**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL, STATION ROAD BAWTRY ON MONDAY 13th MARCH 2023 at 7.00PM**

**Present:** Cllrs: A. Claypole, G. Scott, J. Linsley, D. Kirby, J. Brindley, A. Cropley, I. Greer,

D. Kirkham, P. Holland, S. Young. C. Minnis

Mrs. A Harrison – Clerk to the Council

**In Attendance:** Ward Councillor R. Blake, 4 members of the public

**22/23/202** Receive Apologies and Approve Reasons for Absence

D Cartwright (away).

**Resolved:** That the reason for absence be approved.

**22/23/203** Receive Declarations of Interest (other than standing interests)

S. Young - Non pecuniary - Item 10 BARS as chairman of the charity.

J. Linsley - Non pecuniary - Item 16 Arts Festival as an organiser of the event.

**22/23/204** Agree Confidential Items

None.

**22/23/****205** Approval of the Minutes of the Town Council Meeting –13th February 2023

**Resolved:** That the minutes be approved as a true and accurate record.

**22/23/206** Matters Arising from the Minutes

22/23/181 Matters Arising. P&D signage now arrived with install next week.

22/23/181 Matters Arising. No response from the Police to recent correspondence.

22/23/201 Staffing. Correspondence to the Clerk now provided confirming new pay scale with any further increments to be agreed by the full council.

**22/23/207** 15 Minute Public Discussion Period.

Historic issues with the MSG and current issues with the play park and how the MSG promoted itself were raised by members of the attending public.

The attending BARS trustee (P. Burton did however confirm that the charity would now accept the Town Councils initial offer to repair the equipment. Vandalism and lack of security were again raised as a justification for the charities ongoing failure to repair the equipment and despite the response provided by the Council previously in relation to the merit of these arguments.

**22/23/208** Financial Matters

1. Approve Monthly Accounts

**Resolved:** That the monthly accounts be approved to March

b) Bank Reconciliations –31st January 2023

**Resolved:** That the bank reconciliations be received.

c) Budget Monitoring – 31st January 2023

**Resolved:** That the budget monitoring schedule be received. Members noted and agreed the individual items that were over budget to 31st January but also noted that the overall annual expenditure was within budget.

**22/23/209** Consider Co-option to fill Casual Vacancy

Members considered the two candidates that had expressed an interest in filling the casual vacancy.

**Resolved:** That Mr. David Gale was co-opted onto the Council.

**22/23/210** Market Hill

1. Approve revised layout plan

Noted the primary entry and exits would remain the same but cars would not be able to access directly to and from the High Street. This was to comply with modern planning requirements. 103 spaces would therefore be reduced to 88 spaces.

**Resolved:** That the revised layout plan be approved in principle with any updated versions to be reviewed in due course.

It was agreed that Clerk would check whether planning permission would be required for the proposed plans.

b) Consider further correspondence required with the Dental Practice

DEFERRED with the repair to the car park surfacing to be monitored after the most recent inspection indicated that a repair now looked imminent.

**22/23/211** Recreation lssues

1. Wharf Street play area update & BARS Meeting update

The Clerk reported that the deadline for repairs to the play equipment had expired on the 3rd March with no response to correspondence from BARS confirming who had been instructed, the works agreed and when these would be undertaken. The attending charitable trustee had however now advised in the public session that the charity was happy for the Council to fund the repairs as no contractor had been appointed by them.

BARS had also declined to respond or acknowledge the request for a meeting with BTC representatives and therefore it was to be assumed that they were not prepared to meet with Council members to try and improve relations between the parties.

**Resolved:** That in accordance with the charity representative instructions at the meeting, members agreed that as landlord of the site the Council would now approve all the repairs highlighted in the inspection reports and instruct DMBC to undertake the works as soon as possible to bring the site up to a safe standard, without further delay.

In addition, in light of the representative’s further comments about the problems facing the charity in having the necessary resources to fund repairs (and over 15 years having elapsed since the installation of the equipment) the Council request that the charity agree to give the existing play equipment to the Town Council. This would enable the Council to take ownership, insure and invest in future maintenance as required. (To be followed up with a formal letter from the Council’s solicitors as required).

1. Memorial Sports Ground (MSG) - Consider fencing reinstatement.

Noted that the fence needed reinstating without delay due to the risk of children accessing the waterway.

**Resolved:** That the fence be reinstated at the Councils expense to complete the waterways work which had been agreed previously as a gesture of goodwill. The quote obtained from BARS from KRB fencing be approved.

Any future work required to the waterway would fall to the BARS charity in accordance with the maintenance obligations laid down in the MSG lease.

**22/23/212** Highways

Noted recent incident involving a pedestrian at the pedestrian crossing.

**22/23/213** New Hall

New Hall refurbishment to be placed on the April agenda. Provisional plans had been drawn up regarding the refurbishment of the toilets with prices to be obtained in the interim and presented to members in due course.

**22/33/214** War Memorial – Consider and approve repair works.

Noted repairs required as detailed from the original contractor arising out of flooding at the library site.

**Resolved:** That the quote to repair the stone surround be approved by G L Beal Ltd.

**Resolved:** That bonding to the column (to extend its life) be agreed eitherwith G L Beal Ltd or Clarke Stonemasonry & Restoration Ltd, based on best price.

**22/23/215** Bawtry & Austerfield Wellbeing Project update.

Noted the work undertaken by the Community Connector with the Wellbeing Group to seek further funding to keep the role ongoing beyond the end of the year.

