**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL ON 12th JUNE 2023 FROM 7PM**

**Present:** Cllrs: A. Claypole, J. Linsley, D. Kirby, D. Kirkham, P. Holland, S. Young. D. Cartwright.

Mrs. A Harrison – Town Clerk

**In Attendance:** Ward Councillor R. Blake, 3 members of the public.

**23/24/027** Receive Apologies and Approve Reasons for Absence

The Chair reported that Cllrs C Minnis & J. Brindley had resigned from the Council due a change of personal circumstances and moving out of Bawtry respectively.

Cllrs I. Greer, G. Scott, D. Gale, A. Cropley gave reasons for absence

**Resolved:** That the reasons for absence be approved.

**23/24/028** Receive Declarations of Interest (other than standing interests)

Cllr Young – Non-pecuniary interest - Item 10c as Chairman of BARS.

Cllr Kirkham – Non-pecuniary interest Item 17a Planning Application 23/01035/FUL due to owning an adjacent property.

Cllr Claypole – Non-pecuniary interest Item 17a Planning Application 23/01035/FUL as applicant known to him.

**23/24/029** Agree Confidential Items - Item 10a Cemetery extension (legal)

**23/24/****030** Approval of the Minutes of the Town Council Meeting –10th May 2023

Carol Greer to be added to the list of those members of the public thanked for the coronation events

 **Resolved:** That the minutes be approved as a true and accurate record subject to the above amendment.

**23/24/031** Matters Arising from the Minutes

 **23/24/016b** Market Hill EVCI. The Clerk provided an update regarding the electric vehicle charging tender with the consultants having now prepared a ’Request for Information’ document that the Clerk would forward to the bidders this week. Upon receipt of the responses, the working group could then shortlist the bids and invite the remaining bidders to meet with the group before a preferred bidder was recommended to the full council

**23/24/032** 15 Minute Public Discussion Period.

Update provided regarding feedback from the Charities Commission in respect of the Wharf Street play equipment. The Trustees were now free to make a considered decision to transfer the equipment to BTC and would revert to the Council in due course.

**23/24/033** Financial Matters

1. Approve Monthly Accounts.

**Resolved:** That the monthly accounts be approved to June.

Art Festival expenses including grants received noted (BRA to be invoiced) and PPE expenses.

b) Bank Reconciliations –30th April 2023

**Resolved:** That the bank reconciliations be received.

c) Budget Monitoring –30th April 2023

 **Resolved:** That the budget monitoring schedule be received.

**23/24/034** Ward Member /CDC Officer Report

* Anti-social behaviour around the River Idle noted and the problems caused with the area being privately owned. Damage to the Gainsborough Road boundary sign plaque also noted in the vicinity.
* Recent planning matter reported.
* No litter pick on the 17th due to the Arts Festival.
* Kingswood Estate fencing to be renewed early due to recent issues.
* S106 monies obtained.
* Recent highways problems (debris on roads).

**23/24/035** Market Hill inc Consider approval of Bawtry Classic & Sports Car Festival 2023 on Market Hill on Sunday 3rd September 2023

Noted new classic car event proposed & organised by BRA, cost neutral like the Christmas Event but not a charity event. No direct funding required from the Council but use of the car park requested. Full accounts to be provided after the event. Closure of the car park to be arranged from 2am on the Sunday morning.

 **Resolved:** That the event be approved including use of the car park. Risk assessment details and public liability insurance to be provided to the Clerk.

 Clerk gave update in respect of new street lighting columns along the High Street and the impact on Christmas decorations that would be dealt with in detail at the July meeting, including an indication of costs.

**23/24/036** Recreation lssues.

a) Cemetery extension – moved to confidential session

b) Agree 5-year tree surveyor costs

**Resolved**: That Selwyn tree surveyors be appointed to survey the trees on Council land (excluding Memorial Sports Ground).

1. Approve MUGA repair costs (parts) and revised installation fees CDC

**Resolved**: That the cost of parts from Russell Play (who provided the MUGA) be approved together with the revised costs from CDC for installing the parts and repairs to the litter bins. This was to be completed as a matter of urgency as the play park was in an unsafe condition.

 In light of the above further tenders were not sought on this occasion and relevant financial regulations suspended as required.

1. BARS - Maintenance grant application.

Members discussed the merits of the application at length, noting the lack of financial information received (despite previous requests) including a business plan, the need for the Council to fund their own building (New Hall) and the recent investment in play park repairs owned by BARS which were well in excess of the grant requested. Members also discussed the effects of not giving a grant.

**Resolved:** That a grant would not be approved in 2023 due to the lack of up to date financial information provided by BARS (which was not limited to that provided to the Charities Commission to June 2022), the lack of a business plan, the need of the Council to invest in their own community centre (New Hall) and the fact that the trustees had not agreed to meet with members to improve the current relationship between the parties. It was further unlikely that a grant would be given without such an improvement. (5 in favour, 1 against).

**Resolved:** That the Council would only consider a grant in 2024 if up to date financial information (as previously sought) was received together with a business plan.

**23/24/037** Insurance Review inc approve New Hall valuation.

The Clerk reported that the insurance provision has been reviewed in detail to ensure all recent acquisitions/planters & seats were included in the policy, buildings correctly valued and the play equipment and MUGA covered.

 **Resolved:** That a valuation of the New Hall be approved and the detailed review acknowledged**.**

**23/24/****038** New Hall

Discussed the need to comprehensively decorate the hall throughout (including some joinery work) but excluding the store rooms and toilets as the latter were likely to be refurbished as a separate contract. The Clerk and Cllr Kirby to seek comparative quotes. New doors also to be sourced.

