**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL, STATION ROAD BAWTRY ON MONDAY 14th November 2022 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, J. Linsley, S Young, P. Holland, D. Kirkham, D. Kirby J. Brindley & A. Cropley, I Greer.

Mrs. A Harrison – Clerk to the Council

**In Attendance:** 2 members of the public. Bob Anderson, Ward Councillor; Police Commissioner Dr. Alan Billings, Katie Dearnley, Sgt Hollie Stenton (Neighbourhood Policing Team); Lorna Bagilhole (Community Connector).

**22/23/096** Receive Apologies and Approve Reasons for Absence

 No absences.

**22/23/097** Receive Declarations of Interest (other than standing interests)

 Item 20 Heritage Group - S Young, P Holland, John Linsley & D Kirkham

non–pecuniary interest as members of the group.

Item 12b) James Brindley non-pecuniary interest as a friend of the contractor.

**22/23/098** Agree Confidential Items – Item 18 Fish Pond Wood (including third party confidential information)

**22/23/****099** Approval of the Minutes of the Town Council Meeting –26th September 2022

 **Resolved:** That the minutes be approved as a true and accurate record.

**22/23/100** Matters Arising from the Minutes

 **22/23/079** Matters Arising – the Chairman reported that therewas still no response or contact with the tree officer despite a number of requests.

 **22/23/080** BARS – Noted continued problems with the play area surfacing which required substantive repair.

**22/23/086** Cemetery Extension - No response from the school to date.

**22/23/087** Station Road speed survey – noted recent response regarding the survey results that had been circulated to members.

**22/23/101** 15 Minute Public Discussion Period

 No matters raised.

**22/23/102** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to November.

b) Bank Reconciliations – 30th September 2022

That the bank reconciliations be received.

c) Budget Monitoring –30th September 2022

That the budget monitoring schedule be received.

**22/23/103** Members agreed to bring forward item 16 Ward Member Report agenda item**.**

**22/23/104** Ward Member/DMBC Officer.

 Cllr Blake had provided her apologies. Cllr Anderson attended and provided a report update covering:

* CCTV discussions
* Rights of Way issues around Bawtry Hall.
* Litter on Gainsborough Road & next litter pick (3rd December).
* Launch event at the library for the 2nd Bawtry Arts Festival (28th Nov)
* Skate park improvements/funding

Reported liner replacement required to the public bin outside The Turnpike.

**22/23/105** Casual Vacancy – Consider co-option

 **Resolved**: That Catherine Minnis be co-opted onto the Council.

Mrs. Minnis signed the Declaration of Acceptance of Office in the presence of the Clerk.

**22/23/106** Police - Attendance by Police & Crime Commissioner Dr. A Billings.

Noted primary issue members wished to address with the Commissioner was speeding on Doncaster Road and in particular the recent speed reduction scheme which was objected to by the police. The Commissioner would look into this.

Speedwatch was also an issue due to the lack of availability of officers. It was reported that there was a pilot currently being run in Waverley with a view to developing a speedwatch scheme across South Yorkshire which would involve trained volunteers, without the need for officers to attend. Hopefully this would be rolled out in due course.

Role of Neighbourhood Policing teams discussed with efforts by the police to increase recruits.

**22/23/107** Approve Transparency Code Information

 **Resolved:** That the Transparency Code information be approved

**22/23/108** Market Hill

1. Update and approve new contractor for inspections.

**Resolved** That Excel be commissioned to instruct contractors to conduct inspections and conduct repairs as required.

(Details of the contractor to be obtained by the Clerk)

 d) Approve commissioning of new parking layout plans by the architect

**Resolved**: That new plans be commissioned from Ian Barraclough for a fee of £1500.

**22/23/109** Recreation lssues

 a) Allotment - Community allotment update and approve skip

 Members had been provided with details of the work undertaken to date by the community allotment volunteers.

