**INUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL, STATION ROAD BAWTRY ON MONDAY 13th FEBRUARY 2023 at 7.00PM**

**Present:** Cllrs: A. Claypole, G Scott, D. Cartwright, J. Linsley, D. Kirby, A. Cropley, I Greer, D Kirkham. J Brindley, P. Holland, S. Young.

Mrs. A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor R. Blake, 6 members of the public

**22/23/177** Receive Apologies and Approve Reasons for Absence

 C. Minnis (bereavement)

**Resolved:** That the reason for absence be approved.

**22/23/178** Receive Declarations of Interest (other than standing interests)

Clerk, Item 23 Staff Salary Review - Financial interest as a member of staff.

 John Linsley Item 16 Arts Festival - Non-pecuniary as involved with the delivery of the Arts Festival.

 Sandy Young Item 9a BARS - Non-pecuniary as Chair of BARS.

 Ivor Greer Item 12 New Hall - Non-pecuniary as a regular user of the Hall

 **22/23/179** Agree Confidential Items

Item 22 Cemetery (contractual) & Item 23 Staff Salary Review (staffing).

**22/23/****180** Approval of the Minutes of the Town Council Meeting –16th January 2023

 **Resolved:** That the minutes be approved as a true and accurate record.

**22/23/181** Matters Arising from the Minutes

22/23/161 Market Hill - Further amended draft plans awaited.

 22/23/162 Police - No response to correspondence to date.

22/23/133 Car Park Signage - Clerk to chase further with Excel.

**22/23/182** 15 Minute Public Discussion Period

 Request that from No 1 Yorkshire House/Cockhill Lane to the MSG be swept by the BTC handymen.

 Complaint about parking on the pavement at a variety of locations in the Town (Top Street noted to be particularly bad) and the need for more drop-kerbs. Noted issues for those with disabilities/mobility issues. (Ward Councillor to look into).

**22/23/183** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to February.

b) Bank Reconciliations –31st December 2022

**Resolved:** That the bank reconciliations be received.

c) Budget Monitoring –31st December 2022

 **Resolved:** That the budget monitoring schedule be received.

Clerk reported areas that are over budget (website, travel and miscellaneous hall expenditure). Members accepted the increases to the individual heads of expenditure but also noted that the overall annual expenditure was within budget.

d) Approve updated Financial Regulations 2023

 **Resolved:** That the updated Financial Regulations be adopted

e) Approve updated Standing Orders 2023

 **Resolved**: That the updated Standing Orders be adopted

 **22/23/184** Market Hill - Update inspections/surface repairs & consider action regarding surface defects from dental practice utility works.

TheClerk advised of the recent repairs undertaken and the issues raised regarding the recent utility works on behalf of the Dental practice. Further action regarding the dental practice to be deferred until March.

 **22/23/185** Recreation lssues

a) Consider future relationship with BARS, Receive Wharf St play park update and MSF fencing repairs.

(i) Members considered how to improve the relationship with BARS and whether a meeting would be beneficial to meet with the Trustees.

**Resolved**: That Cllrs Claypole, Brindley and Greer to request a meeting with the trustees.

(ii) An update regarding the Wharf Street play area was provided. Cllr Young reported that a further quote was expected by BARS within the next 2 days, with repairs to be undertaken thereafter.

(iii) MSF Fencing – The Clerk to request that the River Stewardship Company now complete the waterway works and reinstate the fence. BARS to reinstate the temporary fencing in the interim.

b) Review and consider cemetery fees from April 2023

**Resolved**: That the revised cemetery fees be approved from 1st April 2023.

 **22/33/186** War Memorial - Consider remedial works including possible replacement of the column.

 Noted recent water ingress at the library site had caused cracking of the stone base. A quote to repair this was being sought from the original contractor. A comparative quote to replace the column was also being sought.

 **22/23/187** Highways

No matters raised**.**

 **22/23/188** New Hall- Review and consider fees from April 2013

 **Resolved:** That the regular fees be increased by £1 per charging band.

 **Resolved:** That the occasional user fee be increased to £20 per hour (main hall) £15 per hour (conference room).

 **22/23/189** Ward Member/DMBC Officer.

 Significant cost of flood measures for the district noted.

 Highways, dog fouling and speeding issues noted including a recent accident on Doncaster Road.

 Matters raised with the Ward Councillor;

* Railing still required repair at The Ship
* South Avenue surfacing works required & damage to the verge.
* Utility cover required replacement at the Library.
* Weed killer use on the flower planting area on Thorne Road.
* Public seating (noted two seats missing across the town).

 **22/23/190** Town Centre Strategy Working Group - EV charging tender bid update

 **Resolved:** The working group to meet in the next two weeks to review the bids and shortlist the bidders prior to asking for presentations.

 **22/23/191** Events –Update King’s Coronation plans & Consider PTA Event sponsorship

1. Noted proposed plan for a senior residents lunch/ family activities at the New Hall on Sunday 7th to mark the King’s Coronation and Monday taking part in the “Big Help Out” initiative, working with voluntary groups in the Town.

Flagpole also to be considered at New Hall to mark the event.

Councillors Claypole Kirby and Greerto plan/organise the Coronation weekend activites with details to be approved by the full council in due course**.**

(Senior Citizen Christmas Event provisionally booked for 5th December).

