**MINUTES OF THE MEETING OF BAWTRY TOWN COUNCIL HELD AT THE NEW HALL ON 9TH APRIL 2024 FROM 7PM**

**Present:** Cllrs: A. Claypole, G. Scott, D. Gale, J. Gale, S. Young, D. Cartwright, D. Kirkham, A. Cropley, D. Kirby, J Linsley. K. Killeen

Mrs. A Harrison – Town Clerk

**In Attendance:** 4 members of the public, Ward Councillor Rachael Blake.

**23/24/253** Receive Apologies and Approve Reasons for Absence

I. Greer, P. Holland. (Reasons provided to members)

**Resolved:** That the reasons for absence be approved.

**23/24/254** Receive Declarations of Interest (other than standing interests)

None.

**23/24/255** Agree Confidential Items

 Item 9a Market Hill ECVI Licence agreement - Commercially sensitive.

 Item 10 Memorial Sports Ground (i) BARS Update (legal aspects)

**23/24/****256** Approval of the Minutes of the Town Council Meeting –11th & 27th March 2024

 **Resolved:** That the minutes of the above meetings be approved as a true and accurate record.

**23/24/257** Matters arising from the Minutes

 23/24/233 Highways - Update had not been sought from BRA to date.

 23/24/237 Arts Festival – Update provided regarding a contribution from BRA.

 23/24/249 Public Discussion Period - Clarity was sought regarding the public discussion comment that Bawtry Cricket Club (CC) had not merged with Everton CC. Members were advised that Bawtry CC was the same legal entity as it was originally and retained the same bank details but otherwise it had merged with Everton CC.

**23/24/258** 15 Minute Public Discussion Period.

Request regarding information that was to be shared at Item 10a)(i) & (ii).

 A resident asked to be contacted by BTC (details obtained by the Clerk).

**23/24/259** Financial Matters

1. Approve Monthly Accounts.

**Resolved:** That the monthly accounts March (supplemental to year end) and April 2024 be approved.

b) Bank Reconciliations –29th February 2024

**Resolved:** That the bank reconciliations be received.

c) Budget Monitoring –29th February 2024

 **Resolved:** That the budget monitoring schedule be received.

**23/24/260** Ward Member /CDC Officer Report

 Doncaster Road - Drop kerb now installed.

 Noted outstanding highways issues.

 Church St parking - response still awaited.

 Parking at the rear of property on Market Hill being addressed.

 Skate Park update – with previous contact/responses stalled.

 Alzheimer’s event at the New Hall on 18th May.

 Items raised by members:

 Harworth House – No update to date but escalated to director level.

 CCTV – Gainsborough Road. No reply to Cllr Claypole’s request for an update from the officer.

 High Meadow - yellow lines still not replaced.

 South Avenue (Access off Doncaster Road) - Resurfacing & widening requested.

**23/24/261** Market Hill.

a) EVCI update including approve MER Licence Agreement.

 Moved to confidential session.

 b) Receive updated layout plans

 Members received the revised plans that had been updated in accordance with their instructions.

c) Approve Arts Festival parking requirements.

**Resolved**: Members agreed that the car park could be used as required by the Arts Festival.

**23/24/262** Recreation lssues:

 a) BARS update including trustee appointment.

 The Clerk reported on the update from BARS who had agreed the appointment of additional trustees but with the existing trustees to remain in place during any transition period.

 The ground maintenance contractor had been contacted and advice sought regarding preparation of the outfield for the forthcoming cricket season, but confirmation of their instruction or agreement was not given.

 Skill set of proposed trustees were also considered by the Charity (as they were required to do) but there was no indication as to when a meeting would be scheduled to co-opt new trustees or if all those proposed would be co-opted.

 (ii) Receive MSG Condition Report

 DEFERRED as updated report still to be received.

 b) Cemetery

 Fencing - Members agreed that vehicular access onto the grassed area needed restricting. Clerk to investigate options.

 Members agreed that the Clerk to arrange significant hedge cutting including topping the hedges with the grass cutting contractor due to it overgrown areas damaging vehicles using the site. Costs noted and agreed.

**23/24/264** Highways – Consider investigating the availability of parking provision for Bawtry workers/residents.

Members considered what provision could be provided by the Council. The possibility of parking at New Hall/ Wharf St to be investigated by the Town Centre Working Group.