 **Resolved**: That the hire of a skip be approved to remove existing waste from the allotment together with some stored items at New Hall, if required

 b) Pinfold – Consider quotes and approve bench installation /groundworks

**Resolved**: That North Notts Landscapes be approved as the contractor to undertake the works when the bench was available (estimated January 2023)

**22/33/110** Highways

1. Consider additional (Severn Trent) Gainsborough Road works.

Noted further proposed works next summer.

b) Consider Tickhill Road public seat contribution.

**Resolved**: That the Council contribute 50% towards the proposed “NHS” bench to be in keeping with the Town Councils new street furniture.

(Noted relevant financial regulations be suspended due to the items bespoke design therefore competitive tendering was not pursued on this occasion).

**22/23/111** New Hall – consider storage options

 The Clerk advised members of the problems with storage for the regular user groups. Options were considered – outside container or use of the Council store room now that it had been cleared with filing cabinets purchased to store confidential & Council paperwork.

 **Resolved:** That filing cabinets be purchased to safely store all Council paperwork with some of the remaining store room space then available for new groups.

**22/23/112** Bawtry & Austerfield Wellbeing Group update.

Attendance Lorna Baglihole, Community Connector who advised members of recent activities.

* Noted dedicated website now set up with all local activities highlighted in one place. [www.yourbawp.co.uk](http://www.yourbawp.co.uk). Hard copy of all details held in the library, Peakes Croft & William Bradford lounge.
* Facebook page Bawtry & Austerfield Wellbeing Project @yourbawp promoting local events
* 11 volunteers currently signed up for the community allotment. Garden Club also interested. Funding being sought to improve the site for spring.

Other projects being developed:

* Preschool story time at the library.
* ‘Men in sheds’
* ‘Tech support’ involving the cadets.

**22/23/113 ‘**Safer Streets’– Update including consider CCTV funding and confirm BTC representation on the ‘task and finish group’.

Noted that the Council were not aware of the meetings that had been convened to date or any final plans. An update be sought from the organiser, Janice Jones before the Council consider it further.

 **Resolved**: Doug Cartwright to be the BTC representative on the task and finish group.

.

**22/23/114** Parish Charter/PCJCC - Consider response to meeting times consultation, BTC representatives and response to agenda items for the November PCJCC meeting

Meetings Consultation – Two evenings and one daytime meeting would be the preference to maximise the availability of councillors able to attend.

Members considered the agenda with Cllr Greer to attend on the 24th November.

**22/23/115** Heritage group - Consider return of toilet block donation or alternative investment

 **Resolved:** That the donation provided for the conversion of the toilet block be retained by the group for alternative heritage purposes including the possible relocation of the bomber command war memorial at Bawtry Hall.

**22/23/116** Town Centre Strategy Working Group

Nothing further to report.

**22/23/117** Events - Update

 Halloween Event – well received, attended and executed with no issues.

 Remembrance Ceremony – very well attended probably due to the relocation.

 Thanks given to David Powell who kindly provided the PA system.

 Senior Christmas Dinner – applications now received and assessed.

 Slightly oversubscribed therefore final allocations to be made with successful applications to be advised this week.

**22/23/118** Planning Issues.

1. Applications

**22/01638/FULM** 21 Church Street

Erection of 7 detached dwellings and 7 residential apartments and associated

landscaping following demolition of existing commercial premises.

**Resolved**: That the development should meet the relevant parking standards as laid down in the Local Plan in light of current known problems with parking on Church Street. Some concern regarding the lack of visitor parking, especially taking into account the size of the properties proposed. Considered to be an overdevelopment of the site by members (and as noted by the Conservation Officer). Any storage and possible waste requirements should be met.

Subject to the above points it was agreed that the site was in need of development and therefore in principle it was supported.

**22/01689/FUL** 59 Church Street

Erection of 7 dwellings following demolition of existing dwelling with associated access, parking and landscaping (being resubmission of application refused under ref 20/01486/FUL on 29/07/21).

