**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL ON 11th DECEMBER 2023 FROM 7PM**

**Present:** Cllrs: A. Claypole, J. Linsley, G. Scott, D. Gale, J. Gale, S. Young, D. Cartwright,

P Holland, I. Greer, D Kirkham, D. Kirby, K Killeen

Mrs. A Harrison – Town Clerk

**In Attendance:** Ward Councillor R. Blake, 2 members of the public.

**23/24/142** Receive Apologies and Approve Reasons for Absence

Cllr Alan Cropley (reasons provided)

**Resolved:** That the reasons for absence be approved.

**23/24/143** Receive Declarations of Interest (other than standing interests)

Cllrs Kirby, Greer & Linsley – non-pecuniary interest Item 22 Community Connector.

**23/24/144** Agree Confidential Items

11(a) Market Hill - Car Park Activity Report (Commercially sensitive), Item 22 Community Connector (Staffing).

**23/24/****145** Approval of the Minutes of the Town Council Meeting –13th November 2023

 **Resolved:** That the minutes be approved as a true and accurate record.

**23/24/146** Matters arising from the Minutes

 **22/23/139** Recreational Matters -Tree works still to be undertaken with the Clerk having clarified with the contractor the additional works required on Market Hill.

**22/23/133** Events - Update provided regarding Saturday P&D parking (still to be implemented).

**23/24/147** 15 Minute Public Discussion Period.]

Thanks provided to the Council for sponsorship of the Christmas event from BRA

**23/24/148** Financial Matters

1. Approve Monthly Accounts.

**Resolved:** That the monthly accounts be approved to December

Clerk expressed concerns regarding the abortive legal bill due to the failure of CDC to respond and enable the agreed transfer of the war memorial site to the Town Council. Clerk to make a complaint to Damian Allen.

b) Bank Reconciliations –31st October 2023

**Resolved:** That the bank reconciliations be received.

c) Budget Monitoring –31st October 2023

 Resolved: That the budget monitoring schedule be received.

d) Consider Christmas grants to local organisations

 **Resolved:** Bluebell Hospice and Mayflower PTA to be provided with donations at the same level as last year (£300).

**23/24/149** Audit Regulations 2023 – Non-use of personal emails for Council business from 2023.

Clerk advised of the change in the audit regulations regarding the use of personal emails including messages sent on Whatsapp etc.

**23/24/150** Ward Member /CDC Officer Report

Swim Stars – Noted to be compliant with planning conditions in terms of parking and the expansion to include a salon.

Current Police Commissioner consultation noted.

 Community Banking – Previous reasons Bawtry was not successful was reported again. (Population & access to cash appeared to be the main issues).

 Wharf Street- Tree issue to be addressed in due course.

 Skate Park update provided with bid to FCC to be undertaken in due course.

 Bus shelter availability to be looked into again. (Noted previous concerns re: antisocial behaviour).

**23/23/151** Flooding – Peakes Croft & Doncaster Road.

Reported recent issues raised by residents. Noted issues dealing with Severn Trent.

 **Resolved**: That the MP be contacted to exert pressure on Severn Trent as CDC were also limited in being able to pressure the company as they were a private concern.

**23/24/152** Market Hill

a) Consider review of car park income on an hourly/weekday basis throughout 2023

Moved to confidential session. Members considered the Car Park Activity Report 2023.

b) Consider CDC & resident comments re: Market Hill draft design plan.

The Clerk summarised the recent meeting with CDC officers and the potential issues they raised.

The various comments from residents were also highlighted many of which were constructive and included the impact of the reduction in parking bays, especially on the surrounding roads, the problems with the Tickhill Road junction, and the lack of use of the nearby auction site.

The Town Working Group to meet in January to review the resident’s concerns further and discuss the schemewith the architect.

**23/24/153** Recreation lssues:

a)Approve 2024 Grass Cutting Contract fees

 **Resolved:** That the contract fees from MKS Groundcare be approved for 2024

b) Approve platinum jubilee plaque

**Resolved**: That the jubilee plaque quote from Keith Ashton Memorials be approved. (Noted that alternative stonemasons approached had failed to provide a quote).

c) MSG – Seek an update on current trustees and staff.

Cllr Claypole summarised the current situation with the volunteers who were running the facility on a day to day basis now having resigned and the trustees being reduced to two. Lengthy discussion about the issues with the MSG over the last couple of years and the status of the charity.

BARS requested a presentation at the January meeting to discuss the governance of the charity, operation of the facility and appointment of new trustees. A business plan was requested

**Resolved**: That a presentation be received at the January 2024 meeting including a business plan with financial details, strategy to involve the community, plans for the future management of the charity and in the meantime advice be taken as to the ability of the Council to rescind the lease.

**23/24/154** Highways – No matters raised

**23/24/****155** New Hall – Consider installation of a hearing loop for those with hearing issues.

 **Resolved:** That theClerk to investigate the cost and installation

Noted the audio arrangements at the hall were of poor quality.

**23/24/156** Town Centre Strategy Working Group

Noted a meeting to be arranged in early January to discuss the Market Hill designs with the architect with an invite to be extended to Ross Jarvie.

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**23/24/157** Events Working Group

Thanks was given to the Tasting Note, Pangea, Zinis, Ben’s Bar & Bawtry’s for the wine donated for the Senior Citizens Event.

