**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL ON 10th JULY 2023 FROM 7PM**

**Present:** Cllrs: A. Claypole, J. Linsley, D. Kirkham, D. Cartwright, I. Greer, G. Scott, D. Gale.

Mrs. A Harrison – Town Clerk

**In Attendance:** Ward Councillor R. Blake, 1 member of the public.

**23/24/049** Receive Apologies and Approve Reasons for Absence

Cllrs A. Cropley, S. Young, D. Kirby & P Holland gave reasons for absence.

(I. Greer to arrive later in the evening)

**Resolved:** That the reasons for absence be approved.

**23/24/050** Receive Declarations of Interest (other than standing interests)

Cllr Cartwright. Item 19a Planning Application. Non–pecuniary as adjacent property owner.

**23/24/051** Agree Confidential Items – Item 15 & 17a (Contractual)

**23/24/****052** Approval of the Minutes of the Town Council Meeting –12th June 2023

 **Resolved:** That the minutes be approved as a true and accurate record.

**23/24/053** Matters Arising from the Minutes

None

**23/24/054** 15 Minute Public Discussion Period.

Resident asked that posters around the town be taken down when they are out of date.

Cllr Blake advised a resident had asked whether the MSG could be open more often to the community. (Advised to contact the trustees).

**23/24/055** Financial Matters

1. Approve Monthly Accounts.

**Resolved:** That the monthly accounts be approved to July.

b) Bank Reconciliations –31st May 2023

**Resolved:** That the bank reconciliations be received.

c) Budget Monitoring –31st May 2023

 **Resolved:** That the budget monitoring schedule be received.

**23/24/056** Consider Co-option

 **Resolved:** That Julie Gale be co-opted onto the Council.

**23/24/057** Ward Member /CDC Officer Report

 (Arrival of Cllr Greer)

* Tour de Yorkshire (6th September) on Gainsborough Road.
* Rural Prosperity Fund Grant availability (Town Board to review)
* CDC officer attended re: problem parking in the Town but any measures would need to go through a consultation process (6-9 months).
* Junction protection schemes being considered (consultation not required).

**23/24/058** Market Hill

Fruit & Vegetable kiosk opening times notice to be requested again.

**23/24/059** Recreation lssues including Wharf St CCTV & Allotment signage

1. CCTV - Noted Town CCTV scheme currently delayed due to technical issues & discussed plans under the scheme regarding coverage of Wharf Street recreational ground.

**Resolved:** Timescale to be sought from CDC & quote for an independent camera.

b) Allotment Signage

 **Resolved:** That further to advice from YLCA, the Clerk to obtain a quote for

fencing and a gate to secure the site.

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**23/24/****060** New Hall including grant funding availability for toilet refurbishment & consider defibrillator.

Health & Wellbeing Group had some funding which they had been advised by CDC could be provided to the Town Council, subject to it being ring fenced for the toilet refurbishment at the New Hall.

**Resolved:** That the Council agreed they were happy to accept the grant monies ring fenced for the toilet refurbishment.

 **Resolved**: To seek funding for a defibrillator for the New Hall.

**23/24/061** BTC Social Media Policy

 Agreed that planning applications would be added to the Council Facebook page. Clerk to be the sole administrator.

**23/24/062** Christmas lighting quotes - Moved to confidential session

**23/24/063** Consider Council Plans to mark Remembrance Day.

Members considered plans including whether to install poppy signs on lampposts.

**Resolved**: That poppies be installed around the town including names of the fallen if possible. (Clerk to source some additional poppies)

Former Town Halldisplay also to be considered.

**23/24/064** Consider Condition of Listed Buildings in Bawtry.

Discussed previous properties appraised by CDC in 2008 & 2015. Three of the four properties noted were now improved with only Harworth House outstanding (Grade II listed).

**Resolved:** That CDC be asked to issue an Urgent Works Notice in respect of Harworth House/Place or consider compulsory purchase.

Cllr Kirkham to draft relevant correspondence.to be forwarded to Dan Swaine by the Clerk in due course.

**23/24/065** Town Centre Strategy Working Group

a) EVCI Installation - Moved to confidential session

b) Consider further actions re: Car park refurbishment & specification required.

Cllr Blake to approach CDC regarding the provision of assistance in drafting a specification for the works required on Market Hill to refurbish the car park.

**23/24/066** Events Working Group including Arts Festival debrief, Consider future Craft Fairs and approve plans for the Senior Citizen Lunch.

(a)Discussed future craft fairs.