**Resolved**: That the development should meet the relevant parking standards as laid down in the Local Plan but development of the site generally was supported due to its current condition/use.

**22/01874/COU** & **22/01875/LBC** 14 Swan Street

Listed building consent and Change of use from a nursery (Use Class E(f)) and residential apartment (Use Class C3) to form a guest house (Use Class C1).

**Resolved**: That the development should meet the relevant parking standards as laid down in the Local Plan but as a commercial development (linked to Bawtry Hall patrons) it was considered a better option than residential apartments. In addition as a development of an unused listed building it was in principle supported if some compromise with parking could be reached with the planning department.

**22/02313/FUL** Woodside, St Martins Avenue

**No adverse comment**

**22/02322/ADV** 27 Market Place, Display of fascia sign to front of building.

**No adverse comment but change of use to be clarified**.

b) Planning Determinations

**19/02826/FUL & 19/02827/LBC** The Poplars, 3 Wharf Street

Erection of 2 detached dwellings and 1 detached garage with associated parking, new access and bin store. (Re-submission of planning application 19/00301/FUL) - **GRANTED**

**22/01264/TEL** Tickhill Road Street Works Bawtry

Proposed 5G telecom's installation: H3G high street pole c/w wrap-around cabinet and 3 further additional equipment cabinets – **DEEMED CONSENT**

**21/02976/FUL** Water Tower, Doncaster Road, Bawtry

Conversion of former water tower to form dwelling, including 5 storey lift and stair tower extension to the side; erection of building within the tower frame; 2 storey linked extension with roof top pool; extension to roof of tower to form conservatory; basement extension to provide parking &creation of vehicular access & ramp with associated works – **GRANTED**

**22/01948/FUL** 4 Harewood Drive. Erection of a single storey rear extension following demolition of existing conservatory **- GRANTED**

**22/01180/FUL** 4 Pemberton Grove, Erection of two storey front & side extension - **GRANTED**

**22/23/119** Consider Consultation re: Public Space Protection Order (Dog Fouling)

 **Resolved:** That the PSPO be supported.

 (Clerk to check penalties issued by the dog warden with the Ward Councillor).

**22/23/120** Consider Approval of Social Media Policy

 **Resolved**: That the draft Social Media Policy be adopted.

**22/23/121** Report on Meetings & Representatives

 None attended.

**22/23/122**  To Receive Additional Correspondence – None

**22/23/123** Items for Future Agenda & Date of Next Meeting - December 12th

BARS – Information required (Current financial status with a breakdown of income and expenses from Jan - Nov 2022 and their proposals for reducing the grant in the medium term).

 Civility Protocol.

**22/23/124** Public Bodies (Admission to meetings) Act 1960

In light of the confidential nature of the business to be conducted the press and public was excluded

**22/23/125** Consider support for right of way at Fish Pond Wood

Proposal proposed/seconded that the Council support the efforts of residents in securing public rights of way at the wood.

Counter proposal proposed/seconded to note and monitor the action of residents and DMBC’s response at this stage.

The counter proposal was voted upon first and was not carried. (5 for, 6 against 2 abstentions)

The original proposal was then voted upon

**Resolved** That the Council support the efforts of the residents in securing the public rights of way at the wood (6 for, 5 against, 2 abstentions).