**22/23/216** Ward Member/DMBC Officer.

* Safer streets funding for CCTV provided. Further information to be received in due course with a recommendation that Donna Flicker be invited to a meeting if required.
* Funding available for community groups noted.
* Highways issues (email to be circulated in due course). Library cover now replaced but the hedge required cutting back by the library. High Meadow parking also being addressed.
* Path repairs agreed with DMBC (to be undertaken from Nov – March).
* South Avenue being reviewed.
* Dropped kerbs to be increased.
* Letter to be distributed regarding parking/yellow lines.
* Banking Hub initial application had been submitted by the Ward Councillor.

**22/23/217** Town Centre Strategy Working Group - EV charging tender bids update and consider approval of consultancy fees.

**Resolved**: That the independent consultancy fees with Bureau Veritas be approved to enable the Council to obtain technical advice including a feasibility report and evaluation of current bids.

**22/23/218** Banking Hub

Members had received background information regarding the provision of a banking hub and would work with the Ward Councillor to seek a hub in the town.

**22/23/219** Events

a) Arts Festival – Consider approval of proposal for BTC to manage the financial aspects of the Arts Festival 2023 and consider closure of part of Market Hill on Saturday 17 June (southern end).

**Resolved:** That the Town Council agree to manage the financial aspects of the festival in 2023

**Resolved:** That the car park be closed on the southern side on Saturday 17th June.

b) Coronation Events – Update and approve plans

**Resolved:** That there be no event on Saturday. That a senior resident’s ‘Afternoon tea’ be held at The New Hall on Sunday 7th May with catering approved and a historical quiz.

The Council to take part in the national initiative ‘Festival of Volunteering Day’ on Monday 8th May with a litter pick in the morning (including encouraging residents to litter pick their own road) and flower/bulb or tree planting in the afternoon with cakes and drinks served to volunteers and all local groups invited.

**22/23/219** Planning Issues.

1. Planning Applications

**22/01638/FULM** 21 Church Street

Erection of 7 detached dwellings and 7 residential apartments and associated

landscaping following demolition of existing commercial premises. (Amended plans)

***Noted that the amended plans had not dealt with the matters raised by the Town Council previously and therefore the councils comments remained the same, albeit some development at this location was desirable.***

1. Planning Determinations

**22/02612/FUL** Holly House, St Martins Avenue

Erection of detached annexe to rear of dwelling - ***Granted***

**22/00662/FUL** Dunelm, Martin Lane, Erection of new detached dwelling following demolition of existing dwelling - ***Granted***

**22/02678/FUL** 7 Stirling Avenue

Erection of a two storey side extension with integrated garage and living accommodation on the first floor and single storey porch extension, following demolition of existing single storey garage and porch. Plus widening of the existing driveway opening to allow two cars on the drive side by side and the installation of a drop curb to match the opening width.to rear of dwelling – ***Granted***

**22/23/220** Report on Meetings & Representatives

23rd March PCJCC noted. Cllr Greer to attend.

**22/23/221**  To Receive any Additional Correspondence

None.

**22/23/222** Items for Future Agenda & Approve April and May meeting dates to avoid bank holidays

Market Cross works

**Resolved:** That the April meeting be held on Tuesday 11th April and the Annual Town Meeting and Annual Parish Council Meeting be held from 6.30pm on Wednesday 10th May.

There being no further business the meeting ended at 9.15pm

**Chair: ……………………………….……………. Dated…………………………………………**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payees** | **Description** | **Payment** | **Amount** |
| Campbell Design | Planters & installation –Mkt Cross | 2499 | 5400.00 |
| A Harrison | Duplicate keys – New Hall | 2500 | 16.00 |
| Northern Cleans | New Hall- cover | 2501 | 189.00 |
| JM Tomlinson Ltd | Annual garage rent Apr-Mar 23 | 2502 | 1260.00 |
| Various | Salaries - Feb | 2503-7 | 4955.12 |
| HMRC | Tax & NICs | 2508 | 1151.07 |
| The Pension People | Pension contributions – Feb | DD | 272.22 |
| EDF | Mkt Hill electricity | DD | 6.00 |
| EE | Mobile phone | DD | 32.40 |
| Today Publications Ltd | Newsletter - Bawtry Today | DD | 132.00 |
| Opus Energy | Hall- electricity | DD | 148.71 |
| Plusnet | Broadband -hall | DD | 28.87 |
| Water Plus | New Hall surface water | DD | 19.04 |
| Torne Valley Ltd | Workwear/PPE handymen | 2509 | 110.49 |
| A Harrison | Postage | 2510 | 10.80 |
| Keystone Castor Company | Trolley wheels – new hall (reimburse ALH) | 2511 | 76.66 |
| A Harrison | Quarterly allowance | 2512 | 150.00 |
| Excel Parking Services Limited | Car park Inspection fee | 2513 | 180.00 |
| Excel Parking Services Limited | ECN contract fees Feb 23 | 2514 | 1232.38 |
| Excel Parking Services Limited | Car park Management fees Feb 23 | 2515 | 652.80 |
| Npower | Christmas electricity supply– 22-23 | 2516 | 54.96 |
| Metric Services Ltd | PSP Car park fees | 2517 | 157.54 |
| HMRC | VAT Quarter 3 | DD | 3063.76 |
| Opus | Hall gas | DD | 670.15 |
| Global payments | Merchant bank fees | DD | 140.72 |
| North Notts Landscapes | Pinfold works | 2518 | 714.00 |