**23/24/158** Review Social Media/Facebook Policies

 **Resolved:** Electioneering and political self-promotion to be prohibited but factual information which would be of benefit to the local community would be allowed.

Clerk to seek training to develop a social media strategy.

**23/24/159** Planning Issues.

1. Planning Applications

**23/02440/FUL** 1 Oak Tree Road

Erection of a 2 storey side extension, Internal re-modelling and new elevational treatment to existing elevations

***No adverse comment***

1. Planning Determinations

 **23/01945/FUL** & Lime tree Crescent. Erection of single storey rear extension to single storey dwelling – ***Granted***

 **23/01258/FUL** 3 Chestnut Drive. Erection of two storey side extension and single storey rear extension following demolition of rear extension and garage, as well as external alterations to existing front elevation, including change from pitched to flat roof – ***Refused***

 **23/00889/FUL** Menagerie Wood Tickhill Road. Change of use from a woodland into

a learning facility including construction of buildings and a car park- ***Withdrawn***

**23/24/160** Report on Meetings & Representatives including Appoint Bawtry Festival Representative.

No reports received.

**23/24/161** To receive any Additional Correspondence.- None

 **23/24/162** Items for Future Agenda & Next Meeting - 8th January 2024

**23/24/163**  Public Bodies (Admission to Meetings Act) 1960

 That in light of the confidential nature of the business to be transacted the press and public be excluded.

**23/24/164** Market Hill

a) Consider review of car park income on an hourly/weekday basis throughout

2023

Members considered the Car Park Activity Report 2023 to view when the car park was used in terms of days of the week and times during the day. This would be reviewed further when the cost of any refurbishment of Market Hill was known so members could consider a reduction in changing times either in the evenings or at weekends.

 **23/24/165** Consider Future of the Community Connector Role inc Town Council funding.

 **Resolved:** That a grant be provided to BAWP which would be used by BTC to fund the role for the next 6 months:

 (Update provided regarding staffing issue with hearing to be dealt with by the Clerk on Friday 15th)

There being no further business the meeting ended at 9.25pm

**Chair: ……………………….……………. Dated…………………………………………**

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| **Payees** | **Description** | **No** | **Amount** |
| Charlotte Keeling | Relief cleaning  | 2719 | 170.00 |
| Excel Parking Services Ltd  | Car park management fees ECN -Oct | 2720 | 1071.00 |
| Metric Parking Services | Car park PSP fees- Oct | 2721 | 108.00 |
| CDC | Play park vandalism repair (paint) | 2722 | 432.00 |
| CDC | Play park shelter removal & disposal | 2723 | 954.00 |
| Various | Salaries – Nov (inc NSA backpay) | 2724-28 | 7669.05 |
| HMRC | Tax & NICs - Nov | 2729 | 3101.55 |
| Hoe & Mow | Grass cutting – New Hall Oct | 2730 | 132.48 |
| The Pension People | Pension contributions – Nov | DD | 716.07 |
| EDF | Mkt Hill electricity | DD | 6.00 |
| DMBC | Rates - Mkt Hill (monthly) | DD | 918.00 |
| EE | Mobile phone  | DD | 37.06 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 144.00 |
| Opus Energy | Hall- electricity  | DD | 173.10 |
| Waterplus | Water charges New Hall | DD | 22.67 |
| Sky Business | Broadband  | DD | 29.94 |
| Jalapeno Business services | 365 Monthly subscription | DD | 98.78 |
| The Fire House Group | Fire Extinguisher/Electric lighting servicing | 2731 | 279.00 |
| A Harrison | Quarterly allowance | 2732 | 200.00 |
| SLCC | Annual Subscription | 2333 | 255.00 |
| MKS Groundcare | Grass cutting contract | 2734 | 978.00 |
| HP Ink UK Limited  | Ink subscription (reimburse ALH) | 2735 | 16.45 |
| A. Harrison | Travel expenses | 2736 | 65.25 |
| Yorkshire Caravans | Gas bottle- handymen (reimburse ALH) | 2737 | 68.75 |
| Amazon  | Cordon tape (reimburse ALH) | 2737a | 8.20 |
| Need a Hand Ltd | Hall – electrical issues | 2738 | 80.00 |
| Irwin Mitchell | Legal fees – War Memorial land transfer | 2739 | 867.60 |
| Leonard Tomlinson Ltd | Petrol -handymen | 2740 | 16.51 |
| Bawtry Hall Venue Ltd | Senior Citizens event hire fee | 2741 | 4305.00 |
| Excel Parking Services Ltd  | Car park management fees –Oct | 2742 | 1232.38 |
| Christmas Plus | Christmas lights installation | 2743 | 1882.44 |
| Analogue Electrics Ltd | Fire Alarm Service | 2744 | 180.00 |
| Bureau Veritas | EVCI consultancy fees | 2745 | 2095.20 |
| The Fire House Group | Replacement fire extinguishers | 2746 | 172.50 |
| Plevey & sons | Mkt Hill Christmas tree inc install/removal | 2747 | 1332.00 |
| Audio Visual Lighting | Remembrance Event – PA system | 2748 | 100.00 |
| Marmax Recycled Products | Wellbeing Benches | 2749 | 1893.60 |
| Global Payments  | Merchant bank fees | DD | 199.50 |
| Opus | Hall - gas | DD | 975.89 |