**23/24/039** Consider Replacement of Bylaws Notice Board (High Street)

 **Resolved:** That the notice board be removed as it was in very poor condition but a copy of the bylaws to be sought and placed in the notice board on Market Hill.

**23/24/040** Town Centre Strategy Working Group

Meeting proposed for 4th July at 6.30pm to discuss the Market Hill car park plans and shortlisting of the EVCI bids.

**23/24/041** Events including Arts Festival update.

Update provided with further volunteers being sought to marshal the car park on Sunday 18th June for the craft fair.

 (Cones to be put at New Hall to protect the trees from parked cars).

**23/24/042** Consider Yorkshire Air Ambulance Grant Application

 **Resolved:** To fund 2 ‘missions’ in the sum of £500.00.

**23/24/043** Planning Issues.

1. Planning Applications

**23/01035/FUL** 7 Tickhill Road, Erection of single storey extension to front corner, new doors & render side elevation.

**23/00534/FUL** 3 Park Road, Erection of single storey extension to the rear

***No adverse comment to the above applications***

1. Planning Determinations

**22/01130/FUL** 24 High Street Bawtry

Conversion of the singular ground floor retail unit to two commercial units, for E(a),(b) and (c) use, conversion of the first floor storage space into a 2 bedroom dwelling and conversion of the rear storage building into a 2 bedroom dwelling - ***Granted***.

**23/00418/FUL** John Hudson Hudsons Yard Doncaster Road Change of use of land from the existing vacant café/office building to general industrial (Use Class B2) and storage (Use Class B8) – ***Granted***

**23/00461/FUL** 48 Doncaster Road. Erection of a single storey infill extension to rear of dwelling and roof lights installed into existing extension roof ***- Granted***

**23/24/044** Report on Meetings & Representatives

Nothing to report.

**23/24/045**  To Receive any Additional Correspondence

* Police response to speeding on Doncaster Road noted. However, it was reported that the Police were now enforcing the speed limit.
* Recent theft from the allotments reported. Publicity to be reduced and the situation monitored and any legal restrictions on signage to be investigated.

 **23/24/046** Items for Future Agenda & Next Meeting - 10th July

* Christmas lighting.
* Senior Citizen Lunch.
* Condition of Listed Buildings in Bawtry.

**23/24/047** Public Bodies (Admission to Meetings Act) 1960

That in light of the confidential nature of the business to be transacted the press

 and public were excluded.

**23/24/048** Cemetery Extension

Clerk provided an update and would liaise with CDC regarding the further information requested.

 (PPE staffing noted)

There being no further business the meeting ended at 9.00pm

**Chair: ……………………………….……………. Dated…………………………………………**

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| **Payees** | **Description** | **Amount** |
| Metric Parking Services | Car park PSP fees- April | 137.59 |
| Torne Valley | Handymen PPE | 111.14 |
| Hoe & Moe | Hall grass cutting -April | 132.48 |
| Excel Parking Services Ltd  | Car park ECN fees Apr | 285.60 |
| Zurich Charity Insurance | Arts festival insurance | 169.64 |
| Jayster’s Catering | Coronation Tea - catering | 765.00 |
| ECL Plastics Ltd | Arts Festival street buckets  | 69.60 |
| HSBC  | Monthly bank charges | 17.00 |
| Analogue Electrics | 6 monthly alarm service | 180.00 |
| MKS Groundcare Ltd | Tree branch removal – Mkt hill  | 90.00 |
| Various | Salaries - May | 4975.91 |
| HMRC | Tax & NICs - May | 1303.86 |
| A Richards | Email.gov set up/domain | 150.00 |
| Washhouse Design | Arts festival leaflet | 492.79 |
| The Pension People | Pension contributions –May | 283.29 |
| EDF | Mkt Hill electricity | 6.00 |
| DMBC | Rates - Mkt Hill (monthly) | 918.00 |
| EE | Mobile phone  | 37.06 |
| Today Publications Ltd | Newsletter - Bawtry Today  | 144.00 |
| Opus Energy | Hall- electricity  | 24.99 |
| Waterplus | Water charges New Hall | 23.22 |
| Sky Business | Broadband  | 29.94 |
| Bonnetts Ltd | Cleaning supplies - hall | 314.88 |
| MKS Groundcare Ltd | Monthly grass cutting tender | 978.00 |
| MKS Groundcare Ltd | Weed suppression | 150.00 |
| Today Publications | Arts festival leaflets | 288.00 |
| Gillies Landscapes | Summer planting/maintenance | 3790.00 |
| Johnsons Drainage Services | Blocked drains – New Hall | 144.00 |
| I Greer | Reimburse coronation event items | 255.00 |
| I Greer | New Hall maintenance/repair costs | 157.78 |
| A Harrison | Quarterly allowance | 200.00 |
| Zurich Municipal | Annual Insurance | 2376.66 |
| South Yorkshire Surveyors | Valuation – New Hall | 180.00 |
| MKS Groundcare Ltd | Cemetery hedges | 180.00 |
| P Frew | Hall – cover cleaning | 189.00 |
| Marshalls Garage | Petrol – handymen (Reimburse PV) | 5.61 |
| Excel Parking Services Ltd  | Car park management fees May | 1232.38 |
| HSBC | Monthly bank charges | 18.00 |
| **Global payments**  | **Merchant bank fees** | **191.43** |