There being no further business the meeting ended at 9.25pm

**Chair: ……………………………….……………. Dated…………………………………………**

|  |  |  |  |
| --- | --- | --- | --- |
| **October Payees**  | **Description** | **Payment**  | **Amount**  |
| The Pension People | Pension contributions –Sept | DD | 250.68 |
| DMBC | Mkt Hill rates | DD | 798.00 |
| EDF | Mkt Hill electricity | DD | 6.00 |
| EE | Mobile phone  | DD | 32.40 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 132.00 |
| Opus Energy | Hall- electricity  | DD | 120.65 |
| Plusnet | Broadband -hall | DD | 28.87 |
| Water Plus  | New Hall surface water | DD | 20.06 |
| JHM Butt & Co | Printing fees | 2388 | 45.16 |
| MKS Groundcare | Grass cutting contract | 2389 | 984.00 |
| DMBC | Quarterly waste contract- Hall | 2390 | 189.50 |
| Nationwide Groundworks | Market Cross – resin surfacing  | 2391 | 3950.00 |
| Gillies Landscapes | Winter planting  | 2392 | 1625.00 |
| A Harrison | Zoom subscription monthly fee | 2393 | 14.39 |
| Marshalls Garage | Barrow repair | 2394 | 30.00 |
| Torne Valley | Handymen workwear | 2395 | 149.00 |
| The Engraving Store  | Commemorative Plaque – Here to Help  | 2396 | 80.99 |
| Screwfix Direct Ltd | Tie wraps (Reimburse DC) | 2397 | 20.82 |
| Currys Group Ltd | Printer/ink | 2398 | 268.98 |
| Excel Parking Services Limited | Management contract fees Sept 22 | 2399 | 1052.38 |
| Excel Parking Services Limited  | ECN contract fees Sept 22 | 2400 | 132.60 |
| Hoe & Mow | Hall grass cutting -Sept | 2401 | 128.62 |
| Various | Salaries -Oct | 2402-06 | 4486.80 |
| HMRC | Tax & NICs | 2407 | 1062.81 |
| Metric Group Ltd | PSP contract fees Sept 22 | 2408 | 156.38 |
| A Richards | Annual domain renewal website | 2409 | 45.00 |
| Need a Hand Ltd | Allotment – greenhouse dismantle/collection | 2410 | 145.00 |
| Leonard Tomlinson | Petrol - handymen | 2411 | 15.38 |
| Opus | Hall gas | DD | 172.00 |
| Global payments  | Merchant bank fees | DD | 141.69 |
| HSBC | Bank fees | DD | 17.00 |

|  |  |  |  |
| --- | --- | --- | --- |
| **November Payees**  | **Description** | **Payment**  | **Amount**  |
| The Pension People | Pension contributions –Oct | DD | 250.68 |
| DMBC | Mkt Hill rates | DD | 798.00 |
| EDF | Mkt Hill electricity | DD | 6.00 |
| EE | Mobile phone  | DD | 32.40 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 132.00 |
| Opus Energy | Hall- electricity  | DD | 136.01 |
| Plusnet | Broadband -hall | DD | 28.87 |
| Water Plus  | New Hall surface water | DD | 20.58 |
| Dunelm | Kettle – New Hall | 2412 | 16.00 |
| A. Harrison | Travel expenses Aug -Oct | 2413 | 50.85 |
| JHM Butt & Co Ltd | Printing – Halloween event | 2414 | 41.94 |
| Compass Cleans | Hall- cleaning cover | 2415 | 168.75 |
| MKS Groundcare | Grass cutting contract | 2416 | 984.00 |
| Friends of Bawtry Mayflower School | Halloween Event expenses inc DJ | 2417 | 395.23 |
| YLCA | Training fee | 2418 | 30.00 |
| Clarke Stonemasonry | Mkt Cross works  | 2419 | 234.00 |
| Hoe & Mow | Grass cutting hall- Oct | 2420 | 128.62 |
| Royal British Legion | Remembrance wreath | 2421 | 20.00 |
| Sign of the Times Ltd | Boundary plaque | 2422 | 563.52 |
| Excel Parking Services Limited | Management contract fees Oct 22 | 2423 | 1052.38 |
| Torne Valley  | Handymen equipment (brushes) & PPE  | 2424 | 23.93 |
| Business Stream | Water charges - allotments  | DD | 269.43 |
| Business Stream | Water charges - hall | DD | 70.63 |
| Business Stream | Water charges - cemetery | DD | 12.08 |
| Opus | Hall gas | DD | CREDIT |
| Global payments  | Merchant bank fees | DD | 143.74 |
| HSBC | Bank fees | DD | 13.50 |