**23/24/****265** New Hall

(a) Consider request regarding hall hire fees from the bird show

 **Resolved:** That the Canary Club be given a concession regarding hire fees. The Clerk to arrange the reduction with the Club.

**23/24/266** Town Centre Strategy Working Group

No update.

**23/24/267** Planning Issues.

a) Planning Applications

None.

b) Planning Determinations

**24/00167/FUL** 1 Ingham Road. Bawtry. Erection of a brick wall, pillars and railings, following removal of boundary hedging to 2 road boundaries - ***Refused***

**23/24/268** Report on Meetings & Representatives

PCJCC - Attended by Cllr Young. Noted 125yr CDC lease with Peel Holdings with an operator hoped to be in place by summer 2025.

Funding for support groups noted.

**23/24/269** To receive any Additional Correspondence

 Noted Clerk to meet with a business owner who wanted to look into the possibility of a pedestrian crossing in the town.

 **23/24/270** Items for Future Agenda & Next Meeting – 13th May including Annual Town Meeting from 6.45pm

**23/24/271**  Public Bodies (Admission to Meetings Act) 1960

 That in light of the confidential nature of the business to be transacted the press and public be excluded.

 **23/24/272** Approve MER Licence Agreement.

The Clerk noted a number of points she would like to seek clarity on. Members agreed that the Clerk to raise these with MER.

 The Clerk to also ask CDC to review the licence prior to it being executed.

 **23/24/273** BARS

The Clerk advised of the legal advice received to date. Formal advice awaited imminently and an EGM would be called if required to discuss the same.

There being no further business the meeting ended at 8.55pm

**Chair: ……………………….……………. Dated…………………………………………**

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| **March Supplemental Payees** | **Description** | **No** | **Amount** |
| Waterplus | Hall- water surface charges | DD | 24.60 |
| Gillies Landscapes | Remove cemetery spoil | 2827 | 55.00 |
| Mayflower School | Donation | 2828 | 300.00 |
| Bawtry Art Festival | Sponsorship | 2829 | 1000.00 |
| McCarthy-Smith | Decorating - Hall | 2830 | 3384.06 |
| Blyth Pest Control  | Allotments/Wharf St | 2831 | 320.00 |
| Various | Salaries – Feb | 2832-36 | 5389.38 |
| HMRC | Tax & NICs - Feb | 2837 | 1451.73 |
| Excel Parking  | Management fees ECN Feb | 2838 | 459.00 |
| Torne Valley  | PPE workwear | 2839 | 24.29 |

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| **April Payees** |  |  |  |
| The Pension People | Pension contributions – Mar | DD | 306.98 |
| EDF | Mkt Hill electricity | DD | 15.00 |
| EE | Mobile phone  | DD | 37.32 |
| Today Publications Ltd | Newsletter - Bawtry Today  | DD | 144.00 |
| Yu Energy | Wharf St electricity | DD | CREDIT |
| Opus Energy | Hall- electricity  | DD | 182.15 |
| Sky Business | Broadband  | DD | 29.94 |
| iZAN Business Solutions | Microsoft 365 email subscription  | DD | 84.67 |
| CDC | Annual rates - cemetery | 2840 | 677.20 |
| CDC | Annual rates – New Hall | 2841 | 4990.00 |
| CDC | Monthly rates – Market Hill car park | DD | 1145.00 |
| CDC | Annual small lotteries licence | 2842 | 20.00 |
| MKS Groundcare | Grass cutting contract | 2843 | 978.00 |
| A Harrison | Stamps | 2844 | 32.00 |
| A Harrison | Travel Expenses | 2845 | 54.00 |
| HP Ink UK Limited  | Ink subscription (reimburse ALH) | 2846 | 20.49 |
| Rialtas Business Solutions | Annual Making VAT digital licence 24-25 | 2847 | 132.00 |
| Rialtas Business Solutions | Annual support & maintenance licence 24-25 | 2848 | 658.80 |
| YLCA | Annual subscription  | 2849 | 828.00 |
| Metric Group Limited | PSP fees - Mar | 2850 | 164.88 |
| Excel Parking Services Ltd  | Car park management fees P&D – Mar | 2851 | 1232.38 |