 **Resolved:** Members would be happy to consider in principle if a proposal was received.

(b) Senior Citizen Lunch

 A proposed plan including dates and eligibility requirements had been circulated to members.

 **Resolved**: That the draft plan be approved with applications being available from mid-September including at the ’old post office’. Closing date 28th October with successful applicants informed in mid-November.

Entertainment to be confirmed at the September meeting

 **23/24/067** Planning Issues.

1. Planning Applications

**23/00848/FUL** Rosamund Cottage St Martins Avenue

Erection of rear extension to house and extension of garage

***Resolved:*** *No adverse comment to the above application*

**23/01258/FUL** 3 Chestnut Drive Bawtry

Erection of two storey side extension and single storey rear extension following demolition of rear extension and garage, as well as external alterations to existing front elevation, including change from pitched to flat roof

***Resolved:*** *That the proposal was objected to as an overdevelopment of the site.*

1. Planning Determinations

**22/01689/FUL** 59 Church Street

Erection of 5 dwellings following demolition of existing dwelling with associated access, parking and landscaping (being resubmission of application refused under ref 20/01486/FUL on 29/07/21).- ***Granted***

**23/24/068** Report on Meetings & Representatives

* MP to be invited to the September meeting
* BRA meeting attended - details of the car pageant on 3rd September noted.
* BRA Christmas event on 3rd December.

**23/24/069**  To Receive any Additional Correspondence - None

 **23/24/070** Items for Future Agenda & Next Meeting - 11th September

**23/24/071**  Public Bodies (Admission to Meetings Act) 1960

 That in light of the confidential nature of the business to be transacted the press

 and public be excluded.

**23/24/072** Consider Provision of Christmas Decorations- Lamp motifs/wrapped trees

for 2023-24

**Resolved:** That fixed white lights be installed on two additional trees by Christmas Plus.

**Resolved:** That mulit-coloured remote lighting be wrapped on a further two trees when a comparative quote was obtained.

Additional lamppost motifs to be considered next year.

**23/24/072** Town Centre Strategy Working Group - Approve recommendation re: EVCI shortlisted bidders and further steps

**Resolved:** That the Council shortlist the bids down to two companies with the companies to be invited to meet the working group (and consultant) to decide on a preferred contractor for the Council to approve in due course.

There being no further business the meeting ended at 9.15pm

**Chair: ……………………………….……………. Dated…………………………………………**

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| **Payees** | **Description** | **Amount** |
| Opus | Gas - hall | 90.39 |
| Metric Parking Services | Car park PSP fees- May | 167.40 |
| Bluetree Print Ltd | Arts festival posters (Reimburse LB) | 60.98 |
| Sign of the Times Ltd | Replacement sponsorship plaque | 380.62 |
| Yorkshire Air Ambulance | Donation | 500.00 |
| Excel Parking Services Ltd  | Car park ECN fees May | 540.60 |
| Russell Leisure Ltd | MUGA spares | 3908.44 |
| Hallmaster Ltd | Annual online booking diary subscription | 174.00 |
| N Matheson | Arts festival band fee | 300.00 |
| AS Audit Services | Internal Audit Fee | 250.00 |
| Various | Salaries - June | 4976.51 |
| HMRC | Tax & NICs - June | 1303.26 |
| William Young | New Hall - repairs | 53.59 |
| The Pension People | Pension contributions – June | 283.29 |
| EDF | Mkt Hill electricity | 6.00 |
| DMBC | Rates - Mkt Hill (monthly) | 918.00 |
| EE | Mobile phone  | 37.06 |
| Today Publications Ltd | Newsletter - Bawtry Today  | 144.00 |
| Opus Energy | Hall- electricity  | 112.06 |
| Waterplus | Water charges New Hall | 22.67 |
| Sky Business | Broadband  | 29.94 |
| MKS Groundcare Ltd | Monthly grass cutting tender | 978.00 |
| Need a Hand Ltd | Hall store – lighting repair | 140.00 |
| Computerwise | Clerk PC repair | 40.00 |
| D Hodson | Sound System – Arts festival | 150.00 |
| Need a Hand Ltd | Repair –Gainsborough Road boundary sign  | 275.00 |
| Excel Parking Services Ltd  | Car park management fees June | 1232.38 |
| CDC | Hall waste contract | 189.50 |
| Amazon EU | Computer USB extender (Reimburse AH) | 9.99 |
| Hoe & Mow  | Grass cutting hall (May/June) | 264.96 |
| Leonard Tomlinson Ltd | Handymen petrol (Reimburse PV) | 5.83 |
| Global Payments  | Merchant bank fees | 201.18 |