.00 |
| A Harrison | Quarterly allowance | 2445 | 150.00 |
| Christmas Plus | Lighting install (70%) | 2446 | 1882.44 |
| A Harrison | Postages | 2447 | 13.04 |
| Plevey & Sons Ltd | Mkt hill Christmas tree inc install/dismantle  | 2448 | 1320.00 |
| J M Brett | Singer- Christmas event | 2449 | 200.00 |
| A Harrison | Travel expenses | 2450 | 20.48 |
| Metric Group Ltd | PSP contract fees Nov 22 | 2451 | 146.02 |
| Excel Parking Services Limited  | Car park Management fees Nov 22 | 2452 | 1052.38 |
| Global payments  | Merchant bank fees | DD | 130.47 |
| HSBC | Bank fees | DD | 16.00 |