1. Mayflower PTA Sponsorship

**Resolved**: That a donation of £200 be provided to support/sponsor their summer events.

 **22/23/192** Arts Festival – Receive update and request for BTC contribution

Cllr Linsley highlighted proposed plans for an Arts Festival in the Town and funding required in the region of £3000.

**Resolved:** That the Council approve funding of up to £1000 towards event expenditure with payment of any expenses to be made direct with the provider(s).

The Ward Councillor to also fund 1/3 of the anticipated costs but members would expect that BRA members/retailers also contribute, especially if they wished to have financial support for their own future events.

 **22/23/193** Consider Community Hub/Bank.

 DEFERRED

 **22/23/194** PCJCC - Consider comments re: Local Help, Early Help & Social Care information

No specific comments raised regarding the social care information circulated.

 **22/23/195** Planning Issues.

1. Planning Applications

None received

1. Planning Determinations

**22/02678/FUL** 7 Stirling Avenue. Erection of a two storey side extension with integrated garage and living accommodation on the first floor and single storey porch extension, following demolition of existing single storey garage and porch. Plus widening of the existing driveway opening to allow two cars on the drive side by side and the installation of a drop curb to match the opening width - ***Granted***

**22/00662/FUL** Dunelm, Martin Lane, Erection of new detached dwelling following demolition of existing dwelling - ***Granted***

**22/02591/FUL** Mount House 35 Doncaster Road Erection of a single storey extension following demolition of existing conservatory to rear of dwelling, single storey side porch extension and single storey detached ancillary building to front with alterations to vehicle entrance and front boundary treatment - ***Granted***

**22/02181/FUL** Erection of a new front porch, raising of ridge to create additional accommodation & rear extension with dormer windows to the front and rear- ***Granted***

**22/23/196** Report on Meetings & Representatives

 Nothing additional to report.

**22/23/197**  To Receive any Additional Correspondence - None

**22/23/198** Items for Future Agenda & Date of next meeting 13th March

EV tender - Update

 Community Hub/Bank

**22/23/199** Public Bodies (Admission to Meetings) Act 1960

In light of the confidential nature of the business to be conducted the press and public was temporarily excluded.

**22/23/200** Cemetery Extension- Receive valuation report and consider further action

Members received the valuation report

 **Resolved:** To disclose the report to the primary school headteacher/governors and seek their thoughts. Clerk to additionally contact the Ward Councillor regarding DMBC ownership of the land.

**22/23/201** Staff Salary Review

The Clerk reported staff salary increases in accordance with relevant contractual NJC rates and/or DMBC rates for the handymen. This had allowed for a minimum 10% rise for recreational staff backdated to April 2022. Clerks inflationary rise 5%.

**Resolved**: That members receive & approve the new rates in accordance with staff contractual requirements.

(The Clerk left the room to enable members to discuss the Clerks 2023 salary review)

**Resolved:** That the Clerks salary be increased from Point 32 to NJC Spinal Point 34 from April 1st 2023

There being no further business the meeting ended at 9.20pm

**Chair: ……………………………….……………. Dated…………………………………………**

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| **Payees**  | **Description** | **Payment**  | **Amount**  |
| Metric Services Ltd | PSP fees Dec 22 | 2477 | 175.61 |
| Various | Salaries - Jan | 2478-82 | 6371.92 |
| HMRC | Tax & NICs | 2483 | 1922.17 |
| Need a Hand Ltd | Sink leak repair | 2484 | 145.00 |
| The Pension People | Pension contributions – Jan | DD | 326.82 |
| EDF | Mkt Hill electricity | DD | 6.00 |
| EE | Mobile phone  | DD | 32.40 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 132.00 |
| Opus Energy | Hall- electricity  | DD | 175.09 |
| Plusnet | Broadband -hall | DD | 28.87 |
| Water Plus  | New Hall surface water | DD | 21.74 |
| Mark Fairclough | Tree- dismantle & storage | 2485 | 480.00 |
| Fireguard Ltd | Fire extinguisher replacements | 2486 | 255.54 |
| Bonnetts Ltd | Cleaning products - hall | 2487 | 200.10 |
| A Harrison | Reimburse postages | 2488 | 26.08 |
| Need a Hand Ltd | LED replacement - hall | 2489 | 120.00 |
| Torne Valley Ltd | Workwear handymen | 2490 | 27.24 |
| Excel Parking Ltd | Car Park repairs | 2491 | 319.80 |
| MKS Groundcare Ltd | Grass cutting - Nov | 2492 | 492.00 |
| MKS Groundcare Ltd | Allotment hedges  | 2493 | 270.00 |
| A Harrison | Travel Expenses | 2494 | 27.90 |
| Excel Parking Services Limited  | ECN contract fees Jan 23 | 2495 | 1052.38 |
| Excel Parking Services Limited | Car park Management fees Jan 23 | 2496 | 153.00 |
| Metric Services Ltd | PSP Car park fees | 2497 | 125.42 |
| Blyth Pest Control | Wharf St – mole treatment | 2498 | 120.00 |
| Business Stream | Cemetery – water charges | DD | 10.54 |
| Business Stream | Hall- water charges | DD | 33.65 |
| Opus | Hall gas | DD | 862.92 |
| Global payments  | Merchant bank fees | DD | 121.46 |
| HSBC | Bank fees | DD | 19.50 |